

Thursday, March 21, 2024  
South Academic Building (SAB) 2-31  
4:00 PM - 6:00 PM

**OPENING SESSION**

1. Approval of the Agenda **4:00 - 4:05 PM** Verna Yiu
2. Approval of the Open Session Minutes of January 25, 2024 **4:05 - 4:10 PM** Verna Yiu
3. Comments from the Chair (no documents) **4:10 - 4:15 PM**  
- Presidential Review Committee Verna Yiu

**DISCUSSION ITEMS**

4. 3-in-24 hour Exam Reschedule Procedure **4:15 - 4:30 PM**  
- UASU Submission (submitted by C Fotang) Anna Hughes  
Jesse Luyendyk
5. Student Experience Action Plan (SEAP) Implementation Update (no documents) **4:30 - 4:45 PM** Melissa Padfield  
Sarah Wolgemuth
6. Learning Management System (Canvas) Implementation Update (no documents) **4:45 - 5:00 PM** Karsten Mündel
7. Student Update (no documents) **5:00 - 5:15 PM** Bishoi Aziz  
Christian Fotang
8. Question Period (no documents) **5:15 - 5:30 PM** Verna Yiu

**CLOSING SESSION**

9. Adjournment
  - Next meeting of COSA: September 19, 2024
  - Next meeting of GFC: April 29, 2024

Documentation was before members unless otherwise noted.

Meeting regrets to: [Faiza Billo](#), Governance Systems Coordinator  
Prepared by: Kate Peters  
University Governance: [www.governance.ualberta.ca](http://www.governance.ualberta.ca)

Presenter(s):

Verna Yiu	Provost and Vice-President (Academic), Chair of COSA
Anna Hughes	Associate Registrar, Enrolment Management
Jesse Luyendyk	Assistant Registrar, Enrolment Services
Melissa Padfield	Deputy Provost (Students and Enrolment)
Sarah Wolgemuth	Project Director, Student Experience Action Plan
Karsten Mündel	Vice-Provost (Learning Initiatives)
Bishoi Aziz	President, Graduate Students' Association (GSA)
Christian Fotang	President, University of Alberta Students' Union (UASU)