

# Application Form

## Certificate in Catholic Education

### READ THIS FIRST

- Certificates are awarded at the annual SJC Commencement Celebration (Saturday, April 12, 2025). All students in the Certificate program will receive a formal invitation.
- This application form can be submitted at any time during your Certificate coursework; however, applying early is encouraged to stay connected to related events, awards and learning opportunities.
- The required courses for the Certificate in Catholic Education must be taken within a five-year period. The Certificate will not be awarded retroactively for courses taken five years prior to submitting this application.
- The Certificate in Catholic Education provides an additional credential on your resume and demonstrates your desire to teach in a Catholic school. It is an asset but not a requirement.
- Students pursuing a continuous contract in the Edmonton Catholic School District, Greater St. Albert Catholic Schools, or Elk Island Catholic Schools must, however, take both CHRTC 250 and one of either CHRTC 380 or CHRTC 381 towards obtaining a continuous contract (or approved equivalents).

### REQUIRED INFORMATION

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name(s)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
UofA Email Address

\_\_\_\_\_  
Home Email Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
University of Alberta Student ID number

#### NON UNIVERSITY OF ALBERTA STUDENTS

*(Must submit an Open Studies application & deposit to UofA before published deadlines for the intended term of study)*

\_\_\_\_\_  
Current or previous educational institution

\_\_\_\_\_  
Current program or position

#### DID YOU KNOW?

The Certificate in Catholic Education at St. Joseph's College is formally a hiring asset with these Alberta districts:

Edmonton Catholic Schools	Holy Family Catholic Schools
Christ the Redeemer Catholic Schools	Lakeland Catholic Schools
East Central AB Catholic Schools	Lloydminster Catholic Schools
Elk Island Catholic Schools	Medicine Hat Catholic Schools
Evergreen Catholic Schools	Red Deer Regional Catholic Schools
Fort McMurray Catholic Schools	St. Paul Education Regional Division
Grande Prairie Catholic Schools	St. Thomas Aquinas Catholic Schools
Greater St. Albert Catholic Schools	

## OPTIONAL SPECIALIZATION

- I am not completing additional courses towards an optional specialization.
- I am completing two additional courses towards the following optional specialization(s):  
(Please check all that apply)
- Science and Religious Education (Required: CHRTC 150 and CHRTC 350)
- Morality and Religious Education (Required: two of CHRTC 272, CHRTC 351, CHRTC 352, or PHIL 269)
- Catholic Intellectual Tradition (Required: any two additional courses offered by SJC)

## CHECKLIST OF ITEMS FOR APPLICATION PACKAGE

### Basic Certificate Path

- I have completed, or plan to complete: CHRTC 100, CHRTC 250, one of either CHRTC 380 or CHRTC 381, and CHRTC 410 within the required five-year period.  
*Note: Credit will not be given for both CHRTC 380 and CHRTC 381.*
- I understand that I need a minimum 3.0 GPA averaged among these four courses.

### OR Optional Specialization Path

- I have completed, or plan to complete: CHRTC 100, CHRTC 250, one of either CHRTC 380 or CHRTC 381, CHRTC 410, and the required courses noted above for my desired specialization.  
*Note: Credit will not be given for both CHRTC 380 and CHRTC 381.*
- I understand that I need a minimum 3.0 GPA averaged among these courses.

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### Application Fee

- Application fee of \$50.00 CDN (non-refundable), payable to St. Joseph's College.  
Payment can be arranged as follows:
- By eTransfer to: sjcpay@ualberta.ca
  - In-person by debit, credit card, or cheque (office 1-11) or by phone: 780-492-9240
  - Cheques can be mailed to: Academics Support Officer  
St. Joseph's College, University of Alberta  
11325 89 Ave NW | Edmonton, AB T6G 2J5

## YOUR CERTIFICATE IN CATHOLIC EDUCATION

### *Please note:*

Submitting this application gives us permission to send your name and email address to the selected districts to the right.

Is your goal to teach at the primary or secondary level?

- Primary  
 Secondary

### Please select the districts in which you prefer to teach:

- |                                                               |                                                               |
|---------------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Edmonton Catholic Schools            | <input type="checkbox"/> Holy Family Catholic Schools         |
| <input type="checkbox"/> Christ the Redeemer Catholic Schools | <input type="checkbox"/> Lakeland Catholic Schools            |
| <input type="checkbox"/> East Central AB Catholic Schools     | <input type="checkbox"/> Lloydminster Catholic Schools        |
| <input type="checkbox"/> Elk Island Catholic Schools          | <input type="checkbox"/> Medicine Hat Catholic Schools        |
| <input type="checkbox"/> Evergreen Catholic Schools           | <input type="checkbox"/> Red Deer Catholic Regional Schools   |
| <input type="checkbox"/> Fort McMurray Catholic Schools       | <input type="checkbox"/> St. Paul Education Regional Division |
| <input type="checkbox"/> Grande Prairie Catholic Schools      | <input type="checkbox"/> St. Thomas Aquinas Catholic Schools  |
| <input type="checkbox"/> Greater St. Albert Catholic Schools  | <input type="checkbox"/> Other: _____                         |

## ABOUT THE COURSES

### **CHRTC 100: The Bible: An Introduction**

A study of the basic themes of the Christian Bible; creation and covenant; sin and evil; the biblical history of ancient Israel; the prophets and justice; the preaching, death, and resurrection of Jesus Christ; redemption; the emergence of the Church.

### **CHRTC 250: The Theological Education of the Catholic Teacher**

The components that make up the education of the Catholic teacher. Issues include credal statements, the moral and social teachings of the Church, liturgical practices, a general theology and theory of Catholic education.

### **CHRTC 380: Teaching Religion: Elementary**

An introduction to Christian religious education for secondary schools with an emphasis on pedagogy, adolescent and young adult development and the religious education curriculum.

### **CHRTC 381: Teaching Religion: Secondary**

An introduction to Christian religious education for secondary schools with an emphasis on pedagogy, adolescent and young adult development and the religious education curriculum. This course is structured to support aspiring secondary teachers to develop an elective religious education program.

### **CHRTC 410: Integrative Learning in Catholic Education**

An integrative course on theory in Catholic education and course-based experiences in local schools. Historical, educational, and professional issues are examined through theological reflection.

*This course will include a practical experience in a Catholic School.*

**Please note:** the four required courses for the Certificate in Catholic Education do not include formal prerequisites; however, it is advised that they be taken in successive order.

Additional information about courses taken as part of a specialization are available on the [SJC website](#).

I HEREBY CERTIFY that the information contained in this application is complete, true, and correct in all respects. I authorize St. Joseph's College to access my academic records and confirm other information contained in this application as necessary.

I CONFIRM that I have read and understood the complete description of the St. Joseph's College Certificate in Catholic Education, which is available on the [St. Joseph's College website](#), and agree to the terms therein.

I ACKNOWLEDGE and UNDERSTAND that participation in, and/or successful completion of, the St. Joseph's College Certificate in Catholic Education is in no way a promise or guarantee of employment or of securing a permanent teaching contract with any Catholic School Board within or outside of the Province of Alberta.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### SUBMIT COMPLETED APPLICATIONS TO:

Office of the Academic Dean  
St. Joseph's College, University of Alberta  
11325 89 Ave NW  
Edmonton, AB T6G 2J5  
780-492-7682  
[sjcdean@ualberta.ca](mailto:sjcdean@ualberta.ca)  
[www.stjosephscollege.ca](http://www.stjosephscollege.ca)

### PRIVACY POLICY

The personal information requested on this form is collected under the authority of the Universities Act and Section 32(c) of the Alberta Freedom of Information and Protection of Privacy Act for the purpose of determining eligibility for the St. Joseph's College Certificate in Catholic Education.