



Graduate Student Travel Application Form

Guidelines:

1. Travel must have taken place before reimbursement.
2. Eligible activities: field or archival research outside of the Edmonton area; presentation of original research at a conference.
3. Students can only hold the award once during their time in the GSJ MA program.
4. Applications are to be submitted to the Associate Chair, Graduate for consideration by the Graduate Committee in advance of the three competition deadlines: November 1, March 1, and July 1 of each year.
5. Applicants must be in good standing (GPA, GAsip, completion of milestones, within normative time)

Student Name: _____

Student ID#: _____

Reason for travel: _____

Dates and Destination: _____

Relevance of travel to student's program:

Cost estimates or actuals: **Airfare:** _____

Accommodation: _____

Conference Registration: _____

Other (please specify): _____

Amount Awarded:

TOTAL REQUESTED: _____

Endorsement by Supervisor: _____
(Name)

(Signature)

Student Signature: _____

Date: _____

Please attach: Abstract
Acceptance letter or copy of program of conference
Original receipts for travel, accommodation and conference registration fees if travel is completed.