*This template is to be used for proposals for new University of Alberta embedded certificates. Embedded certificates are taken concurrently with a degree program of the University of Alberta.*

*Proponents must consult with the Programs Team in the Office of the Provost and Vice-President (Academic) (*[*vprov.programs@ualberta.ca*](mailto:vprov.programs@ualberta.ca)*) on the conceptual plans, appropriate template, and process. Please visit the* [*Programs website*](https://www.ualberta.ca/provost/policies-and-procedures/academic-programs.html) *for more information.*

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| **1: Basics** | | |
| **Undergraduate** (see [Undergraduate Embedded Certificate Framework](https://www.ualberta.ca/provost/media-library/Programs/undergraduate-embedded-certificate-framework-final-may-2023.pdf))  **Graduate** | | |
| **Embedded Certificate Name** |  | |
| **Administrative Responsibility**  Identify the sponsoring/lead proposing Faculty or College that will assume administrative responsibility from among those collaborating in the development and delivery of the program. |  | |
| **Contact information** | **Name and Title** |  |
| **Email** |  |
| **Proposed Effective Date** |  | |
| **Units of Course Weight**  Indicate the total number of credit units in the program. |  | |
| **Program Synopsis**  Provide a description of the objective or purpose of the embedded certificate, and the associated learning outcomes. |  | |
| **Interdisciplinary Focus**  Describe how the program will allow students an opportunity to engage with interdisciplinary topics or problems that incorporate and integrate different disciplinary perspectives. |  | |
| **Experiential Component**  Describe how experiential learning will be incorporated into the embedded certificate. |  | |

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| **2: Rationale, Implications, and Impact** | |
| **Rationale for Introduction of Certificate**  Include, for example, consultations with students, wider community, and other supporting information that demonstrates value and/or demand. |  |
| **Strategic Alignment**  Indicate how the proposed embedded certificate aligns with the strategic goals described in [*Shape: A Strategic Plan of Impact*](https://www.ualberta.ca/strategic-plan/index.html)*,* the[*University of Alberta’s Strategic Plan for Equity, Diversity, and Inclusion*](https://www.ualberta.ca/equity-diversity-inclusion/strategic-plan-for-edi/index.html)*,* and[*Braiding Past, Present and Future: University of Alberta Indigenous Strategic Plan*](https://www.ualberta.ca/indigenous/strategic-plan/index.html)*?* How does the program further the objectives or align with the institutional, Faculty, and College strategies? |  |
| **Resource Implications**  Identify resource implications of the proposed embedded certificate, including potential impact on course offerings. |  |
| **Consultation**  Describe the consultations engaged in during the development of the proposed embedded certificate, and briefly summarize their outcomes/feedback received. |  |
| **Indigenous Perspectives**  How does the proposed embedded certificate address the commitments stated in [*Braiding Past, Present and Future: University of Alberta Indigenous Strategic Plan*](https://www.ualberta.ca/indigenous/strategic-plan/index.html)? How are Indigenous knowledge systems, experiences and perspectives included? (For guidance and feedback, please consult the Office of the Vice-Provost (Indigenous Programming and Research.) |  |
| **Equity, Diversity and Inclusion**  Describe how the proposed embedded certificate will integrate/include equity, diversity, and inclusion perspectives and content (see *Equity, Diversity and Inclusion* [website](https://www.ualberta.ca/equity-diversity-inclusion/strategic-plan-for-edi/index.html)). (For guidance and feedback, please consult the Office of the Vice-Provost (Equity, Diversity and Inclusion.) |  |

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| **Appendices** | |
| **Appendix A –** indication of support from relevant faculty dean(s) and college(s). |  |
| **Appendix B** – Curriculum and program structure.  List course names, numbers, and descriptions. Indicate if the courses are new or existing. Include draft content for the University Calendar. |  |
| **Appendix C** - Other.  Include any additional information in support of the proposal (if relevant) |  |