



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, September 20, 2018
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Tammy Hopper, Chair
Karsten Mundel (teleconference)
Radim Barta
Angela Bayduza
Akanksha Bhatnagar
Dion Brocks
Janice Causgrove Dunn
Bill Dunn
Rebecca Gokiert
Scott Jeffrey

Jeff Johnson
Bernadette Martin
Paulin Mulatris
Rebecca Nagel
Shannon O'Byrne
Melissa Padfield
Tanya Park
Norma Rodenburg
Victoria Ruetalo
Shirley Schipper
Natalie Sharpe

REGRETS:

Jason Carey
Gerda de Vries
Jeffrey Johnson
Nathalie Kermoal
Andras Marosi

Staff:

Heather Richholt, Coordinator
Marion Haggarty-France,
University Secretary
Meg Brolley, GFC Secretary

OPENING SESSION

1. Approval of the Agenda

Motion: Jeffrey/Mulatris

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of June 21, 2018

Motion: Causgrove Dunn/Barta

THAT the GFC Academic Standards Committee approve the Open Session Minutes of June 21, 2018.

CARRIED

3. Comments from the Chair (no documents)

The Chair welcomed new and returning members and asked those present to introduce themselves.

The Chair noted that the University of Alberta's Computing Science After Degree program was selected by the Province for seat expansion funding as part of a \$50-million provincial investment that would add 3,000 tech-related spots across Alberta over the next five years. On September 14, 2018, Premier Rachel Notley and Advanced Education Minister Marlin Schmidt made a visit to North Campus to announce the program expansion, which would fund an additional 25 students within the program.

4. Committee Kick-Off and Orientation 2018-2019

Presenter(s): Marion Haggarty-France, University Secretary; Meg Brolley, Secretary to GFC and Manager of GFC Services

Ms Haggarty-France and Ms Brolley gave a presentation on the structure of academic governance at the University of Alberta and the recommendations of the GFC *ad hoc* Committee on Academic Governance Including Delegated Authority. They highlighted the recommendations that had been completed to date and gave an overview of GFC Principles for Delegation of Authority, GFC Principles for Standing Committee Composition, GFC Roles and Responsibilities of Members, GFC Meeting Procedural Rules, and the GFC Academic Standards Committee Terms of Reference including mandate, responsibilities and delegated authority.

The Chair noted that the Transition Committee is working on the issue of program approvals and that some information will come to ASC Subcommittee on Standards to brainstorm and frame a discussion for this committee as well as the GFC Academic Planning Committee (APC).

ACTION ITEMS

5. Items Deemed Minor/Editorial

Materials before members are contained in the official meeting file.

Omnibus Mover and Seconder: Jeffrey/Padfield

5A. Transfer Credit Approvals and Denials for September 2018, Office of the Registrar

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit approvals and denials for September 2018.

CARRIED

5B. Dental Hygiene Calendar Deletions - Suspended Diploma Program, Faculty of Medicine and Dentistry

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the Dental Hygiene calendar deletions for the suspended diploma program.

CARRIED

5C. BSc Radiation Therapy Admission Requirements, Faculty of Medicine and Dentistry

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the BSc Radiation Therapy admission requirements.

CARRIED

6. Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MEng, MSc and PhD programs in Chemical and Materials Engineering, Faculty of Engineering and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Vinay Prasad, Associate Chair, Graduate Studies and Professor, Chemical and Materials Engineering, Faculty of Engineering

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Dr Causgrove Dunn spoke about the Faculty of Graduate Studies and Research's (FGSR) efforts to ensure that all Academic Regulations for Graduate Programs are listed properly in the University Calendar. She noted that items 6 - 15 were part of this calendar project and that ASC would see more of these items coming forward in the months to come. Dr Causgrove Dunn mentioned the standard wording that FGSR had developed for calendar entries and the preferences for different English Language Proficiency tests among departments.

Dr Prasad mentioned the inclusion of general admissions and academic standing information as well as specific wording regarding the authority of the Associate Chair (Graduate).

Motion: Jeffrey/Mulatris

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MEng, MSc and PhD program in Chemical and Materials Engineering, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Engineering, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

7. Proposed changes to existing Entrance Requirements and Application Deadlines for the MA and PhD programs in Native Studies, Faculty of Native Studies and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Adam Gaudry, Associate Dean, Faculty of Native Studies

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Dr Gaudry noted that because the PhD program had seen substantial growth the faculty felt that it was especially important to have concrete application deadlines and to ensure that applicants know they must contact the faculty before applying.

Motion: Jeffrey/Ruetalo

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MA and PhD programs in the Faculty of Native Studies, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Native Studies, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

8. Proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs and Residence Requirements for the MSc program in Medical Sciences - Medical Genetics, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Rachel Wevrick, Graduate Coordinator and Professor, Medical Genetics, Faculty of Medicine and Dentistry

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Dr Wevrick gave a brief outline of the changes that were coming forward for approval.

Members asked about the academic standing requirements and how they differ from the FGSR standard.

Motion: Nagel/Bhatnagar

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs and Residence Requirements for the MSc program in Medical Sciences - Medical Genetics, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

9. Proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD programs in Medical Sciences - Dentistry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Maria Febbraio, Professor, Department of Dentistry, Faculty of Medicine and Dentistry

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Members asked about the clinical program deadlines and the minimum GPA requirement for the Orthodontics program.

Motion: Jeffrey/Barta

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD program in Medical Sciences - Dentistry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

10. Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Neuroscience, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Bradley Kerr, Associate Professor, Department of Anesthesiology and Pain Medicine, Faculty of Medicine and Dentistry

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Members asked about the rationale for different application deadlines for Canadian and US applicants.

Motion: Barta/Ruetalo

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Neuroscience, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

11. Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Medicine, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn Associate Dean, Faculty of Graduate Studies and Research; Gopinath Sutendra, Associate Chair, Graduate Studies, Department of Medicine, Faculty of Medicine and Dentistry

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Members asked if application deadlines were based on timelines for credentials or study permits, and asked about FGSR minimum passing grades and minimum GPAs.

Motion: Barta/Schipper

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Medicine, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

12. Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Cell Biology, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Andrew Simmonds, Graduate Coordinator and Associate Professor, Cell Biology, Faculty of Medicine and Dentistry

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Members asked about the Graduate Supervisory Committee. Dr Simmonds explained that the Department had one committee to oversee all 20 of the students in the program.

Motion: Jeffrey/Barta

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Cell Biology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

13. Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Biochemistry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; David Stuart, Graduate Coordinator and Associate Professor, Faculty of Medicine and Dentistry

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Dr Stuart explained that application requirement changes allow for recognition of high quality 3-year degrees in this field.

Motion: Bhatnagar/Nagel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Biochemistry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

14. Proposed Changes to Existing Entrance Requirements and Application Deadlines for the MSc and PhD programs in Psychiatry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Esther Fujiwara, Associate Professor, Department of Psychiatry, Faculty of Medicine and Dentistry

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Members asked about the required letter and funding from a prospective supervisor as well as differing application deadlines.

Motion: Barta/Park

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD program in Psychiatry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

15. Proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc program in Physical Therapy, Faculty of Rehabilitation Medicine and the Faculty of Graduate Studies

Materials before members are contained in the official meeting file.

Presenter(s): Janice Causgrove Dunn, Associate Dean, Faculty of Graduate Studies and Research; Mark Hall, Associate Chair, Physical Therapy, Faculty of Rehabilitation Medicine

Purpose of the Proposal:

The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.

Discussion:

Dr Hall noted that the changes included the addition of the pre-requisite Indigenous course and increasing the English language proficiency requirement to align with other programs across the country and with the requirements of the professional regulatory body.

Members discussed the University of Alberta's Indigenous Canada Massive Open Online Course (MOOC) and the suggestion that it be used to fill the pre-requisite for the program.

Motion: Jeffrey/Martin

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc program in Physical Therapy, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Rehabilitation Medicine, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

CARRIED

16. Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for the BSc Medical Laboratory Science and BSc Medical Laboratory Science Post-Professional Program, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

Presenter(s): Lisa Purdy, Director, Medical Laboratory Sciences Program, Faculty of Medicine and Dentistry; Shirley Schipper, Vice Dean, Education, Faculty of Medicine and Dentistry

Purpose of the Proposal: The purpose of this proposal is to update and amend the academic standing and admission sections of the Calendar as they relate to the MLS Program(s).

Discussion:

Dr Purdy explained that the Faculty of Medicine and Dentistry had been working toward increasing the diversity of its undergraduate programs. She noted that ASC Subcommittee on Standards provided helpful feedback on the changes. The changes included adding marginal standing or academic warning which would allow for appropriate remediation and circumstances for students who require a different learning path, as well as removing limits to enable the Faculty of offer admission to all qualified Aboriginal applicants.

Members asked questions about the program's methods to introduce the codes and professional standards to students.

Motion: Brocks/O'Byrne

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to the existing entrance requirements and academic standing regulations for the BSc MLS Program, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect for Fall 2019.

CARRIED

17. Proposed changes to Admission Deadlines for the Bachelor of Arts, Bachelor of Science, Bachelor of Management, and Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees programs in Augustana Faculty

Materials before members are contained in the official meeting file.

Presenter(s): Karsten Mundel, Associate Dean, Academic, Augustana Campus

Purpose of the Proposal: To revise Admission Deadlines in the BA, BSc, BMgt and BSc/BEEd programs in Augustana in order to discontinue the practice of admitting new students in the January term, starting in the 2019-2020 academic year. It also standardizes dates and updates language regarding admission to Music programs in Augustana.

Discussion:

Dr Mundel outlined some of the problems with January admissions: students take courses out of sequence which can extend time to completion; orientation in January is not as good as in September; January start students tend to feel isolated and have trouble fitting in. He also noted that Augustana Faculty is achieving its enrollment targets without a January intake.

Members asked about the number of applications from international students. Dr Mundel noted that approximately 15% of the student population are international students and that students would still be allowed to defer admission to January if they had trouble getting their visas approved in time for a September start.

Members asked about the numbers of students who typically entered in the January term and if Augustana students were consulted about these changes.

Motion: Nagel/Padfield

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Admission Deadlines for the Bachelor of Arts, Bachelor of Science, Bachelor of Management, and Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees programs in Augustana Faculty, as set forth in Attachment 1, to take effect in Fall 2019.

CARRIED
1 opposed

DISCUSSION ITEMS

18. External Programs for Review and Programs in Progress on Campus: Standing Item (no documents)

Presenter(s): Andrea Patrick, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)

Discussion:

Ms Patrick provided the following update on Programs in Progress:

Recently approved:

- (New) Éducation à la petite enfance - Niveau II Certificate Program, Centre collegial de l'Alberta, Campus Saint-Jean approved by APC December 13, 2017
- (New) Éducation à la petite enfance-Superviseur Diploma Program, Centre collegial de l'Alberta, Campus Saint-Jean approved by APC December 13, 2017
- Suspension of Admission/Transfer to the Atmospheric Sciences honors/specialization program, approved by ASC on February 15, 2018
- Arts terminations (Music etc.)
- Arts suspensions (printmaking and Computing Science routes)

Proposed to Government:

- New major in Media Studies - approved at APC June 20, 2018
- Proposal from the Faculty of Graduate Studies and Research for a Program Expansion of the Master of Arts Digital Humanities to include a course-based route
- Proposal from the Faculty of Graduate Studies and Research for a Program Expansion of the Master of Arts Philosophy to include a course-based route

Currently with CAQC undergoing Quality Review:

- Substantive changes to the Modern Languages and Cultural Studies (MLCS) program , approved by APC January 17, 2018
- New course-based Master of Arts in Policy Studies in the Department of Political Science, approved by APC on March 14, 2018

19. Question Period

During the question period members expressed several comments and questions, including but not limited to: standardized English proficiency tests, such as TOEFL and IELTS, equivalent scores and the preferences of some programs; the Cannabis Working Group's final report that would be presented to GFC on September 24, 2018; and the policy around the use of "Aboriginal" and "Indigenous" in the *University Calendar*.

INFORMATION REPORTS

20. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)(no items to date)

21. Information Items Forwarded to Committee Members Between Meetings (no items do date)

CLOSING SESSION

22. Adjournment

The Chair adjourned the meeting at 11:30 a.m.