**Killam Research Fund (Social Sciences, Humanities, Fine Arts)
Conference Travel Grant Program**

All applicants are advised to carefully read the Guidelines prior to completing an application. Failure to review the Guidelines is likely to result in the failure of an application.

**To access the award, a travel claim (with scanned receipts) must be submitted in PeopleSoft, within three months of the conference date. If this requirement is not met, the award will be forfeited.**

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| Submit one copy electronically (application, SSHRC Web CV, and relevant documents) to killamresearchfund@ualberta.ca.**Please Note**: Applications received that are not complete will be returned. Unless requested, no supplementary material will be accepted after the application has been submitted. Attachments must be appended *to the end* of the application. |

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| **1. General** |

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| 1. **Applicant’s Name:**
 | 1. **Application Date (dd/mm/yyyy):**
 |
| 1. **Position held at the University of Alberta:**
 |
| 1. **Initial date of current position at the University of Alberta (mm/yy): Continuing paid appointment? Yes** [ ]  **No** [ ]  **If No, please specify:**

***Note: An applicant who does not hold a continuing or tenure-track paid faculty position receives a lower priority and must attach a letter of support from the Chair of Department or Dean of Faculty clarifying exceptional circumstances and accepting responsibility to administer the grant account.*** |
| 1. **Department:**
 | 1. **Faculty:**
 |
| 1. **Campus E-mail:**
 | 1. **Phone Number:**
 |
| 1. **Role: Paper Presenter ☐ Poster Presenter ☐ Invited Lecturer/Speaker ☐ Roundtable Contributor ☐ Discussant ☐ Performer ☐**
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| 1. **Presentation/Performance Title:**
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| 1. **Abstract attached? Yes ☐**
 | 1. **Location:**
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| 1. **Name of Conference or Fine Arts Venue:**
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| 1. **Travel Dates:**
 | 1. **Amount Requested: $**

See Grid (Guidelines A.2) for Eligible Amounts |
| 1. **Letter of Invitation/Acceptance attached? Yes ☐ To Follow ☐**
 |
| 1. **Call for Papers, Conference or Performance Program attached? Yes ☐**
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| 1. **Has your Presentation/Paper been selected on the basis of a peer/competitive review?**

**Yes ☐ No ☐ N/A ☐** |
| 1. **a) Explain how the paper, presentation or performance contributes to your on-going research/creative program and what research/creative output you anticipate. (250 words maximum).**
 |
| 1. **b) Please describe the stature of the proposed conference or Fine Arts Venue within your academic field (250 words maximum).**
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| 1. **Curriculum Vitae: As an attachment, provide a completed SSHRC Web CV.**
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| 1. **Please describe up to four of your most significant contributions to date in your career, and indicate how they have shaped your academic field(s). (300 words maximum).**
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| 1. **Have you applied for support from the Killam Research Fund in the last six years:**

**Yes ☐ No ☐ If Yes, please list the grant(s) you have applied for:**

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| --- | --- | --- | --- |
| **Type of Grant** | **Date of Application (dd-mm-yyyy)** | **Awarded****(Yes or No)** | **Total Amount** **(if Awarded)** |
| Select from list |  |  |  |
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| **2. Travel Details** |

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| **Please provide full itinerary if travel is for multiple destinations or purposes. Please note that this award may only be used for expenses directly related to the conference, not for additional travel or meetings.** |

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| **3. Attachment Checklist** |

Be sure to check off **each** item below:

|  |  |  |
| --- | --- | --- |
| **Attached** | **NotApplicable** | **Required Item** |
|  [ ]  [ ]  | Abstract  |
|  [ ]  [ ]  | Letter of Invitation  |
|  [ ]  [ ]  | Call for Papers and/or Conference Program |
|  [ ]  [ ]  | Travel Quotes and Detailed Budget (if required; see Guidelines A.2) |
|  [ ]  [ ]  | SSHRC Web Curriculum Vitae |