**Killam Research Fund (Social Sciences, Humanities, Fine Arts)  
Research Cornerstones Grant Program**

All applicants are advised to carefully read the Guidelines prior to completing an application. Failure to review the Guidelines is likely to result in the failure of an application.

**All conditions on awards (for example, ethics approval) must be cleared within 6 (six) months from the award date, unless an exemption from this requirement is sought and obtained from the Killam Research Fund Committee. If this requirement is not met, the award is forfeited.**

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| Submit one copy electronically (application, SSHRC Web CV, and relevant documents) to [killamresearchfund@ualberta.ca](mailto:killamresearchfund@ualberta.ca).  **Please Note**: Applications received that are not complete will be returned. Attachments must be appended *to the end* of the application. |

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| **1. General** |

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| 1. **Applicant’s Name:** | | 1. **Application Date (dd/mm/yy):** |
| 1. **Position held at the University of Alberta:** | | |
| 1. **Initial date of current position at the University of Alberta (mm/yy):  Continuing paid appointment? Yes  No  If No, please specify:**   ***Note: An applicant who does not hold a continuing or tenure-track paid faculty position receives a lower priority and must attach a letter of support from the Chair of Department or Dean of Faculty clarifying exceptional circumstances and accepting responsibility to administer the grant account.*** | | |
| 1. **Department:** | 1. **Faculty:** | |
| 1. **Campus E-mail:** | 1. **Phone Number:** | |
| 1. **Amount requested for Research Cornerstone Grant:** $   **Short Title of Proposed Research:**  **Project Start/Completion Dates (mm/yy): From:**  **To:** | | |
| 1. **Curriculum Vitae: As an attachment, provide a completed SSHRC Web CV.** | | |
| 1. **Please describe up to four of your most significant contributions to date in your career, and indicate how they have shaped your academic field(s). In your response, please reference appropriate and valid indicators of your work’s impact on this field (e.g., rankings of publication/dissemination venues, citations, external reviews, etc.) (300 words maximum).** | | |
| 1. **Have you applied for support from the Killam Research Fund in the last six years:**   **Yes ☐ No ☐ If Yes, please list the grant(s) you have applied for:**   |  |  |  |  | | --- | --- | --- | --- | | **Type of Grant** | **Date of Application**  **(dd-mm-yyyy)** | **Awarded**  **(Yes or No)** | **Total Amount**  **(if Awarded)** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | | |

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| **2. Project Outline** |

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| **2.1 a) As an attachment, with a maximum of 6 double-spaced pages in size 12 font, provide a research proposal that addresses:**   * **the rationale, objectives and transformative potential of the proposed project;** * **the research’s anticipated significance for, and impact on, your academic field;** * **why it is important to pursue this project at this time;** * **how the proposed project complements or differs from on-going work in your discipline (i.e., its distinctive or novel contributions);** * **general methodology or research plan that indicates the duties that will be performed by the PI (e.g. mentorship) and those performed by the graduate assistants, postdoctoral fellows and other assistants;** * **statement on how you incorporate Equity, Diversity, and Inclusivity and Indigenous Initiatives into your research program; and** * **a budget justification that clearly shows how and why requested items are *required* to enable you to complete the proposed research.** * **references can be on an additional page**   **Note:** All proposals should be free of typographical and budgeting errors and avoid using unnecessary disciplinary jargon. |
| 1. **b) Please describe how the anticipated outcomes of this project have the potential to be transformative with respect to your specific academic area and your research career (250 words maximum).** |
| **2.2 a) Please identify the funding agency(ies), program(s), and timeline(s) to which you will apply to fund a research program that builds on your anticipated outcomes. Please also address how the program seeded by this project aligns with the strategic focus of the funding agency(ies) (250 words maximum).** |
| **2.2 b) Please identify how the proposed research aligns with the current University of Alberta Strategic Plan for Research and Innovation and advances the Killam Research Fund objectives. (250 words maximum).** |
| 1. **Does your proposal require Human Ethics Approval? Yes ☐ No ☐**   **Does your proposal require Animal Care Certification? Yes  No** |

**Project Budget**

1. **Anticipated Revenue: Please list all partners and their monetary contributions towards the total cost of the collaboration. The amount being requested from the Killam Research Fund should be included in anticipated revenue.**

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| **Source** | **Amount** |
| Killam Research Fund |  |
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1. **Salaries, including Graduate Student Remuneration (*state clearly in the Proposal the duties of each)***

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| **Name** | **Qualifications** | **Employment Period** | **Proposed Rate** | **$ Expense** |
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1. **Field Trips/Travel (*travel to conferences for PI is not eligible. Travel for team members to disseminate results is eligible)***

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| **Destination** | **Travel Mode and Cost** | **Vehicle Mileage** | **Number of Days** | **Subsistence Rate** | **$ Expense** |
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1. **Minor Research Equipment, Materials and Supplies *(itemize)***

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| **Items** | **$ Expense** |
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1. **Other required expenditures *(itemize)* and submit equipment quotations for items costing more than $2,000**

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| **Items** | **$ Expense** |
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| 1. **Total Expenses** | **$** |

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| **3. Attachment Checklist** |

Be sure to check off **each** item below:

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| **Attached** | **Not Applicable** | **Required Item** |
|  |  | Chair or Dean Letter of Support - required for applicants who do not hold a continuing or tenure-track paid faculty position |
|  |  | Detailed Outline of Proposed Research Cornerstone Grant Application  (see Application Form – Section 2.1.b) |
|  |  | Quotations for any Equipment Requests Costing More Than $2,000  (see Application Form – Section 2.8) |
|  |  | Airfare Quotation for Travel, if appropriate |
|  |  | SSHRC Web Curriculum Vitae |