

Faculty of Extension

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The Faculty of Extension

In 1912, the University of Alberta was a young institution under the presidency of Henry Marshall Tory, who charged his protégé, a young AE Ottewell, with the task of "bringing the University to the people."

More than one hundred years later, the Faculty of Extension continues to create opportunities for continuing and professional education in response to the needs of individuals and society, engaging university and community in learning, discovery, and citizenship. What once were traveling libraries, "magic lantern" shows, and free public lectures in far-flung rural Alberta is today a multi-faceted, research-driven agent of community engagement, locally, nationally, and internationally.

The Faculty of Extension works collaboratively with other Faculties and educational institutions, community and professional associations, business organizations, and public agencies. It promotes responsive community-university engagement through a wide range of innovative learning opportunities, community-based research, and citizenship activities.

The Faculty delivers over 274 courses annually to over 5700 learners; 21 percent of whom are international students. Programs and courses are offered in the areas of academic English; teaching in English; community engagement; communications and technology; environmental resource management; Indigenous relations; information access and protection of privacy; land use planning; local and regional governance; management and leadership; modern languages; occupational health and safety; research and evaluation; residential interiors; visual arts; writing and editing.

Students benefit from the expertise of more than 200 experts in their fields, whose real-world experience dovetails with the research performed by the 19 members of the professoriate. This research, focused mainly in the areas of communication, social sciences, linguistics, community development, and non-traditional learning, has established Extension as a world leader in the Scholarship of Engagement, an academic domain that ties our historical mission with the vision for the future of the University of Alberta and embodies some of the core goals outlined in "For the Public Good."

Extension's engagement activities and scholarship go far beyond the campus and province, reaching a global "community of communities" whose cultures, perspectives, and needs are much more diverse than those of the communities served by our predecessors. As the University pursues and advances the process of community-university engagement, Extension has unique perspectives, ongoing expertise, and a special role to play in informing and advancing that process.

Extension students, our partners in learning, benefit by earning credentials, completing studies through flexible schedules and delivery methods, advancing their careers, and enriching their lives. Beyond this, their commitment to continuing and professional education benefits their communities by generating new ideas and promoting innovation in a knowledge-based economy.

For full listings of courses or further information contact:

University of Alberta

Faculty of Extension

Enterprise Square, 10230 Jasper Avenue

Edmonton, AB T5J 4P6

Phone: (780) 492-3116

Fax: (780) 492-0627

www.ualberta.ca/extension

The Professors

Teaching and Scholarships

Alumni Leadership & Service Award, UBC School of Library

A Curry, PhD (2011)

University of Alberta Alumni Association, Alumni Horizon Award

F Fletcher, PhD (2009)

Government of Canada, Deputy Minister's Award for Excellence, Innovation and Creativity

F Fletcher, PhD (2009)

Academic Staff Award (for Graduate Student Supervision), Graduate Student Association, University of Alberta

R Shields, PhD (2009)

Fellow Award, Society for Technical Communication (STC)

T Barker, PhD (2008)

McCalla Research Professorship

M Adria, PhD (2007)

G Gow, PhD (2016)

F Fletcher, PhD (2017)

M Beckie, PhD (2018)

Henry Marshall Tory Chair

R Shields, PhD (2004)

Canadian Race Relations Foundation Award of Excellence

R McMahon, PhD, the First Mile Connectivity Consortium, and the First Nations Innovation Research project (2016)

Members of the Faculty**Officers of the Faculty****Dean**

K Campbell, PhD

Associate Deans

F Fletcher, PhD (Academic)

M Mayan, PhD (Research)

Assistant Deans

C Schultz, MA, MBA (Academic)

M Splinter, MBA (Finance and Operations)

Professors

T Barker, PhD
K Campbell, PhD
F Fletcher, PhD
M Guardado, PhD
M Mayan, PhD
R Shields, PhD
K Van Assche, PhD

Associate Professors

M Beckie, PhD
R Gokiert, PhD
G Gow, PhD
K Rondeau, PhD
K Whitfield, PhD

Assistant Professors

J Foote, PhD
K Jones, PhD
R McMahon, PhD
L Schnirer, PhD
L Whiskeyjack, PhD

Administrative Professional Officers

B Braul, MEd
C Cymbaluk
Q Zheng, MSc

Management and Professional Staff

K Campbell, PhD
M Hui, MBA, CAM
R Milligan, BBA
C Schultz, MA, MBA (Academic)
M Splinter, MBA (Finance and Operations)

Adjunct Professors

J Bisanz, PhD
G Bosgoed, BA
S A Chapman, PhD
A Curry, PhD
M Garber-Conrad
J Iseke, PhD
B Kingsley, PhD
J Laccetti, PhD
S Lynch, PhD
H Madill, PhD
P Makokis, PhD
L Moussu, PhD
D Peacock, PhD
D Pozega Osburn, PhD
J Sousa, PhD
J Springett, PhD
H Stack-Cuttler, PhD
M Stolte, PhD, R Psych
R Tsushima, PhD

Professors Emeriti

M Adria, PhD
D Barry, AOCA
A Einsiedel, PhD
R Faryon, MBA
D Foth, PhD
G W Lambie, PhD
E Lesage, PhD
C Lockwood, MBA
H Savage, Dip in Art
A Schmidt, Fine Art Dip
W Stewart, PhD
D Weideman, PhD

Full-Time Temporary Academic Staff

A Augustine, MEd

G Baker, MA

Y Breckenridge, PhD

T Comfort, MEd

J Daniels, PhD

B Edmondson, MEd

S Elgueta Duplancic, MA, BEd

K Edwards, MEd

DP Janes, PhD, MBA

L Jang, MEd

B Lambrecht, MA

J Light, MEd

D Lo, MEd

N Lopez Villegas, MA

W MacDonald, BA, BEd, BSW

P Magaldi Netto, MA

P Makokis, PhD

D Mason, PhD

L Matthew, MEd

A Merritt, MA

G Sowak, MEd

P Young, PhD

M Zimmer, MA

Part-Time Temporary Academic Staff

L Gander, QC, LL.M

S Varnhagen, PhD

Additional Members of Faculty Council**President**

DH Turpin

Vice-Provost & University Registrar

LM Collins

Vice-Provost (Learning Services) and Chief Librarian

D Askey

IST Deputy Chief Information Officer

B Stewart

General Faculties Council Members

O Cisneros (Arts)
S Evoy (Engineering)
D Hallow (Records Management Office)
S Luyk (Libraries)
D Zhao (Education)

Senate Members

J Buski

Other Members

L Davies (Executive Director/Registrar Society of Local Government Managers)
J da Costa (Education)

Student Member

P Fontaine / J Rivero (MACT Program)

Services

Learning Engagement Office (LEO)

The Learning Engagement Office (LEO) facilitates innovative teaching and learning practices through instructional design, instructor professional development, e-learning support, and applied research. In partnership with program staff and Instructors, LEO strives to create exceptional educational experiences for Faculty of Extension students. For more information, call (780) 492-8522.

Extension Student Services Office (ESSO)

The Extension Student Services Office provides information and administrative support for our English Language School, Continuing and Professional Education (CPE) programs and courses offered by the Faculty of Extension, and our partner CPE programming units within the University. For more information, please call (780) 492-3116.

The Faculty of Extension offers a range of programs and courses with varying registration methods, admission requirements, and general regulations. For details, please refer to the Faculty of Extension website.

Appeals and Grievances

The Faculty of Extension has developed procedures in order that learners who encounter concerns and problems related to academic standing, learning assessment/grades, program requirements, or other matters may have them reviewed equitably and expeditiously. Copies of these procedures can be obtained from the Office of the Associate Dean Academic and Student Affairs at 2-240 Enterprise Square, 10230 Jasper Avenue, phone (780) 248-1416.

English Language School

The English Language School offers

1. Credit English for Academic Purposes (EAP) courses, covering several levels.
2. Non-credit ESL courses in the Intensive Day Program (IDP), covering a wide range of levels.
3. Part-time English language courses delivered to groups of continuing education, undergraduate and graduate students, scholars, and members of the community. These courses are designed to provide targeted language support in areas such as writing, pronunciation, and speaking skills.
4. Short-term, customized programs of study, delivered year-round to groups of students, scholars, and professionals who are non-native speakers of English, often in cooperation with other Faculties and departments on campus. These programs are designed to improve not only English language skills, but often other related academic or professional competencies.

The English Language School is a key partner in the University of Alberta Bridging Program. This program provides students with the opportunity to combine university degree courses with English for Academic Purposes (EAP) classes, allowing qualified applicants to improve their English language proficiency. As part of the Bridging Program, the English Language School also delivers support courses such as Bridging Program 101 and Introduction to Literature.

For more information, visit ualberta.ca/faculties-and-programs/english-language-school, or e-mail elsinfo@ualberta.ca, phone (780) 492-5530. For course listings, see Course Listings under English for Academic Purposes (EAP).

Academic English for Undergraduate Admission

The courses EAP 135, EAP 140, and EAP 145 form a progressive program designed to meet the English language proficiency requirement for undergraduate admission at the University of Alberta. Students who successfully complete these courses will be able to synthesize and analyze information from a variety of sources. They will also focus on developing the skills to present their ideas, both in writing and verbally, in accordance with first-year university standards.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530. For course listings, see Course Listings under English for Academic Purposes (EAP).

Academic English for Graduate Admission

The University of Alberta recruits, attracts, and welcomes the best and the brightest minds to its programs. As English is the primary language of instruction and communication at the University of Alberta, proficiency in English is a prerequisite for graduate admission. All applicants are expected to demonstrate English language proficiency prior to admission.

Students who successfully complete the course EAP 550 will have met the minimum English language proficiency requirements for admission to a Master's or PhD program at the University of Alberta.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530. For course listings, see Course Listings under English for Academic Purposes (EAP).

English for Professional Instruction and Communication (EPIC)

English for Professional Instruction and Communication (EPIC) is a unit within the English Language School which provides language- and culture-related professional development opportunities to local, national, and international organizations in the post-secondary, government, and industry sectors.

We work closely with our partners to customize EPIC programs and courses to the instructional and/or communication needs of each client. Our partners value the flexibility of EPIC courses, which can be tailored to fit their schedules, availability, budgets, and delivery preferences

A number of EPIC programs and courses are available:

Advanced Professional Program in English-Medium Instruction (APPEMI) for Professors

This program is designed for higher education instructors whose native language is not English, but who use English to teach their disciplinary content. Instructors can expect to enhance their teaching skills and confidence, as well as their oral and written English, as they learn strategies to assist students in learning content through English.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530.

English and Intercultural Training for Workplace Professionals

Short courses designed to address the language and/or intercultural needs of workplace professionals. Courses can be customized to focus on workplace reading, writing, listening, speaking and intercultural skills.

English and Intercultural Training for Professional Preparation

Short courses designed to address the language and/or intercultural needs of students who are preparing to transition from academic to workplace settings. Courses can be customized to focus on workplace reading, writing, listening, speaking and intercultural skills.

Bridging Program for Undergraduates

The University of Alberta Bridging Program (BP) provides students the opportunity to combine university degree courses with English for Academic Purposes (EAP) classes. BP is a program for excellent students who meet all of UAlberta's academic criteria but still need to improve their English skills in order to enter a degree program.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530.

Part-time ESL - Short Courses

Short courses help students improve specific English skills, such as speaking, pronunciation, and writing. These courses are designed to be taken either on their own or as a supplement to courses in our Intensive Day and English for Academic Purposes programs.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530.

Homestay Services

International students quickly learn the benefits of participating in the Homestay Program while learning English. The program is specially designed for students who speak English as a second or additional language. Students live with a Canadian family, experience Canadian culture, and are able to practice their English beyond the classroom. Host families are carefully selected from the Edmonton community to ensure that they have a genuine interest in having a cross-cultural exchange. Both the host family and the student have a unique learning experience and often develop bonds that last a lifetime.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530.

Placement Test

The English Language School (ELS) administers placement tests to international students whose first language is not English. These tests are conducted to give accurate assessments of prospective students' current language proficiency in English. Test results determine appropriate student placement in ELS programs.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530.

Continuing and Professional Education Programs

The Faculty of Extension offers a number of non-credit continuing and professional education programs.

- Analytics for Business
- Applied Geostatistics
- Applied Land Use Planning
- Business Analysis
- Business Seminars
- Business Strategy
- Change Management
- City-Building and Community Engagement
- Construction Management and Administration
- Editing and Proofreading
- Edmonton Lifelong Learners Association Spring Session
- Environmental Remediation
- Environmental Resource Management
- Global Leadership
- Human Resources Management
- Indigenous Community Engagement
- Indigenous Community-Industry Relations
- Information Access and Protection of Privacy
- Land Reclamation
- Leadership
- Management Development
- Managing Organizational Risk
- National Advanced Certificate in Local Authority Administration
- Occupational Health and Safety
- Project Management
- Residential Interiors
- Social Media Marketing and Communications
- Soil Science
- Supervisory Development
- Supply Chain Management
- Trenchless Technologies
- Visual Arts
- Water Resource Management
- Workplace Wellness Leadership
- World Languages
- Writing and Editing

Analytics for Business

In the Analytics for Business Series, students acquire an overall understanding of analytics and how you can apply data analysis to improve decision-making within their organizations. Through a set of three workshops, students examine the key concepts and the unique skills required to develop and execute strategies in business analytics. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/business-analytics, e-mail busprog@ualberta.ca, or phone (780) 492-3027.

Applied Geostatistics

The Citation Program in Applied Geostatistics (CPAG) assists mining, petroleum engineers, and geoscientists better pinpoint the resource bodies they seek. CPAG is comprised of one course and is ideally suited to those from industry who seek a more in-depth understanding of modern geostatistical tools. For more information, visit ualberta.ca/extension/continuing-education/programs/environmental-studies/geostatistics, e-mail cpag@ualberta.ca, or phone (780) 492-5532.

Applied Land Use Planning

The Applied Land Use Planning Certificate is designed for practicing professionals involved in municipal planning development and bylaw enforcement. The applied and academically based curriculum provides solid theoretical grounding while ensuring that practitioners can apply theory to practice. Land use planning is based on a multidisciplinary body of knowledge, including planning, geography, landscape architecture, environmental science, and use of Geographic Information Systems. The certificate is comprised of four core courses and 117 instructional hours of electives. A combination of face-to-face and online instruction is used in delivering the program. The program can also be completed fully online. For more information, visit uab.ca/alup, e-mail alup@ualberta.ca, or phone (780) 492-6914 or (780) 492-5532.

Business Analysis

The Business Analysis Professional Citation focuses on the entire life cycle of a project from initiation and diagnosis through to successful implementation of the solution. The program is comprised of six courses. The citation is relevant to business managers, project managers, systems analysts, and those positioned between the business and technology sectors. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/business-analysis, e-mail busprog@ualberta.ca, or phone (780) 492-5066.

Business Seminars

Business Seminars are offered for busy professionals who want to expand their current knowledge and skills, sharpen their competitive edge, and stay up-to-date on emerging trends. Numerous seminars are offered throughout the academic year. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/business-seminars, e-mail busprog@ualberta.ca, or phone (780) 492-5066.

Business Strategy

Creating business strategies positioned for success requires not only knowledge and comprehension of the rapidly evolving business environment, but a detailed plan for how to communicate and implement strategy throughout the entire organization. In the Business Strategy Series, learners will examine key concepts and required skills necessary to create successful business strategies for their organization. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/business-strategy, e-mail busprog@ualberta.ca, or phone (780) 492-3027.

Change Management

The Change Management Series is designed for professionals in entry to mid-level management who are change agents within their organizations. This series is comprised of three workshops, designed to provide students with a comprehensive change management skills set. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/change-management, e-mail busprog@ualberta.ca, or phone (780) 492-5066.

City-Building and Community Engagement

The City-Building and Community Engagement Series explores community engagement, city-building, and change. This series is intended for passionate urban citizens interested in exploring the challenges and promises presented by our changing cities. Courses encourage learners to interact with contemporary local case studies and with current practice-based research. For more information, visit ualberta.ca/extension/continuing-education/programs/public-sector/city-building, e-mail busprog@ualberta.ca, or phone (780) 492-9957.

Construction Management and Administration

The Construction Management and Administration Certificate explores the planning, technical, financial, and legal aspects of the construction business to allow learners to develop and expand their managerial skills and advance their careers. Courses in this program are accredited for the Gold Seal certification (Canadian Construction Association) and for the Blue Seal certificate (Alberta Advanced Education—Apprenticeship and Industry Training). The certificate requires a minimum of seven courses to graduate. Enhancement opportunities are available via our Trenchless Technologies Series. For more information, visit ualberta.ca/extension/continuing-education/programs/environmental-studies/construction-administration, e-mail cst@ualberta.ca, or phone (780) 492-5532.

Editing and Proofreading

The Editing and Proofreading Series provides students with the opportunity to develop fundamental editing and proofreading skills for a range of fields spanning traditional and multimedia web-based applications. For more information, visit <https://www.ualberta.ca/extension/continuing-education/programs/communications/editing-and-proofreading>, e-mail codesign@ualberta.ca, or phone (780) 492-1185.

Edmonton Lifelong Learners Association Spring Session

The Spring Term for Adults 50+ is offered in partnership between the Edmonton Lifelong Learners Association (ELLA) and the Faculty of Extension. The program is offered annually during the first three weeks of May on the University of Alberta North campus. Participants choose up to four classes daily from more than 50 general interest courses in areas such as anthropology, history, philosophy, drawing, and painting, psychology, music, literature and political science. To register, participants must be members in good standing of ELLA. For more information, visit my-ella.com, e-mail exella@ualberta.ca, or phone (780) 492-5055.

Environmental Remediation

The Environmental Remediation Certificate provides students with a valuable set of knowledge and skills needed within the environmental profession. Course content includes the knowledge and skills as required within the assessment phases and management protocols for contaminated and hazardous sites, in addition to provincial guidelines within soil and groundwater evaluation and remediation including Tier 1 and 2, various remediation methods including chemical, engineering, biological and thermal, and socioeconomic impacts of remediation applications. Additional course content includes soil science such as the chemical composition, mineralogy, organic matter and solution of soils, as well as how water is held by and moves through soils as applied to remediation methodology. Program admission does include an expectation of prior learning and training to ensure student success which may include completion of a related diploma or degree, or equivalent industry experience. The

Alberta Institute of Agrologists (AIA) also recognizes the courses within the Environmental Remediation certificate as senior agrology courses related to entrance into the profession and to augment core knowledge requirements related to a practice area. All courses in this certificate are also recognized within the Environmental Resource Management certificate program. For more information please visit <https://www.ualberta.ca/extension/continuing-education/programs/environmental-studies/environmental-remediation> email erm@ualberta.ca or phone 780-492-5532.

Environmental Resource Management

The Environmental Resource Management Certificate prepares professionals at various career levels to meet the challenges of the rapidly growing and changing environmental sector. Knowledge and understanding of environmental issues are becoming increasingly important in business decision-making. The Environmental Resources Management Certificate is comprised of six core courses and 165 instructional hours of electives. For more information, visit ualberta.ca/extension/continuing-education/programs/environmental-studies/environmental-resource-management, e-mail erm@ualberta.ca, or phone (780) 492-5532.

Global Leadership

The Global Leadership Advanced Citation is for individuals interested in working within a global context. This advanced citation is comprised of three fully online courses which cover communication across cultures; complex intercultural situations; cultural perspectives; what influences individual values, beliefs and actions; and leadership practices within different international organizations. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/global-leadership, e-mail global.leadership@ualberta.ca, or phone (780) 492-4315.

Human Resources Management

The Human Resources Management Certificate is for anyone working in human resources, as well as for individuals working in, or aspiring to fill, a supervisory role. This certificate is comprised of eight courses that cover such topics as managing organizational change, interpersonal communication, maintaining healthy labour relations, organizational behaviour, and interviewing techniques. Participants review current challenges and issues to gain a greater understanding and effective strategic thinking applied to the day-to-day operation of the human resources role. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/hr-management, e-mail busprog@ualberta.ca, or phone (780) 492-3027.

Indigenous Community Engagement

The Indigenous Community Engagement Citation is designed to provide learners with skills and knowledge that foster better relationships between Canada's Indigenous and non-Indigenous people. A land-based course is taught by Indigenous scholars and Elders. Learners will leave with a better understanding of Indigenous worldviews and the way in which differing worldviews may impact relationship building and engagement. For more information, visit ualberta.ca/extension/continuing-education/programs/indigenous-relations/indigenous-community-engagement, e-mail arep@ualberta.ca, or phone (780) 492-7237.

Indigenous Community-Industry Relations

The Indigenous Community-Industry Relations Certificate (ICIR) is designed as a catalyst for community engagement between Indigenous people, industry, and government. Lessons build upon Indigenous culture and worldviews as they pertain to legal processes, community development, and the environment. Participants will leave with knowledge, skills, and attitudes that foster better relationships between government, industry, and nations. For more information, visit ualberta.ca/extension/continuing-education/programs/indigenous-relations/indigenous-community-industry-relations, e-mail arep@ualberta.ca, or phone (780) 492-7237.

Information Access and Protection of Privacy

The Information Access and Protection of Privacy Certificate provide an overview of access and privacy legislation and the application of access and privacy principles. It is comprised of five courses. This award winning program is relevant to both the public and private sectors and is offered entirely via online delivery. For more information, visit extension.ualberta.ca/iapp, e-mail iappuofa@ualberta.ca, or phone (780) 492-5052 or (780) 492-2862.

Land Reclamation

The Land Reclamation Certificate from the Faculty of Extension, University of Alberta provides students with a valuable set of knowledge and skills needed for within the environmental profession. Relevant course content includes those related to erosion control, soil testing, surveying and mapping, land use planning, environmental project management, plant species identification and propagation, land reclamation and restoration, habitat conservation, and sustainability. Further course content includes identification and classification of soils and soil science applications related to land reclamation, as well as current regulations governing reclamation efforts within Alberta. Program admission does include an expectation of prior learning and training to ensure student success which may include completion of a related diploma or degree, or equivalent industry experience. The Alberta Institute of Agrologists (AIA) also recognizes the courses within the Land Reclamation certificate as senior agrology courses related to entrance into the profession and to augment core knowledge requirements related to a practice area. All courses in this certificate are also recognized within the Environmental Resource Management certificate program. For more information please visit <https://www.ualberta.ca/extension/continuing-education/programs/environmental-studies/environmental-remediation> email erm@ualberta.ca or phone 780-492-5532.

Leadership

The Advanced Certificate in Leadership is designed to provide emerging and mid-career leaders with the opportunity to learn, experience, develop, and practice leadership skills. This advanced certificate is comprised of six courses that cover topics such as leadership styles and theories, negotiation, relationship management, change leadership, persuasive communication, generating buy-in, goal setting, and problem-solving. For further information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/leadership, e-mail busprog@ualberta.ca, or phone (780) 492-3027.

Management Development

The Management Development Certificate is designed to equip participants with practical managerial skills and knowledge. The certificate is comprised of three core courses and 156 hours of elective courses. Opportunities are available for those who wish to specialize through the Management Development for Professional Engineers, Geologists, and Geoscientists or the Management Development for Police Services Certificate programs. Additionally, some courses are eligible for recognition by various professional associations. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/management-development, e-mail busprog@ualberta.ca, or phone (780) 492-3027.

Managing Organizational Risk

In the Managing Organizational Risk Series, students will learn about risk management concepts and how to apply them in their day-to-day work. Focused on risk management frameworks, tools, and techniques, this three-workshop series will examine risk management looking inwards within the organization and risk management looking outwards. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/managing-organizational-risk, e-mail busprog@ualberta.ca, or phone (780) 492-3027.

National Advanced Certificate in Local Authority Administration

(NACLAA) Level I and Level II

The National Advanced Certificate in Local Authority Administration (NACLAA) Level I and II are long-running, award-winning programs that focus on the fundamental theories relating to the ideas, structure, and processes that define local government administration. Courses are offered in online and face-to-face format and are open to students across the country. The NACLAA Level I students are required to complete either eight online courses or five online courses and 117 elective hours. Level II credential requires students to complete four online courses. In essence, the NACLAA Level I and II programs can be completed entirely online, but the Level I students that want to have an in-class experience can choose to take up to four face-to-face elective courses.

Completion of both the NACLAA Level I and Level II fulfills the educational requirements for the provincial professional designation of Certified Local Government Manager, which is conferred by the Society of Local Government Managers of Alberta. For more information, visit NACLAA Level I ualberta.ca/extension/continuing-education/programs/public-sector/naclaa, NACLAA Level II ualberta.ca/extension/continuing-education/programs/public-sector/naclaa2, e-mail naclaa@ualberta.ca, or phone (780) 492-4315 or (780) 492-2870.

Occupational Health and Safety

The Faculty of Extension offers two credentials in the field of Occupational Health and Safety. The Occupational Health and Safety Certificate and the Occupational Health and Safety Professional Diploma help practitioners from many different backgrounds develop the competencies needed to effectively develop, implement, and evaluate health and safety programs and systems in a wide variety of occupational settings. The certificate program ladders into the professional diploma program. Both programs are recognized by the Board of Canadian Registered Safety Professionals (BCRSP). The program also assists Registered Occupational Hygienists to maintain registration with the Canadian Registration Board of Occupational Hygienists (CRBOH) and the American Board of Industrial Hygiene (ABIH). For more information, visit ualberta.ca/extension/continuing-education/programs/health-and-safety/occupational-health-and-safety, e-mail ohs@ualberta.ca, or phone (780) 492-3037 or 1-800-808-4784.

Project Management

The Project Management Series is comprised of three workshops in which learners will work through an entire case to learn practical skills and knowledge that can immediately apply to their current projects. Courses cover project management principles, project scope, documentation, estimating and budgeting, scheduling, resources leveling, risk, managing stakeholders, and communication. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/project-management, e-mail busprog@ualberta.ca, or phone (780) 492-5066.

Residential Interiors

The Residential Interiors Certificate is comprised of nine courses and provides a comprehensive study of the application of the art and design of interior decorating and the use of principles from related areas of fine arts, architecture, and business. For more information, visit ualberta.ca/extension/continuing-education/programs/art-and-design/residential-interiors, e-mail codesign@ualberta.ca, or phone (780) 492-3034 or (780) 492-2408.

Social Media Marketing and Communications

The Social Media Marketing and Communications Citation examines the rules of this multi-dimensional communication model and explores how individuals and organizations can use social media platforms to actively engage stakeholders in online communities built around their products or services. For more information,

visit ualberta.ca/extension/continuing-education/programs/communications/social-media-marketing-and-communications, e-mail codesign@ualberta.ca, or phone (780) 492-1185.

Soil Science

The Soil Science Certificate offers specialized studies and enhanced technical capacities via hands-on courses within real-world situations and responsive education. Students will improve their professional skill-set and knowledge in soil science based on current research, regulations, and applications. The courses within this certificate are also recognized within the Environmental Resource Management Certificate as electives, as well as by the Alberta Institute of Agrologists (AIA) as senior level agrology courses related to entrance into the profession and to augment core knowledge requirements related to practice areas. For more information, visit ualberta.ca/extension/continuing-education/programs/environmental-studies/soil-science, e-mail erm@ualberta.ca, or phone 780-492-5532.

Supervisory Development

The Supervisory Development Citation provides existing, prospective, and new supervisors with the essential theory and applied skills required to be effective leaders within their organizations. The citation is comprised of seven courses. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/supervisory-development, e-mail busprog@ualberta.ca, or phone (780) 492-5066.

Supply Chain Management

The Supply Chain Management Training program will equip entry to mid-level practitioners with the necessary skills to support the supply chain function and the related business skills to help advance their careers. Offered in cooperation with the Supply Chain Management Association of Canada, the program meets this need with a series of tactical courses and seminars. For more information, visit ualberta.ca/extension/continuing-education/programs/business-and-leadership/supply-management-training, e-mail busprog@ualberta.ca, or phone (780) 492-3027.

Trenchless Technologies

The Trenchless Technologies Series combines theory and practice within trenchless construction and technology via responsive education and applications geared for the oil and gas, telecommunications, and infrastructure industries. Workshops within this series offer concepts to maximize material selection and procurement, streamline construction, increase output while minimizing disruptions and risk, geotechnical considerations, and related construction innovations. The Trenchless Technologies Series is offered jointly by the Faculty of Extension and the Consortium for Engineered Trenchless Technologies (CETT). For more information, visit ualberta.ca/extension/continuing-education/programs/environmental-studies/trenchless-technologies, e-mail erm@ualberta.ca, or phone (780) 492-5532.

Visual Arts

The Visual Arts Citation and Certificate are entry-level programs that provide instruction in the techniques and skills of drawing, painting and design. Professional artists/instructors provide critiques and help in building a portfolio reflective of the learner's artistic vision and mastery. Visual Arts courses can also be taken for general interest. For more information, visit ualberta.ca/extension/continuing-education/programs/art-and-design/visual-arts, e-mail codesign@ualberta.ca, or phone (780) 492-3034.

Water Resource Management

The Water Resource Management Certificate provides specialized training, skills acquisition and knowledge for environmental professionals working within, or seeking to work within the water, wetland, and riparian focused environmental industry sectors. Hydrologic topics including those related to rain flow, streamflow, flooding, and risk assessment will be offered in addition to groundwater (hydrogeology) content such as site assessment, evaluation, and monitoring including watershed management and modelling. Further course content includes identification and classification of soils related to water resource and wetland management, in addition to current regulations regarding the identification, assessment, and development of wetland and riparian areas. Program admission does include an expectation of prior learning and training to ensure student success which may include completion of a related diploma or degree, or equivalent industry experience. The Alberta Institute of Agrologists (AIA) also recognizes the courses within the Water Resource Management certificate as senior agrology courses related to entrance into the profession and to augment core knowledge requirements related to a practice area. All courses in this certificate are also recognized within the Environmental Resource Management certificate program. For more information please visit <https://www.ualberta.ca/extension/continuing-education/programs/environmental-studies/environmental-remediation> email erm@ualberta.ca or phone 780-492-5532.

Workplace Wellness Leadership

The Workplace Wellness Leadership Series is designed to empower managers, HR personnel, and OHS professionals to design, create, and lead workplace health and wellness initiatives, while addressing the psychological hazards and elements needed to overcome them. In this series of three seminars, learners will examine the key leadership concepts and skills necessary to effectively lead workplace wellness initiatives for their organizations. For more information, visit ualberta.ca/extension/continuing-education/programs/health-and-safety/workplace-wellness, e-mail ohs@ualberta.ca, or phone (780) 492-3037.

World Languages

A range of general interest courses is offered, such as Chinese, German, French, Italian, Japanese, and Spanish. The focus is on the development of language proficiency through the four language skills: speaking, listening, reading, and writing with a greater emphasis on oral communication. The cultural, historical and social aspects of the various languages provide learning contexts. For more information, visit ualberta.ca/extension/continuing-education/programs/communications/world-languages, e-mail codesign@ualberta.ca, or phone (780) 492-3034.

Writing and Editing

The Writing and Editing program offers general interest courses and workshops dealing with the basics of general writing, creative writing (fiction and non-fiction), poetry, writing for digital media, technical and professional writing, editing, and publishing. These areas are of interest to those who have chosen writing as a career, write primarily for personal expression and satisfaction, or would like to improve their writing for business or academic purposes. For more information, visit ualberta.ca/extension/continuing-education/programs/communications/writing-and-editing, e-mail codesign@ualberta.ca, or phone (780) 492-1185.

Undergraduate Credit Courses

English for Academic Purposes (EAP)

The University of Alberta Bridging Program provides students the opportunity to combine university degree courses with English for Academic Purposes (EAP) classes, allowing qualified applicants to improve their English language proficiency. The credit courses offered by the English Language School are core components of the Bridging Program. EAP 135, EAP 140, and EAP 145 are designed to prepare international students who speak a language other than English for the language demands of undergraduate work at the University of Alberta.

For more information, visit ualberta.ca/admissions-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530. For course listings, see Course Listings under English for Academic Purposes (EAP).

Graduate Programs and Courses

In addition to the courses and programs listed below, the Faculty welcomes inquiries about individual interdisciplinary Masters studies.

Community Engagement Graduate Program

The Community Engagement Graduate Program in the Faculty of Extension offers an in-depth theoretical examination of the conceptual and philosophical underpinnings of community engagement, along with critical analysis of related evidence-based research, and the opportunity to gain practical experience in the application of this growing field. The Master of Arts in Community Engagement (MACE) degree is an interdisciplinary graduate program designed for those seeking to provide reflective and informed leadership in community engagement and sustainability with industry, post-secondary education, government, and not-for-profit agencies. The MACE program is a thesis-based degree.

Refer to MA Community Engagement Graduate program for more information, visit ualberta.ca/extension/graduate-studies/mace, e-mail mace@ualberta.ca, or phone (780) 492-7237. For course listings, see Course Listings under Community Engagement (MACE).

Communications and Technology Graduate Program (MACT)

The Communications and Technology Graduate program offers a theoretical, historical, and practical examination of the technology-enabled, knowledge-intensive workplace. The Master of Arts in Communications and Technology (MACT) is designed for students who seek to provide reflective and informed leadership in the management and use of information and communication technologies (ICTs) in their organizations and fields. The MACT program may be completed through either the course-based or thesis-based route.

Refer to Communications and Technology for more information, visit ualberta.ca/communications-technology, e-mail mact@ualberta.ca, or phone (780) 492-1538. For course listings, see Course Listings under Communications and Technology (COMM).

Community-Based Research and Evaluation (CBRE)

This embedded certificate program is designed to develop a graduate student's capacity to participate in and lead community-based research and evaluation projects. Students will gain conceptual and methodological competencies and experiences. As a result, in-community and on-campus capacity will be enhanced in support of the mobilization of knowledge in policy, practice, and research.

For more information, refer to Community-Based Research and Evaluation (CBRE), visit ualberta.ca/extension/graduate-studies/cbre, e-mail cbrecert@ualberta.ca. For information about the course INT D 500, see Course Listings under Interdisciplinary Studies (INT D).

English for Academic Purposes (EAP)

The English Language School offers credit courses in English for Academic Purposes. EAP 550 is designed to prepare international students who speak a language other than English for the language demands of graduate work at the University of Alberta.

For more information, visit ualberta.ca/faculties-and-programs/english-language-school, e-mail elsinfo@ualberta.ca, or phone (780) 492-5530. For course listings, see Course Listings under English for Academic Purposes (EAP).

Details of Courses

Faculty of Extension Graduate and Undergraduate credit and non-credit course listings are available at www.extension.ualberta.ca.

Course Listings

Faculty of Extension credit courses can be found in Course Listings under:

- Communication and Technology (COMM)
- English for Academic Purposes (EAP)
- Extension (EXT)
- Interdisciplinary Studies (INT D)