



St. Stephen's  
College

# **GRADUATE CERTIFICATES**

## **Department of Psychotherapy and Spirituality**

**Spiritually-Informed Psychotherapy**  
**Spiritually-Informed Creative Arts**

**Application for Admission**

## Department of Psychotherapy and Spirituality

### Graduate Certificate Requirements

	<b>Graduate Certificate in Spiritually-Informed Psychotherapy 12 credits</b>	<b>Graduate Certificate in Spiritually-Informed Creative Arts 12 credits</b>
<b>Academic Requirements</b>	<b>REQUIRED COURSES (6 Credits)</b> PPSYC581 Intro to Psychotherapy and Spirituality (3cr) PPSYC584 Theories of Counselling and Psychotherapy (3cr)  The required courses must be taken at St. Stephen's College; transfer credits are not accepted.	<b>REQUIRED COURSES (6 Credits)</b> PPSYC581 Intro to Psychotherapy and Spirituality (3cr) PPSYC584 Introduction to Art Therapy: Theories of Counselling and Historical Foundations (3cr)  The required courses must be taken at St. Stephen's College; transfer credits are not accepted.
	<b>ELECTIVES (6 credits)</b> Two electives chosen from: PPSYC583 Professional Ethics for Psychotherapy and Spiritual Care, PPSYC587 Life Span Development, PPSYC5896 Spiritually-Informed Developmental Psychology, SSC511 Introduction to Theology, SSC5540 Spirituality: From Contemplation to Action, SSC589 Spiritual and Theological Reflection in Professional Practice, SPRIT/CATS [any] (graduate-level University of Alberta credit), or another St. Stephen's course approved by Department Chair.	<b>ELECTIVES (6 credits)</b> Two electives chosen from: PPSYC583 Professional Ethics for Psychotherapy and Spiritual Care, PPSYC587 Life Span Development, PPSYC584 Theories of Counselling and Psychotherapy, PPSYC5896 Spiritually-Informed Developmental Psychology, SSC511 Introduction to Theology, SSC5540 Spirituality: From Contemplation to Action, ARTST [any] Art Therapy Studio, SPRIT/CATS [any] (graduate-level University of Alberta credit), or another St. Stephen's course approved by Department Chair.
<b>Admission Requirements</b>	<ul style="list-style-type: none"> <li>▪ Baccalaureate Degree from an institution of higher education approved by a Canadian provincial authority, or the demonstrated educational equivalent. Grade average minimum must be 72%/B/3.0 during last 60 credits of course weight.</li> <li>▪ Baccalaureate Degree must be in area of psychology, fine arts, counselling, social work, or the humanities and human sciences. Applicants who possess a Baccalaureate Degree in an unrelated area should consult with the Department Chair.</li> <li>▪ The academic ability to engage in graduate education; academic background in counselling and/or some experience in a helping role are desirable.</li> <li>▪ Language Requirements: All applicants must be proficient in English prior to admission. Proficiency is demonstrated by either (a) possession of a prior degree where the primary language of instruction was English, (b) demonstration of sufficient coursework completed in English, or (c) a satisfactory score on an approved English language examination (either TOEFL iBT, IELTS, CAEL, or PTE Academic). For full details, see the "English Language Proficiency" section of the St. Stephen's College Academic Calendar.</li> </ul>	

### APPLICATION PROCEDURE

All documents submitted in support of this application become the property of St Stephen's College and are not returnable to the applicant or transferable to any third party. All materials will be kept strictly confidential. All materials must be received in order for your application to be considered complete. Keep a copy of the completed application packet for your files. For questions, please contact the Registrar's Office: 1.800.661.4956 (in Canada), 780.439.7311 or at [st.stephens@ualberta.ca](mailto:st.stephens@ualberta.ca). Prospective students should submit the following documentation:

1. The attached application form.
2. Application letter, stating how the certificate would contribute to personal and professional goals.
3. The non-refundable application fee (\$100 Canadian/PR, \$200 International).
4. Transcript(s): Official and Complete Transcript(s) issued by the institution awarding the degree and certified by an authorized officer of that institution mailed or emailed directly to St Stephen's College; includes all courses taken and grades received for all years attended, is complete to the last date of attendance, and where applicable states the degree and the date the degree was or will be awarded. If the degree awarded includes transfer credits from other institutions, a transcript from the credit-granting institution is also required. Baccalaureate Degree must have GPA minimum 72%/B/3.0 during last 60 credits of course weight. Applicants should submit official transcripts for all academic work put forward in support of the application. Applicants whose transcripts are in a language other than English must submit certified translations of all transcripts being submitted as part of the application.
5. If language of instruction for prior degree was not English, proof of satisfactory score on an approved English language examination, referring to English Language Proficiency policy in Academic Calendar.
6. Curriculum vitae in summary form. This document should include:
  - Professional experience: Position, place, and duration
  - Post-secondary education: Degrees, diplomas and certificates held, with institutions and dates
  - Other experience, education or training related to proposed program

### APPLICATION DEADLINES

Applications will be reviewed after the deadlines below. Admission to the graduate certificate programs is contingent on sufficient space within Department of Psychotherapy and Spirituality programming.

Type of Application	Application Deadline for July 1 Intake
Canadian or Permanent Resident	April 1
Baccalaureate Equivalency or Special Admission	December 1
International	Applications are not being accepted for the July 2025 intake.

**ST. STEPHEN'S COLLEGE**  
**Graduate Certificate Program Application Form**

Indicate which graduate certificate program you wish to apply to:

	<b>Spiritually-Informed Psychotherapy</b>
	<b>Spiritually-Informed Creative Arts</b>

**GENERAL INFORMATION**

*Use your legal name as shown on one of the following documents: Birth Certificate, Passport, Canadian Immigration Student Authorization document or Marriage Certificate. This name will appear on your College records and transcripts, and on your certificate upon graduation.*

Full Legal Name			
	<i>Surname</i>	<i>First</i>	<i>Initial</i>
Previous Legal Name (if any)			
	<i>Surname</i>	<i>First</i>	<i>Initial</i>
Address			
	<i>Street</i>	<i>City/Province/Postal Code</i>	
Citizenship	Canadian Citizen or Permanent Resident		International Student (Study Permit required)
Phone/Email			
	<i>Phone</i>	<i>Email</i>	
Birth Date			
Gender	Female	Male	Another/prefer not to disclose
Social Insurance Number	DO NOT EMAIL YOUR SOCIAL INSURANCE NUMBER. Phone St. Stephen's College Assistant Registrar (780-439-7311#30) with your number.		
Religious affiliation if applicable (for statistical use only)			
How did you hear about the program?			

What are some program-related activities you have been involved in during the past five years?

Why are you interested in participating in and completing this graduate certificate?

## APPLICATION MATERIALS CHECKLIST:

(A detailed description of application materials is on page 1 under "Application Procedure")

<input type="checkbox"/>	Application Fee
<input type="checkbox"/>	Application Letter
<input type="checkbox"/>	Official Transcripts requested directly from degree or credit-granting institution
<input type="checkbox"/>	English Proficiency Test Score documentation (if applicable)
<input type="checkbox"/>	Curriculum Vitae

### APPLICATION FOR BACCALAUREATE EQUIVALENCY or SPECIAL ADMISSION:

Applicants who do not have a Bachelor's degree: send completed application form and all relevant documents (see Admission Requirements), including any additional assessments, transcripts, and certificates earned to College and pay non-refundable **\$225 equivalency fee**. Baccalaureate Equivalency status shall be determined by an evaluation of the applicant's formal postsecondary education consisting of general and specialized studies comparable to a three-year 90-credit baccalaureate degree. Special Admission status may be granted to persons with education and/or life experience that has prepared them for the theological study at the graduate level. If baccalaureate equivalency or special admission status is granted, the applicant will be invited to the regular intake process, and will pay the non-refundable regular application fee.

### REGULAR APPLICATION:

Applicants who have a Bachelor's Degree: Send completed application form and all documents referred to under Application Procedure to the College and pay the non-refundable application fee (\$100 Canadian or Permanent Resident applicants; \$200 International applicants).

### HOW TO PAY THE APPLICATION FEE?

Payment methods available:

<https://www.ualberta.ca/st-stephens/st-stephens-programs/how-to-study-at-ssc/tuition-fees-and-payment.html>

### SEND SIGNED APPLICATION AND DOCUMENTS TO:

St Stephen's College Registrar's Office  
University of Alberta Campus  
8810 112 Street  
Edmonton, Alberta T6G 2J6  
or email to: [st.stephens@ualberta.ca](mailto:st.stephens@ualberta.ca)

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| <ul style="list-style-type: none"><li>• I certify that the information in this application is true and complete in all respects and that I have withheld no information.</li><li>• I certify that I have read and understand the "Student Records: Contents, Access, Use, and Protection" policy outlined in the Academic Calendar: <a href="https://www.ualberta.ca/st-stephens/st-stephens-programs/files-cabinet/academic-calendar.html">https://www.ualberta.ca/st-stephens/st-stephens-programs/files-cabinet/academic-calendar.html</a></li><li>• I understand that misrepresentation, falsification of documents, or withholding of requested information regarding this application are serious offences and may result in dismissal from the College.</li><li>• I agree, if admitted to St. Stephen's College, to comply with the College regulations as stated in the St. Stephen's College Academic Calendar.</li></ul> |      |
| Signature  | Date |