



## Travel, Hospitality and Working Session Expense Report

Michael Phair, Chair, Board of Governors

For the period July 1, 2018 to September 30, 2018

### Overview

The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses			
Item #	Date	Description	Amount
1		No Travel Expenses Incurred in 2nd Quarter.	

Hospitality and Working Session Expenses			
Item #	Date	Description	Amount
1		No Hospitality/Working Session Expenses Incurred in 2nd Quarter.	

**Detail for Travel Expenses**

<b>Travel Expense – Item</b>						
For	Michael Phair, Chair, Board of Governors					
Description/Purpose	No Travel Expenditures Incurred in 2nd Quarter.					
Date						
Location						
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other <sup>1</sup>	Total
Amount						
Notes						

<sup>2</sup> Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.

**Detail for Hospitality and Working Session Expenses**

<b>Hospitality / Working Session Expense – Item</b>			
For	Michael Phair, Chair, Board of Governors		
Description/Purpose	No Hospitality and Working Session Expenditures Incurred in 2nd Quarter.		
Date			
Location			
Type of Expense	<b>Meals</b>	<b>Other<sup>2</sup></b>	<b>Total</b>
Amount			
Notes			

<sup>2</sup> Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.