



Travel, Hospitality and Working Session Expense Report

David Turpin, President and Vice-Chancellor

For the period January 1, 2020 to March 31, 2020

Overview

The University of Alberta is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses			
Item #	Date	Description	Amount
1	July - December, 2019	Edmonton, AB: Ground transportation for local meetings, airport drop off and pick up (6 months)	\$1,817.00
2	December 3, 6 & 9, 2019; January 24, 28 and February 26, 2020	Edmonton, AB: Ground transportation to meetings	\$159.11
3	December 5-6, 2019	Calgary, AB: Advancement event and COPPOA Council meeting	\$407.81
4	December 10, 2019	Vancouver, BC: MacKay CEO Forum	\$391.07
5	December 15-18, 2019	Monterrey, Mexico: 6th International Conference on Educational Innovation	\$62.31
6	January 10 & February 28, 2020	Vancouver, BC: MacKay CEO Forum	\$1,356.61
7	January 13-17, 2020	Ottawa, ON: Government Community Relations (GCR) and Other Government Meetings	\$1,809.49
8	February 3-5, 2020	Ottawa, ON: Universities Canada Meeting	\$1,861.68

Hospitality and Working Session Expenses

Item #	Date	Description	Amount
9	December 2, 2019	Hospitality: Breakfast meeting with University donor (2 attendees)	\$45.78
10	January 7, 2020	Hospitality: Lunch with Community member and University employee (3 attendees)	\$79.29
11	January 9, 2020	Working Session: Lunch meeting with Faculty member (2 attendees)	\$50.82
12	January 23, 2020	Hospitality: Dinner with spouse and Senate keynote speaker (3 attendees)	\$208.98
13	January 27, 2020	Hospitality: Lunch with Community members (3 attendees)	\$89.45
14	January 27, 2020	Hospitality: Dinner reception with Community members (35 attendees)	\$2,141.48
15	January 29, 2020	Working Session: Lunch meeting with Government of Alberta employees (4 attendees)	\$64.04
16	January 31, 2020	Hospitality: Dinner with University donors (4 attendees)	\$349.59
17	February 6, 2020	Hospitality: Breakfast with University donor (2 attendees)	\$38.92
18	February 10, 2020	Hospitality: Dinner with University donors (4 attendees)	\$933.53
19	February 12, 2020	Hospitality: Lunch with Community member (2 attendees)	\$34.05
20	February 27, 2020	Hospitality: Dinner with University donors (6 attendees)	\$1,368.23

Detail for Travel Expenses

Travel Expense – Item # 1						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	Ground Transportation for local meetings, airport drop off and pick up (6 months)					
Date	July - December, 2019					
Location	Edmonton, Alberta					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount		\$1,817.00				\$1,817.00
Notes	Other Transport: Prestige Ground Transportation Services from July - December, 2019					

Travel Expense – Item # 2						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	Ground transportation to meetings					
Date	December 3, 6 & 9, 2019; January 24, 28 and February 26, 2020					
Location	Edmonton, AB					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount		\$159.11				\$159.11
Notes	Other transport: Ground transportation to and from NAIT reception event and other meetings on Dec 3 (\$65.44), to and from gala event on Dec 9 (\$41.45), to Board Summit on Jan 24 (\$14.07), to and from NAIT President farewell event on Jan 28 (\$23.10) and from Government and Community Relations (GCR) events on Feb 26 (\$15.05)					

Travel Expense – Item # 3						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	Advancement event and COPPOA Council General meeting					
Date	December 5-6, 2019					
Location	Calgary, AB					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount		\$152.30	\$255.51			\$407.81
Notes	Other Transport: Ground transportation Hotel: 1 night Total cost of trip: \$666.16					

Travel Expense – Item # 4						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	MacKay CEO Forum					
Date	December 10, 2019					
Location	Vancouver, BC					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount		\$66.80	\$324.27			\$391.07

¹ Other travel expense includes incidentals such as conference registration, parking, telephone/internet charges, travel insurance, baggage or seat selection fees, travel visa, vaccinations

Travel Expense – Item # 5						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	6th International Conference on Educational Innovation					
Date	December 15-18, 2019					
Location	Monterrey, Mexico					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount				\$62.31		\$62.31
Notes	Meals: Coffee and dinner for 2 days Other expenses paid by 3rd party Total cost of trip: \$62.31					

Travel Expense – Item # 6						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	MacKay CEO Forum					
Date	January 10 & February 28, 2020					
Location	Vancouver, BC					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount	\$766.46	\$63.62	\$526.53			\$1,356.61
Notes	Airfare: Vancouver - Edmonton on Jan 10 and Edmonton - Vancouver (return) on Feb 28 Other Transport: Car rental for 2 days Hotel: 2 nights Total cost of trip: \$1,356.61					

Travel Expense – Item # 7						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	Government Community Relations (GCR) and Other Government Meetings					
Date	January 13-17, 2020					
Location	Ottawa, ON					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount	\$587.69	\$53.40	\$1,072.34	\$96.06		\$1,809.49
Notes	Airfare: Edmonton - Ottawa (return) Other Transport: Ground Transportation Hotel: 3 nights Meals: Coffee and dinner for 2 days Total cost of trips: \$1,809.49					

Travel Expense – Item #8						
For	David Turpin, President and Vice-Chancellor					
Description/Purpose	Universities Canada Meeting					
Date	February 3-5, 2020					
Location	Ottawa, ON					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other ¹	Total
Amount	\$949.26	\$75.68	\$836.74			\$1,861.68
Notes	Airfare: Edmonton - Ottawa (return) Other Transport: Ground Transportation Hotel: 2 nights Total cost of trips: \$1,861.68					

¹ Other travel expense includes incidentals such as conference registration, parking, telephone/internet charges, travel insurance, baggage or seat selection fees, travel visa, vaccinations

Detail for Hospitality and Working Session Expenses

Hospitality / Working Session Expense – Item #9			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Breakfast meeting with University donor		
Date	December 2, 2019		
Location	Hotel MacDonald, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$45.78		\$45.78
Notes	2 attendees		
Hospitality / Working Session Expense – Item #10			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Lunch with Community member and University employee		
Date	January 7, 2020		
Location	Upper Crust, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$79.29		\$79.29
Notes	3 attendees		
Hospitality / Working Session Expense – Item #11			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Working Session: Lunch meeting with Faculty member		
Date	January 9, 2020		
Location	Upper Crust, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$50.82		\$50.82
Notes	2 attendees		

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.

Hospitality / Working Session Expense – Item #12			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Dinner with spouse and Senate keynote speaker		
Date	January 23, 2020		
Location	Uccelino, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$208.98		\$208.98
Notes	3 attendees		
Hospitality / Working Session Expense – Item #13			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Lunch with Community members		
Date	January 27, 2020		
Location	Upper Crust, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$89.45		\$89.45
Notes	3 attendees		
Hospitality / Working Session Expense – Item #14			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Dinner reception with Community members		
Date	January 27, 2020		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$1,384.50	\$756.98	\$2,141.48
Notes	35 attendees Others² : Chef/catering staff and management fee (20%) plus net GST		
Hospitality / Working Session Expense – Item #15			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Working Session: Lunch meeting with Government of Alberta employees		
Date	January 29, 2020		
Location	Upper Crust, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$64.04		\$64.04
Notes	4 attendees		

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.

Hospitality / Working Session Expense – Item #16			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Dinner with University donors		
Date	January 31, 2020		
Location	Nineteen Terwillegar, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$349.59		\$349.59
Notes	4 attendees		

Hospitality / Working Session Expense – Item #17			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Breakfast with University Donor		
Date	February 6, 2020		
Location	High Level Diner, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$38.92		\$38.92
Notes	2 attendees		

Hospitality / Working Session Expense – Item #18			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Dinner with University donors		
Date	February 10, 2020		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$480.90	\$452.63	\$933.53
Notes	4 attendees Others² : Chef/catering staff and management fee (20%) plus net GST		

Hospitality / Working Session Expense – Item #19			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Lunch with Community member		
Date	February 12, 2020		
Location	Upper Crust, Edmonton		
Type of Expense	Meals	Other²	Total
Amount	\$34.05		\$34.05
Notes	2 attendees		

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.

Hospitality / Working Session Expense – Item #20			
For	David Turpin, President and Vice-Chancellor		
Description/Purpose	Hospitality: Dinner with University donors		
Date	February 27, 2020		
Location	President's Residence		
Type of Expense	Meals	Other²	Total
Amount	\$685.90	\$682.33	\$1,368.23
Notes	6 attendees Others²: Chef/catering staff and management fee (20%) plus net GST		

² Other hospitality expenses include accommodation, transportation and other amenities provided in connection with the event. Other working session expenses include parking and miscellaneous expenses incidental to the event.