

TO University of Alberta

Attention:

Form Date

116 Street & 85 Avenue NW

Edmonton Alberta T6G 2R3

Email:

I accept the University of Alberta's honorarium below for sharing my

Knowledge Stories Teachings Ceremony Dance Art Drumming Singing

at

Name of Event _____

Other _____

Amount

\$ _____

km \$ _____

\$ _____

TOTAL \$

**** I understand that a T4A tax slip will not be issued to me by the University of Alberta, but have a copy of this form should I require it for income tax purposes. ****

Payment Option 1: Cash or Gift Card

I, _____, have received this offering.

Print name

Could not obtain signature

Signature _____

Witness Signature _____

_____ Date

_____ Witness Name

Provide 1 copy to the recipient and 1 copy to your dept/faculty petty cash admin or (if applicable) attach to your expense report. **Do not send to the Staff Service Centre.**

Payment Option 2: Cheque

Please mail a cheque and a copy of this form to me at:

Name _____

Address _____

Address _____

City/Town _____

Province _____ Postal Code _____

Internal University Payment Processing

Speed Code _____

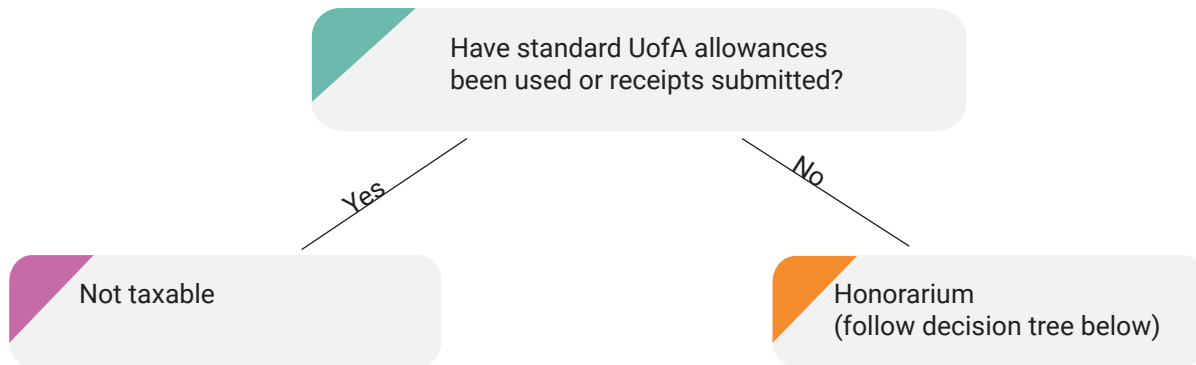
Print Budget Owner Name _____

Account 502250

Budget Owner Signature _____

Submit the completed PDF form to the [Staff Service Centre](#) to issue payment. Payment Services will send a copy of this invoice with the cheque.

Step 1: Reimbursement of Expenses



Step 2: Indigenous Honorarium Form Decision Tree

