



**STUDENT INFORMATION**

Last Name, First Name	ID Number
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**LIS 600 CAPPING EXERCISE REQUIREMENTS**

- LIS 600 **must** be taken in the same term as your 13th (final) course
- The Capping Exercise **must** be completed in the term you are registered in.
- Students must fill out, sign, and date the form **before** sending it to the instructor.

**LIS 600 REGISTRATION TERM (CHECK ONE)**

	<b>Registration Term</b>	<b>Term Dates</b>	<b>Form Due</b>	<b>ePortfolio Due</b>
<input type="checkbox"/>	Fall	September-December	October 15	November 15
<input type="checkbox"/>	Winter	January-April	February 15	March 15
<input type="checkbox"/>	Spring/Summer	May-August	June 15	June 30

**PRELIMINARY SIGN OFF**

I have discussed the contents of my ePortfolio with the instructor. I have ensured that all citations are correct and all permissions are in place for the work submitted by the final deadline.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

**INSTRUCTOR FINAL SIGN OFF**

The Capping Exercise ePortfolio and the Data Collection Form are Complete.

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

For guidance see the [LIS 600 course webpage](#).