# Equipment Recommendations

## Workstations

Needed: 4 In warehouse? No.

Funds available? Yes.

Recommendation: Purchase at beginning of next fiscal year.

## Printers (see Peripherals on page )

## Computers

Needed: 1 In warehouse? No.

Funds available? To be determined at next budget meeting.

Recommendation: To be determined.

## Peripherals

### Printers:

Needed: 5 In warehouse? No.

Funds available? Unknown.

Recommendation: To be determined.

Table 1 Printer Requests

|  |  |  |
| --- | --- | --- |
| **Type of Printer** | **Requested by** | **Cost** |
| Color LaserJet | Marketing | $800.00 |
| Duplex | Publications | $199.00 |
| LaserJet | Receiving | $349.00 |
| Plotter | Drafting | $1400.00 |

## Personal Computers

Needed: 4 In warehouse? No.

Funds available? To be determined at next budget meeting.

Recommendation: To be determined.

List of suppliers available upon request.

Please direct questions to: