

**ST. STEPHEN'S COLLEGE**  
**Doctor of Ministry**  
 FINAL FEEDBACK FOR DISSERTATION  
 To be completed by P-D Committee Chair  
 Model for Ministry

<b>Name of Candidate:</b>	
<b>Dissertation Title:</b>	

This type of Project is characterized by the production of a model or prototype of some form of ministry. Indeed, it helps to think of the outcome of such Projects as a sort of 'product' which others might pick up and use to enhance their own practice." (DMin Manual)

**How well does the candidate . . .** **Low (1)** **High (5)**

<b>1.</b>	<b>Demonstrate need for the model/prototype proposed?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) define need succinctly					
	b) justify the model employed					
	c) describe the potential project use realistically					
<b>2.</b>	<b>Execute the model ministry Project?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) produce a work of evident quality					
	b) ensure its circulation among potential users					
<b>3.</b>	<b>State and contextualize the issue?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) set the stage for the model/prototype					
	b) create reader interest in the topic					
	c) establish the issue or problem that led to the model					
	d) place the study in the context of the scholarly research					
	e) identify the purpose with words such as 'intent', 'purpose' and 'objective' to draw attention to the statement as a central idea in the study					
	f) use words in the statement of purpose that denote the method of inquiry to be used in data collection, analysis and the research process					
	g) explain why the question is important by giving the historical/theoretical background					
	h) outline how the study will (i) fill a void, (ii) replicate, (iii) extend, or (iv) develop new ideas in the scholarly literature					
	i) state research question clearly					
	j) state subsidiary questions clearly					
	k) provide a specific focus via the research question(s)					
	l) outline scope and limitations					
	m) define all terms, when they first appear, so that individuals outside the field may understand them					
	n) list assumptions					
<b>4.</b>	<b>Critically review the literature?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) organize the review around and directly relate it to the research question					
	b) synthesize the results into a summary of what is and is not known					
	c) identify areas of controversy in the literature					
	d) identify areas of prior scholarship to prevent duplication of effort					
	e) contain ample research studies to highlight ways in which the research question has been or might be studied					
	f) point the way forward for future research					
	g) place the dissertation in the context of existing literature					
	h) provide introduction, body and concluding section for the review					
	i) organize the review into themes or categories					

<b>5.</b>	<b>Provide rationale for the chosen methodology?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) include a reiteration of the study's purpose					
	b) include a discussion of the methodology used (qualitative or quantitative or mixed)					
	c) identify specific type of research design selected (case study, grounded theory, phenomenology, etc.)					
	d) explain purpose of the methodology, using citations					
	e) explain convincingly why the methodology was chosen					
	f) match the intended methodology and the research question(s)					
	g) describe the population of the study					
	h) identify and explain sampling design using citations					
	i) explain the reason for the sampling design					
	j) demonstrate that the sampling design is appropriate to the methodology used					
	k) explain how instrument(s) was/ were piloted/tested					
	l) include a copy of instrument in an appendix					
<b>6.</b>	<b>Outline data collection/procedures?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) detail how, when and who will collect data					
	b) identify method of data analysis					
	c) describe procedures of trustworthiness					
	d) address bias and role					
	e) include a copy of instrument in appendix					
	f) describe potential limitations/weaknesses of the study					
<b>7.</b>	<b>Address ethical considerations?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) address voluntary participation					
	b) address right of participant to withdraw without prejudice					
	c) address benefits to participant outweigh costs to them					
	d) describe, in detail, how confidentiality will be maintained throughout every aspect of the study					
	e) other (please be specific):					
<b>8.</b>	<b>Show evidence of addressing the goals of the DMin?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) show an advanced understanding of the nature and purposes of ministry					
	b) demonstrate an ability to reflect theologically about the practice of ministry					
	c) identify theological themes in the dissertation					
	d) provide evidence of growth in personal spiritual maturity					
	e) demonstrate development and adoption of personal and professional ethics					
<b>9.</b>	<b>Provide explanation of results and outcomes?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) begin with review of methodology					
	b) address key findings of the study					
	c) support the key findings through references to the data					
	d) address the research question					
	e) report key findings, if any, that contradict each other					
<b>10.</b>	<b>Provide summary, conclusions and discussion?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) begin with summary of the primary interpretation of the findings and conclusion					
	b) show how literature affirms or contradicts the interpretation of findings and conclusion					
	c) show how conclusion is affirmed by findings					
	d) show how the findings and their interpretation support the conclusion					
	e) address what the data do not reveal about the research question					
	f) provide recommendations based on the findings					
	g) provide recommendations for ministry practice					
	h) provide recommendations for future research arising out of the dissertation					
<b>11.</b>	<b>Craft the Dissertation?</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	a) write with few grammatical and spelling errors					
	b) write a narrative that is logical and coherent					
	c) write in an inclusive style					
	d) develop quality bibliography and other resources					
	e) use APA or Turabian correctly throughout					

Overall, how do you assess this Dissertation (attach additional page, if necessary).

Comments:

*The candidate has completed their dissertation to the satisfaction of the Project and Dissertation Committee and it is ready for external examination. Suggestions for possible examiners may be submitted to the Department Chair.*

<b>SIGNATURE</b>	
<b>Project and Dissertation Committee Chair Name</b>	
<b>Project and Dissertation Committee Chair Signature</b> (on behalf of P-D Committee)	
<b>Names of Committee Members:</b>	
<b>Date</b>	

**FORWARD TO DEPARTMENT CHAIR**

OFFICE USE ONLY	Date/Initial:
Received by Department Chair	