

**Post-Doctoral Fellows Association
Minutes of the Annual General Meeting
August 25, 2022
Teleconference Meeting**

Chair: PDFA President, Qutuba Karwi

1.0 Call to Order

The Chair called the meeting to order at 12:03 pm

2.0 Land Acknowledgment

3.0 Approval of the Agenda

MOTION: To approve the Agenda.
Sanaz Hatami/MD Monirujjaman

CARRIED

4.0 Approval of the Minutes

MOTION: To approve the Minutes of August 18, 2021.
Jeffery Zielinski/ MD Monirujjaman

CARRIED

5.0 Executive Reports

Each member of the Executive presented a report based on the events of the past year.

The President reported that the new Collective Agreement has been passed and ratified. He also went over important major changes that were made between the old PDFA Agreement as compared to the new Collective Agreement.

The VP Internal provided an overview of how she got started with the PDFA, as well as what she had contributed to the PDFA thus far. She highlighted her current involvement in creating an onboarding package for new PDF's that would include general information about being a PDF, as well as information on items like housing and transportation. She also talked about her involvement with the PDFA Bylaws committee. She also assisted with the distribution of Travel Awards for Spring 2022.

The VP External provided an overview of his background and how he became involved with the PDFA. He has been an active member of the bargaining team that helped create the new Collective Agreement. His role as a bargaining team member had him communicating with other PDF unions at the University of Calgary and the University of Lethbridge to collect data, as well as debating the rights of "Guests" and "Trainees" to have a place in the collective agreement. He highlighted his involvement with Bill 17 and writing letters to the Alberta Legislation.

Social events were also a large part of the VP External's duties. He arranged two major social events. One at Sherlock Holmes, as well as a picnic at Emily Murphy Park for members of the PDFA. Both events were very successful, and call there was a major call for future events.

The VP of Communications provided a breakdown of what she has been involved with in the past year. This included the collection of information and materials to provide in the PDFA newsletter, as well as items to post on social media, as well as sourcing upcoming events and opportunities for post docs. She has also been very involved in the planning of the upcoming Appreciation Week/Research Day that is upcoming.

The VP of Operations provided an overview of what she has contributed to the PDFA this year. She has been an active member of the General Faculties Council (GFC). She has also aided in Travel Award evaluations, as well as contributed to the PDF onboarding discussions. She has also been very involved with arranging the upcoming Appreciation Week/Research Day. And, she has created the PDFA Honoraria Policy.

The VP of Finance provided an overview of the PDFA finances, presenting highlighted changes between the 2021 and 2022 budgets. The budget for the fiscal years 2021-2022 and 2022-2023 was provided in the AGM package for members.

Member-at-Large Hahn reported that she has become an active member of the Learning, Student Experience, and Research Committee. She has also been aiding in the planning of the upcoming Appreciation Week/Research Day. And, also assisted in the judging of the Spring 2022 Travel Awards submissions.

Member-at-Large Palacios Moreno was unable to attend the meeting. The President shared that Member-at-Large Palacios Moreno is a very new member of the PDFA (July 19th, 2022) and hasn't had much opportunity to contribute as of yet to the executive board.

Member-at-Large Radpour was unable to attend the meeting. The President shared that he is a regular member of the University of Alberta Joint Health and Safety Committee and is able to contribute Health and Safety updates to the PDFA.

6.0 Special Resolution: to Amend the Bylaws as presented

Samantha Spurrier (NASA) provided an overview of the amended Bylaws, as proposed by the Bylaw Committee for the PDFA.

Voting on this was done via Zoom Poll.

VOTE: to amend the Bylaws as presented. **CARRIED**

7.0 General Resolution: to approve the Executive Council Election Policy as presented

Voting on this was done via Zoom Poll.

VOTE: to approve the Executive Council Election Policy as presented **CARRIED**

8.0 General Resolution: to approve the Executive Officer Removal Procedure as presented

Voting on this was done via Zoom Poll.

VOTE: to approve the Executive Officer Removal Procedure as presented **CARRIED**

9.0 General Resolution: to approve the Privacy Policy as presented.

Voting on this was done via Zoom Poll.

VOTE: to approve the Privacy Policy as presented. **CARRIED**

10.0 General Resolution: to approve the Honoraria Policy as presented.

Voting on this was done via Zoom Poll.

VOTE: to approve the Honoraria Policy as presented.

CARRIED

11.0 General Resolution: to approve the Budget as presented.

Voting on this was done via Zoom Poll.

VOTE: to approve the Budget as presented.

CARRIED

12.0 Other Business

13.0 Adjournment

The meeting adjourned at 1:16 pm

President & Chair