

**ST. STEPHEN'S COLLEGE**

**Approval of Thesis Proposal: Thesis Supervisor and Department Chair/Research Director**

<b>Student Name</b>	
<b>Student Degree</b>	
<b>Proposed Thesis Title</b>	
<b>Thesis Supervisor</b>	

Thesis Supervisor to provide answers below:

**How well does the candidate . . .**

**Low (1)**

**High (5)**

<b>1. Describe the area to be studied?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
a) Provide a general statement of topic area					
b) Describe the theological themes					
c) Describe psychological themes (MPS/MPS-AT only)					
d) Describe personal interest in the subject					
e) State research question					
f) Identify methodology (-ies) to be used					
g) Identify relevance of topic					
h) Describe relevance/implications to professional practice (if applicable)					
<b>2. Review the literature: demonstrate a working knowledge of relevant resources?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
a) Discuss key literature relating to the topic area					
b) Discuss key literature relating to theological themes					
c) Discuss key literature relating to psychological themes (MPS/MPS-AT only)					
d) Discuss key literature relating to the chosen methodology (-ies)					
<b>3. Develop the chosen methodology?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
a) Outline steps in researching the question					
b) Discuss ethical issues involved and how these issues are to be managed (ethics review guidelines are on <a href="#">website</a> )					
<b>4. Propose to carry out a validation process (if applicable)?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
a) Describe how trustworthiness of instruments is built into the Study					
<b>5. Craft the thesis proposal?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
a) Write smoothly and clearly					
b) Present material in a logical and orderly manner					
c) Write in an inclusive style					
d) Suitable chapter outline					
e) Quality of bibliography/reference list and other resources					
f) Use Turabian or APA correctly					
<b>6. Select relevant and extant resources for Bibliography/Reference List</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
a) Comprehensive					
b) Evidences familiarity with available resources					
<b>7. Plan timelines?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
a) Practical and achievable					
b) Pacing in keeping with personal factors, logistics, and College deadlines					

**Overall, how would you assess this Thesis Proposal?**

Strengths:

Weaknesses:

Additional comments:

**THESIS SUPERVISOR**

The student has completed their Thesis Proposal to my satisfaction and it is hereby sent to the Department Chair/Research Director.

Signature, Thesis Supervisor	Date

**DEPARTMENT CHAIR or RESEARCH DIRECTOR**

	<b>Proposal Accepted</b>
	<b>Proposal Accepted with Minor Revisions</b> Student completes minor revisions in consultation with Thesis Supervisor and resubmits proposal to Department Chair/Research Director.
	<b>Major Revisions Required</b> Student completes major revisions in consultation with Thesis Supervisor and resubmits proposal to Department Chair/Research Director.
	<b>Ethics Review Required</b> Student to submit application for Ethics Review

Department Chair or Research Director comments on decision:	
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Signature, Department Chair or Research Director	Date

**COMPLETED FORM TO STUDENT  
COPY TO STUDENT FILE**

ACADEMIC OFFICE USE	
Date received and forwarded to A/Registrar	
Proposal approval 'S' entered in student record	
Thesis Title entered in student record	
A/Registrar invoices student for Thesis Fee	