

## How to Map your Research Drive to Finder in Mac

<b>How to Map your Research Drive to Finder in Mac</b>	<b>1</b>
<b>Step 1: Connect to VPN</b>	<b>1</b>
<b>Step 2: Finder</b>	<b>1</b>
<b>Step 3: Go &gt; Connect to Address</b>	<b>3</b>
<b>Step 4: Input Server Address</b>	<b>4</b>
<b>Step 5: How to login with CCID</b>	<b>5</b>
<b>Step 6: Login Completed</b>	<b>6</b>

## Background

Before continuing with mapping your research drive, ensure you have submitted a service request ticket requesting the creation of your new research drive. You can submit the [service request ticket here](#). You will have received the name of your research drive in the ticket, and this will be the exact location you will be mapping to in the instructions below. Let's proceed with setting up your Research Drive on your Mac!

### Step 1: Connect to VPN

- If you are off-campus or on UWS you will need to connect to the UofA VPN. For instructions, click [here](#).

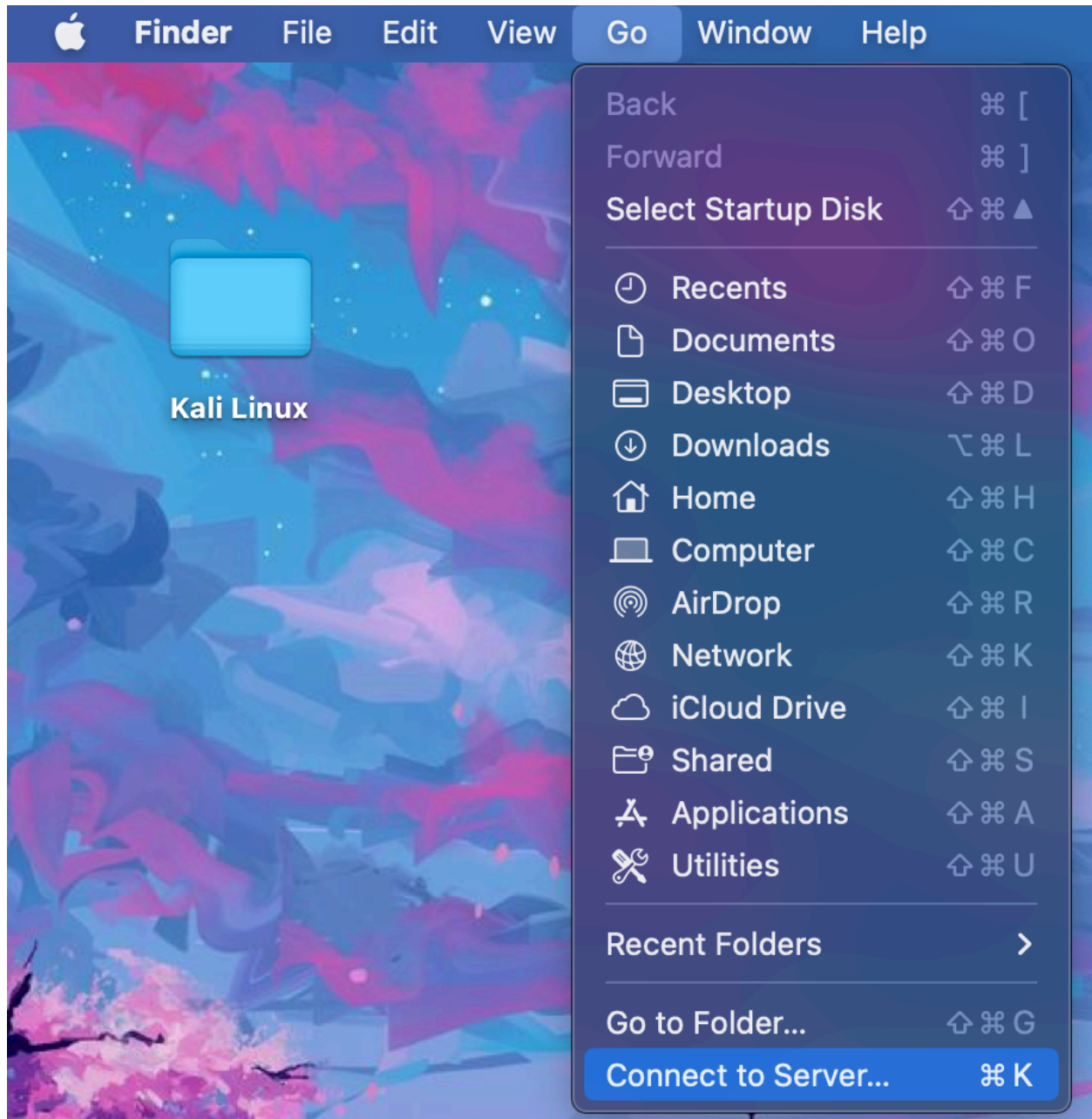
### Step 2: Finder

- Open up 'Finder'



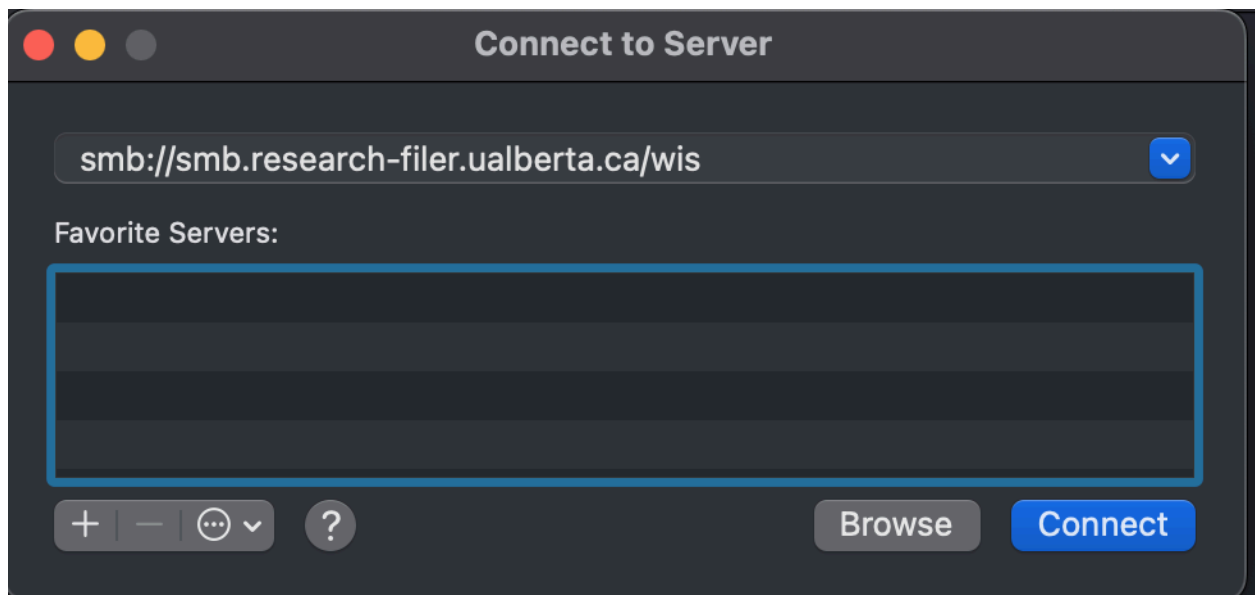
### Step 3: Go > Connect to Address

- Click on 'Go' in the top menu bar and then click on 'Connect to Server...'



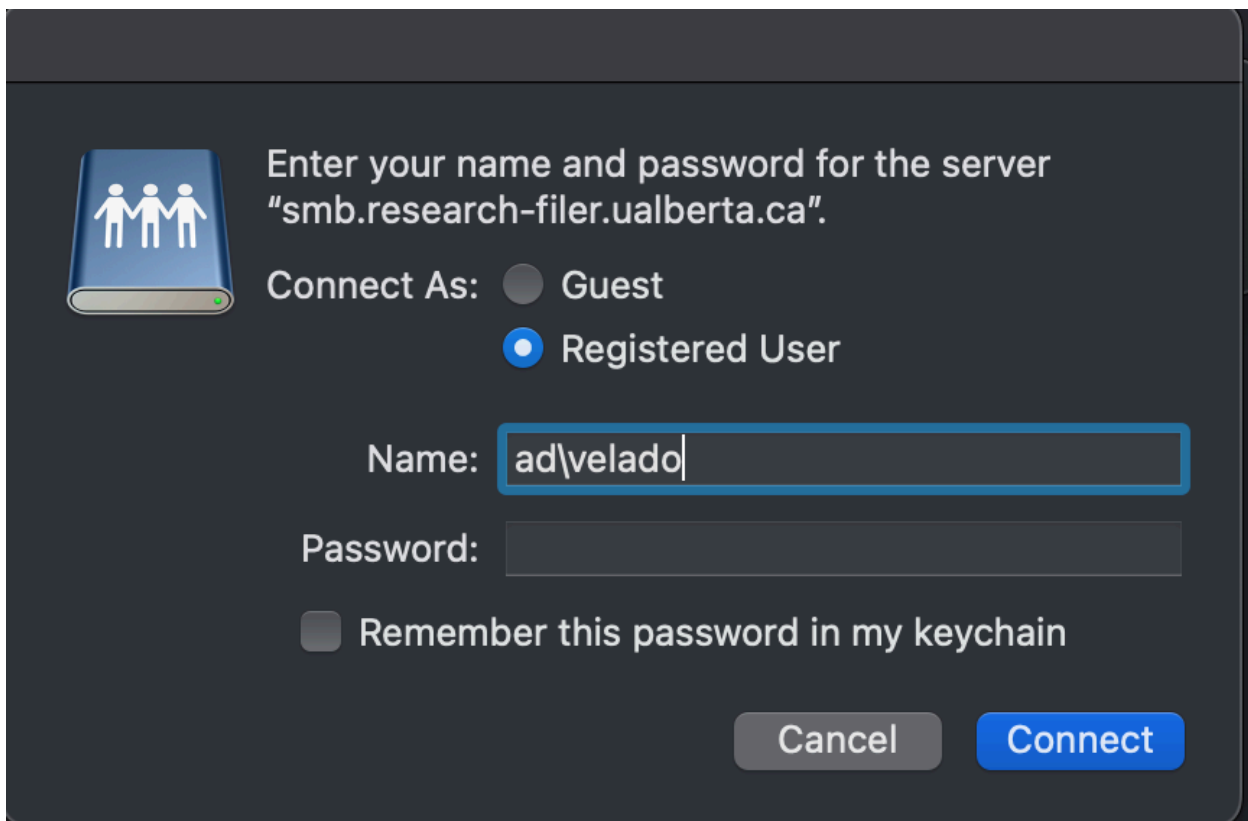
## Step 4: Input Server Address

- In the 'Server Address' field type the address of the Research Data Storage Drive (example: smb://smb.research-filer.ualberta.ca/ <insert name of your drive>)
- After the forward slash, type the name of your drive
  - **NOTE: you will receive the name of your drive in a confirmation email from IST**
- Click 'Connect'
- In the window that pops up click 'Connect'



## Step 5: How to login with CCID

- Select 'Registered User'
- For name, use your CCID in this format: ad\CCID
- For password, use your CCID password (the same password you use to access your UofA Gmail)
- Optional: Check 'Remember this password in my keychain' if you would like the computer to remember your credentials



The screenshot shows a macOS system dialog box for connecting to a server. On the left is an icon of a blue folder with three white figures. The main text reads: "Enter your name and password for the server 'smb.research-filer.ualberta.ca'". Below this, the "Connect As:" section has two radio buttons: "Guest" (unselected) and "Registered User" (selected). The "Name:" field contains the text "ad\velado" and is highlighted with a blue border. The "Password:" field is empty. At the bottom, there is a checkbox labeled "Remember this password in my keychain" which is currently unchecked. Two buttons are at the bottom right: a grey "Cancel" button and a blue "Connect" button.

## Step 6: Login Completed

- You are now connected to the Research Data Storage Drive on your Mac and it will appear in 'Finder'

