



Travel, Hospitality and Working Session Expense Report

Kate Chisholm, Chair, Board of Governors

For the period April 2023 to June 2023

Overview

The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses			
Item #	Date	Description	Amount
1	May 4-6, 2023	Saskatoon, SK: Canadian University Boards Association (CUBA) Annual Conference 2023	\$1,673.09

Hospitality and Working Session Expenses			
Item #	Date	Description	Amount
1	May 12, 2023	Edmonton, AB: Lunch - University Club	\$69.65

Detail for Travel Expenses

Travel Expense – Item # 1						
For	Kate Chisholm, Chair, Board of Governors					
Description/Purpose	Annual Conference: Canadian University Boards Association (CUBA) 2023					
Date	May 4-6, 2023					
Location	Saskatoon, SK					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other1	Total
Amount	\$375.05	\$112.50	\$363.58	\$151.96	\$670.00	\$1,673.09
Notes	Airfare: Edmonton to Saskatoon, return Meals: Dinner - Chair and 2 University Governance Staff (total 13 attendees at dinner from other universities) Other Transport: Airport to Residence, return Other1: Cost of early bird conference registration					



Detail for Hospitality and Working Session Expenses

Hospitality / Working Session Expense – Item #1			
For	Kate Chisholm, Chair, Board of Governors		
Description/Purpose	Lunch: Board Chair, President and incoming University Secretary		
Date	May 12, 2023		
Location	University Club		
Type of Expense	Meals	Other	Total
Amount	\$69.65	\$0.00	\$69.65
Notes	3 Attendees		