

## Definitions

**Abandoned Goods** - Goods left at the Premises by a Resident who has

- a. abandoned the Premises, or
- b. vacated the Premises and whose tenancy has expired or been terminated.

**Landlord** - The Governors of the University of Alberta.

**Learning Community/Theme House** – A residence building located at 4514-45 Avenue in Camrose, Alberta. The Learning Community/Theme House has accommodation for up to seven (7) residents in shared accommodation, rented out on a per bedroom basis.

**Meal Plan** – The meal plan is part of the wellness program for all residents of Hoyme Complex and the Ravine Complex. The meal plan is paid as part of the room and board program. The meal plan allows a Resident unlimited access to the dining hall in Convocation Centre during the Term and during regular hours of operation.

**Premises** - A study bedroom (and private washroom where applicable) and the common areas associated with the study bedroom at the University of Alberta, Augustana Campus, Camrose, Alberta. The term “Premises” includes all furnishings, appliances, fixtures and facilities, if any, now or hereafter placed in or upon the said building by the Landlord, bedroom and common areas with other Residents of the building in which the bedroom is located, the interior portion of said building or other leased premises, together with all exterior balconies, yard area and walkways designated by the Landlord from time to time as common areas for the common or joint use and benefit of the Residents of said buildings.

**Rent** - Rent, room rates, associated fees, residence fees, Internet, interest, repair, cleaning and garbage removal fees, furniture replacement fees, improper move-out fees, key/lock change fees, proximity card replacement fees, legal fees, insufficient funds fees, re-rental fees and late payment fees and Meal Plan (hereinafter collectively referred to as “Rent”).

**Residence** - The building in which the Premises are located.

**Residence Deposit** – Money paid by the Resident to the Landlord upon acceptance of the room offer in order to reserve a space.

**Resident** - The person who has executed this Residence Agreement with the Landlord.

**Shared Room** - A Shared Room is a room with two beds contracted to a maximum of two Residents to share the same unit.

**Suite Unit** - A Suite Unit is two single or double rooms with a shared bathroom.

**Visitor/Guest** - A person who occupies the Premises for a period of time not exceeding more than three (3) consecutive days within one (1) month up to a maximum of ten (10) days in any four (4) month period.

## Terms and Conditions

The Resident acknowledges reading this entire document and agrees to comply with all the terms and conditions as outlined in this Residence Agreement, as well as the **Residence Policies**. The Residence Restorative Justice process is the preferred process for dealing with any alleged violations of this document or harms to other residents, except in cases involving the health, safety and security of residents. The Resident acknowledges that failure to positively contribute to the community or to observe any terms and conditions of this Residence Agreement, including failure to pay Rent, may lead to termination by the Landlord.

All Fee References in this Agreement are in Canadian Dollars.

**The Landlord and the Resident agree as follows:**

### 1. PREMISES

Subject to the terms of this Residence Agreement, the Landlord hereby gives the Resident the right to occupy the Premises for the Term, as defined in Clause 2, below, and the Resident accepts from the Landlord the right to

occupy the Premises for the Term.

## 2. OCCUPANCY DATES AND TERM

Unless otherwise expressly agreed to in writing by the Landlord or unless terminated earlier in accordance with the terms of this Residence Agreement, the term of this Residence Agreement (the "Term") is for a fixed term that shall coincide with an eight (8) month academic year, as follows:

- a. beginning with the start date stated in the Room Offer Letter provided to the Resident; and
- b. ending no later than 12:00 noon on the end date stated in the Room Offer Letter.

The Room Offer Letter is incorporated by reference as part of this Residence Agreement and is enforceable as part of this Residence Agreement.

## 3. ACCOMMODATION

### a. Room Assignment

The Landlord will assign rooms in accordance with the current assignment practices set by Residence Services. The Landlord reserves the right to transfer or move Residents when deemed necessary. Residents failing to arrive within 48 hours of the specified move-in date, without informing Residence Services of the delay, will lose their room assignment.

### b. Residence Deposit

Upon reservation of a space, the Resident must pay the required Residence Deposit as specified in the Room Offer Letter in order to reserve the Premises. Failure to pay the required fees by the date specified in the Room Offer Letter will result in the cancellation of the room assignment and the residence application.

### c. Rates

All rates are subject to change. Every effort is made to ensure the rates published are correct and current. In the event of a discrepancy between the official rates and the rates published, the official rates shall prevail.

### d. Room Transfers

Room transfers during the academic year will only occur if deemed necessary and the decision is left solely at the discretion of the Landlord. All transfers will result in a fee and will be made in accordance with the room transfer practices of the Landlord. Approved transfer requests must be coordinated by the Landlord and not by the Resident.

### e. Shared Accommodation

If a Resident of a Shared Room or Shared Unit vacates prior to the end of the Term, Residence Services will conduct an inspection of the vacated space within ten (10) business days of the Resident's vacate date. The Landlord may assign the empty space at any time and reserves the right to relocate a Resident living in a Shared Room or a Shared Unit, to another unit within the Residence.

## 4. PAYMENTS

The Resident will pay Rent to the Landlord in the amount and on or before the date specified in the Room Offer Letter in accordance with the posted [Payment Information](#) instructions. Outstanding Rent owing, without a previously agreed payment plan, is considered a substantial breach of this Residence Agreement and may result in Termination by Landlord (as per Clause 14 of this Residence Agreement) and a [Financial Hold](#) being placed on the Resident's University record.

In the event of an unapplied credit in the Resident's Bear Tracks account, the credit will be applied to the oldest outstanding charges(s) on the account within the current academic term. If there are no outstanding charges, the unapplied credit will be refunded based on the University's [Fees Payment Guide](#).

## 5. LIABILITY FOR RENT AND OUTSTANDING ACCOUNTS

The Resident shall pay to the Landlord interest at a rate equal to one-and-a-half (1.5) percent per month (18% per annum) on all outstanding Rent or other amounts payable by the Resident to the Landlord.

## 6. RESIDENCE DEPOSIT

The Residence Deposit is held by the Landlord as a reservation fee prior to move-in. For cancellation policies on the Residence Deposit, visit [Augustana Student Residence website](#). Excluding specific circumstances outlined in the [Cancellation Policy](#), the Residence Deposit is non-refundable. The Residence Deposit will be converted to a credit on

the Resident's University account in Bear Tracks and will be applied to residence charges, including Rent, in accordance with University policy and procedure.

## 7. UTILITY CHARGES

The Landlord will pay for water, sewage, power, heat, insurance and all property taxes relating to the Premises, and the Resident will pay any and all other applicable charges.

## 8. ADDITIONAL COVENANTS

The Resident will:

- a. use the Premises for residential purposes only and ensure that no pets or other animals, illegal drugs, illegal drug paraphernalia, flammable substances or hazardous materials (including, but not limited to, candles and incense), or appliances that pose a fire risk (including, but not limited to, deep fryers, gas-based single element burners) are allowed in or on the Premises.
- b. adhere to section 2(b) of Schedule A of the **Student Conduct Policy** relating to possessing any weapons (a firearm, ammunition, air gun, explosive device or their replicas and other items prohibited by law in Canada). Possession of any weapon or replica weapon without authorization of University of Alberta Protective Services is considered a substantial breach of both the **Student Conduct Policy** and this Lease Agreement and may result in immediate eviction.
- c. not perform illegal acts or carry on an illegal trade, business or occupation in the Premises or in the Residence.
- d. not permit Visitors/Guests to stay in the Premises for longer than as set out in the definition above. Before a Visitor/Guest is permitted to stay in a Shared Room/Suite Unit, the Resident must obtain express written permission from each of the Resident's roommates.
- e. ensure all Visitors/Guests of the Resident comply with all policies, procedures, and expectations communicated by the Landlord. The Landlord reserves the right to revoke visiting privileges of any individual at the sole discretion of the Landlord.
- f. keep the Premises in a clean, neat and tidy condition and in good repair (including in compliance with all fire, health and insurance requirements); reasonable wear and tear is expected.
- g. surrender the Premises in a clean, orderly and habitable state, reasonable wear and tear excepted, and pay any improper move-out fees, insufficient fund fees and/or late payment fees, as published and amended from time to time on the Landlord's website.
- h. comply with all applicable federal, provincial, and municipal legislation and refrain from any act and not permit others to commit any act which may or could constitute a nuisance or a disturbance to neighbours or other Residents or cause damage to adjoining premises, the Premises or the Residence.
- i. give the Landlord immediate written notice of any breakage or damage in or to the Premises, or the Residence, including but not limited to, any breakage or defect in water pipes, fire alarm systems, gas pipes, heating or air conditioning equipment, appliances, furniture or fixtures.
- j. obey and observe the **Residence Policies** (see Clause 9).
- k. not, in any significant manner, interfere with the rights of either the Landlord or other residents in the Premises and Residence.
- l. not endanger persons or damage property in the Premises and Residence.
- m. not physically or verbally abuse, assault, or threaten the staff of the Landlord or any other students, residents or guests.
- n. cooperate with University processes and procedures to ensure timely resolution of issues, including meeting with Residence Services staff as requested.
- o. report any open and vacant rooms/units to Residence Services.
- p. not enter or store personal belongings in a room/unit that is unlocked, including a room within the Premises.
- q. give the Landlord immediate written notice of the presence of mice, bedbugs, cockroaches, pharaoh ants, or

any other pests within the Premises, and comply with any pest control treatment instructions and procedures provided by the Landlord.

- r. alert Residence Services in the event the Resident is going to be away for a period of seven (7) days or more.
- s. not conduct or arrange with a contractor any repairs, renovations or modifications to any pre-existing structure, wiring or plumbing in the Premises.
- t. not install, store, use or allow third parties to install washing machines, clothes dryers, air conditioners, dishwashers, bidets or any other appliance not previously approved in writing by the Landlord.
- u. not copy, share or loan any of their keys or access cards with any other individual and not provide access to their unit/room to another person while they are away from the Premises.
- v. limit the sleeping area to the bedroom(s) in apartment style units.

## 9. RESIDENCE POLICIES

As part of their obligations, the Resident agrees to adhere to and comply with all [Residence Policies](#) and all policies and procedures of the University of Alberta, including but not limited to, the [Student Conduct Policy](#), the Application, the [Information Technology Use and Management Policy](#), the [Sexual and Gender-Based Violence Policy](#), and the various policies, rules and regulations made from time to time by the Landlord (collectively the "Residence Policies"). The [Residence Policies](#), as made, amended or supplemented by the Landlord from time to time, are incorporated by reference as part of this Residence Agreement and are enforceable as part of this Residence Agreement. By agreeing to this Residence Agreement, the Resident acknowledges that it is the Resident's responsibility to become familiar with the [Residence Policies](#), which are updated and published on the [Augustana Student Residence website](#).

## 10. MEAL PLAN

Subscription to the [Meal Plan](#) in the First Year Complex and the Ravine Complex is part of the wellness program for these communities. No exceptions are allowed.

### a. Termination

If the Resident terminates this Residence Agreement pursuant to Clause 12 (Termination of Tenancy by Resident After Taking Occupancy), the Resident will continue to be responsible for the Meal Plan for the entire Term. No refund for the Meal Plan will be provided.

### b. Allergens

The University of Alberta cannot guarantee an allergen-free environment in the dining halls. While every precaution is taken to reduce risk of exposure and cross contamination to allergens, there is still a small risk of cross contamination. Students with life-threatening food allergies must advise Residence Services before completing the Confirmation Contract to determine whether or not the allergy can be accommodated within the dining hall. If the allergy cannot be accommodated, another residence offer will be made pending availability. Students who have a food allergy that may be accommodated by the Meal Plan may be required to sign an additional waiver upon arrival.

For any allergy concerns, Residents should book a meeting with the Supervisor, Food Services to assess if the dietary restriction can be accommodated in the residence dining hall. Email [augfood@ualberta.ca](mailto:augfood@ualberta.ca) to initiate a request.

- c. A Resident who possesses a Meal Plan may not transfer the Meal Plan to any other student or guest. All food must be consumed in the dining hall. Meal Plan holders may not remove any food from the dining hall (with exception of coffee in a personal mug or a piece of fruit).

## 11. STUDENT STATUS AND EMPLOYMENT BY LANDLORD

The Resident represents and warrants to the Landlord that throughout the Term of this Residence Agreement, the Resident satisfies one of the following pre-conditions to this Residence Agreement:

- a. the Resident is registered as a full-time student (as defined by the Office of the Registrar) at the University of Alberta; or

- b. the Resident is otherwise approved by the Landlord, in the Landlord's sole and absolute discretion, it being understood that full-time students at the University of Alberta are given priority with respect to available accommodation.

If the Resident fails to maintain **full-time** student status or status expressly approved by the Landlord at the time of the assignment to the Premises, the Resident shall immediately notify the Landlord in writing of the change in status. The Landlord will also conduct periodic checks on the student status of all residents during the Term. Failure to maintain student status constitutes a substantial breach by the Resident of this Residence Agreement, and may result in Termination by Landlord (see Clause 14).

In addition to the above, if the Resident is employed by the Landlord in a student leadership role and ceases to be employed in that role during the Term, the Landlord may, in its sole and absolute discretion, require the Resident to move to a different unit or residence.

Student leaders that are not employed by the Landlord, but who hold a student leader position that requires them to live in residence, who cease to be in the student leader role, may be required to be moved to a different unit or residence.

## 12. TERMINATION OF TENANCY BY RESIDENT AFTER TAKING OCCUPANCY

- a. If the Resident elects to terminate this Residence Agreement prior to the end of the Term, the Resident must pay the full Rent up to the end of the Term, which will include all amounts owing as Rent, any insufficient notice fees and other amounts payable.
- b. The Resident may terminate this Residence Agreement prior to the end of the Term, by giving the Landlord written notice of their intention to do so (using the "Notice to Vacate" form) at least thirty (30) days prior to moving out. The Resident will be required to meet with Residence Services staff when completing the Notice to Vacate form. Failure to submit a Notice to Vacate at least thirty (30) days prior to vacating will result in an insufficient notice fee in addition to all other amounts owing.
- c. The Resident must move out of the Premises and return all keys and access cards where applicable before 12:00 noon on the date indicated on the Notice to Vacate and no later unless previously agreed to in writing by the Landlord. Failure to return all keys and access cards will result in the Resident being charged improper move out fees in addition to all other applicable charges and amounts owing.

## 13. SAFETY MEASURES AVAILABLE TO LANDLORD

Where there are safety concerns for the residence community due to an alleged [breach of the Residence Agreement](#), the Landlord may take steps in the moment to ensure safety of the broader residence community. The Landlord may apply immediate residence safety measures, separately from any process under the [Residence Policies, and which may not include termination of this Agreement in accordance with Clause 14](#). Safety measures are not based on a finding of responsibility. Residence safety measures may include space restrictions, no contact restrictions, unit relocations or other conditions as appropriate.

## 14. TERMINATION BY LANDLORD

If the Resident fails to adhere to the [Residence Policies](#), or fails to perform and observe any of the terms or conditions of this Residence Agreement, the Landlord, at its option and in its sole discretion, may terminate the Term created by this Residence Agreement upon giving the Resident written notice of the Landlord's intention to do so, to take effect within no less than forty-eight (48) hours from receipt of a Notice to Vacate from the Landlord. Notwithstanding the foregoing, a Resident may be immediately evicted from the Premises and Residence for reasons including but not limited to assault of any kind, any offence resulting in a criminal charge, any destruction of property, or if the Resident is deemed a safety concern for the community. The Resident is liable to pay all legal costs incurred by the Landlord in enforcing the provisions of this Residence Agreement including obtaining possession of the Premises.

## 15. INSPECTIONS, DAMAGE AND CLEANING CHARGES

The Landlord may, at its option and in its sole discretion, complete an annual inspection and make any repairs to or

clean the Premises that it considers necessary or appropriate.

Repairs or cleaning carried out by the Landlord that are necessary due to the willful act(s) or negligence of the Resident or anyone permitted by the Resident to be upon the Premises, or Residence or for whom the Resident is responsible, shall be carried out by the Landlord and may be at the expense of the Resident. Charges for damages shall be paid by the Resident to the Landlord within fourteen (14) days following demand by the Landlord.

## 16. SMOKING REGULATIONS

The Premises and the Residence are designated non-smoking areas. Smoking of any substance, within the Premises or anywhere else in the Residence is strictly prohibited. Smoking is also prohibited within ten (10) meters of doors, windows and fresh air intakes of Residences. Pursuant to University of Alberta policy, these smoking regulations also apply to e-cigarettes.

## 17. SMUDGING IN RESIDENCE

As a Treaty 6 territory, students in University of Alberta residences may pray/smudge in their rooms as per the University's [Ceremony Guidelines](#).

## 18. MAINTENANCE REQUESTS

The Resident agrees to submit an online Maintenance Request for any required repairs.

## 19. LANDLORD'S RIGHT OF ENTRY

Landlord authorized personnel will enter the Premises, without prior notification, to complete maintenance repairs requested by the Resident through the submission of a [Maintenance Request](#), or for emergency purposes. For any other reason for entry, notice of entry will be given.

## 20. INSURANCE

The Landlord will provide insurance for:

- a. all risks of physical loss or damage to the Resident's own personal property up to \$10,000 per occurrence;
- b. the Resident's legal liability for causing physical loss or damage to the property of others, University property, or for causing bodily injury to others up to a maximum of \$1,000,000 per occurrence; and
- c. additional living expenses for \$2,500 per occurrence.

Pursuant to this Agreement, the Landlord will not be responsible for any applicable deductible, or any loss or damage incurred to the Resident's personal effects.

## 21. INDEMNIFICATION PROVISION

Notwithstanding any other provision of this Residence Agreement, the Resident shall be liable to the Landlord for and shall indemnify and hold harmless the Landlord from and against any and all liabilities, claims, suits, costs, damages, amounts penalties and expenses (and without limiting the generality of the foregoing, any direct losses, costs, damages, and expenses of the Landlord including costs as between a solicitor and his own client) of any nature whatsoever which may be brought or made against the Landlord, or which the Landlord may pay or incur as a result of or in connection with:

- a. any breach, violation, or nonperformance of any covenant, condition, or agreement in this Residence Agreement set forth and contained on the part of the Resident to be fulfilled, kept, observed, and performed;
- b. any damage to property, including property of the Landlord, occasioned by the Resident or their Visitor/Guest or by their use or occupation of the Premises, common areas or Residence; or
- c. any injury or illness (including but not limited to communicable and other illnesses such as COVID-19, influenza, norovirus, and measles) to person or persons, including death resulting at any time therefrom, occasioned by the Resident or their Visitor/Guest or by their use or occupation of the Premises, or

Residence, such indemnity and save harmless to survive the expiration or termination of the tenancy hereunder. For the purposes of this Clause, Visitor/Guest means anyone permitted by the Resident to be upon the Premises, common areas, and Residence or for whom the Resident is responsible.

## 22. FORCE MAJEURE

To the extent that the Landlord is unable to fulfill, or is delayed or restricted in fulfilling, its obligations under this Residence Agreement by any cause beyond its reasonable control, the Landlord shall be relieved from the fulfillment of its obligations during that period and the Resident shall not be entitled to any reduction in fees or compensation as a result thereof. Without restricting the generality of the foregoing, the Landlord shall not be responsible for failing to meet its obligations under this Residence Agreement due to a strike by its employees, a lock-out of employees by the University and/or any other form of job action or labour unrest, or due to acts of God, including but not limited to fires, floods, earthquakes, intervention by civilian or military authorities, acts of war, acts of terrorism, public health emergencies, whether localized, national or international, unusually destructive or disruptive storms, or new or amended federal, provincial or local laws, regulations, bylaws or policies.

## 23. WAIVER

Failure of the Landlord to exercise any right given it under the terms of this Residence Agreement shall not be construed as a waiver by the Landlord of that right or breach or of any subsequent breach by the Resident. Violation of this Residence Agreement will be dealt with as a breach of this Residence Agreement.

## 24. LIABILITY OF LANDLORD

The Landlord, its agents, servants and employees shall not be liable or responsible in any way for:

- a. any loss, injury, illness (including but not limited to communicable and other illnesses such as COVID-19, influenza, norovirus, and measles), death or damage to persons, or property belonging to the Resident or to any other person including any property entrusted to the care or control of the Landlord, its agents, servants, or employees; or
- b. any consequential or indirect damages or personal or consequential injury or illness of any nature whatsoever that may be suffered or sustained by the Resident, any agent or invitee of the Resident or any other person who may be upon the Premises, common areas, adjoining premises, the Residence or the property of which the Premises forms a part;

as a result of any cause whatsoever, including without limitation, negligence, willful misconduct or gross neglect of the Landlord, its agents, servants, employees, or contractors.

## 25. ABANDONED GOODS

The Landlord is not responsible for Abandoned Goods. The Landlord will dispose of Abandoned Goods as per the specified process adopted by the Landlord. Any costs incurred by the Landlord to move, store and/or dispose of the Abandoned Goods will be charged to the Resident(s).

## 26. NOTICES

Any notice by the Resident to the Landlord shall be sufficiently given if delivered in writing to Residence Services, University of Alberta, Edmonton, Alberta, T6G 2H6, or to such other address as might be designated in writing by the Landlord from time to time. Any notice by the Landlord to the Resident shall be sufficiently given if delivered to the Resident at the Premises or as outlined in the University of Alberta [Electronic Communication Policy for Students and Applicants](#).

## 27. ELECTRONIC CONTRACT AND GOVERNING LAW

The Resident acknowledges that they have reviewed this Residence Agreement and any applicable policies and procedures including the [Residence Policies](#) and that this Residence Agreement meets the requirements for electronic contracting in the jurisdiction where the Premises is located and they expressly acknowledge receipt of a copy of this Residence Agreement. The Resident expressly consents to contracting electronically with the Landlord.

The parties have required that this Residence Agreement and all documents relating thereto be drawn up in English. Les parties ont demandé que cette convention ainsi que tous les documents qui s'y rattachent soient rédigés en anglais. This Residence Agreement shall be governed by the laws in force in the Province of Alberta and the laws of Canada applicable therein.

## **28. RESNET WIRELESS SERVICE**

Wireless network service is broadcast in all University of Alberta residence buildings (except Learning Community/Theme House). The Resident agrees that any student owned or third party device interfering with the wireless network signal must be switched off. Residents that choose to subscribe to a third party Internet Service Provider (ISP) are instructed to ensure that the wireless feature of the third party router or switch must be turned off at all times.

## **29. INVALIDITY**

If any term, covenant, or condition of this Residence Agreement is found to be invalid or unenforceable, the remainder of this Residence Agreement shall not be affected thereby and shall be enforceable to the extent permitted by law.

## **30. GENDER LANGUAGE AND JOINT/SEVERAL LIABILITY**

Whenever the plural is used the same shall be construed as meaning the singular and vice versa. In cases where gendered language is used, the masculine shall be construed as meaning the feminine as the sex or context requires; the masculine or feminine shall also be construed as meaning non-binary gender identities as appropriate. If this Residence Agreement is entered into by more than one person, all covenants and agreements in this Residence Agreement shall apply jointly and severally.

*This document was produced by Residence Services, University of Alberta, Augustana Campus, Camrose, Alberta, Canada T4V 2R3. Revised May 2024.*

*The personal information requested as part of the Residence application process has been collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of administering student housing and upon graduation for alumni engagement and philanthropic activities. Questions concerning the collection, use, or disposal of this information should be directed to our FOIPP Liaison Officer at [aughouses@ualberta.ca](mailto:aughouses@ualberta.ca).*