

Office of the Provost and Vice-President (Academic)

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provost.ualberta.ca

Provost's Award for Early Achievement of Excellence in Undergraduate Teaching

The Provost's Award for Early Achievement of Excellence in Undergraduate Teaching recognizes publicly the achievement of teaching excellence and is intended to publicize such excellence to the University and the wider community, to encourage the pursuit of achievement of such inclusive excellence among newly appointed academic staff, and to promote informed discussion of teaching and its improvement at the University of Alberta.

Funds in the amount of \$1500 will be awarded to recipients.

Eligibility

Any **Continuing** Academic Staff from the following categories (as outlined in the [UAPPOL Recruitment Policy \(Appendix A\)](#)) within their first five years (exclusive of any leaves) of university teaching regardless of institution, may apply:

- A1 (Schedule A - Academic Faculty Member, Scheduled F - Administrative and Professional Officers (APO) Member, Schedule B - Faculty Service Officers (FSO) Member, Schedule C - Librarian);
- A2.1 (Schedule D - Academic Teaching Staff (ATS) Members (Career, Term 12, Term Recurring))

Normally applicants will be pre-tenure, or equivalent.

Selection Guidelines

The following was considered in the development of the adjudication criteria for the Provost's Award for Early Achievement of Excellence in Undergraduate Teaching:

- Evidence of a commitment to teaching excellence as outlined in the [Framework for Effective Teaching](#).
- Demonstration of impact and creativity in teaching that enhances learning and engages students.

- Engagement with the commitments outlined in [Braiding Past, Present and Future: University of Alberta's Indigenous Strategic Plan](#).
- Engagement with the [institutional commitments to equity, diversity, and inclusivity](#).

Application Process

Two-Phase Application Approach

In **Phase 1** of the application process, we invite you to submit an expression of interest. This should introduce yourself to the committee, describe how you engage with the institutional commitments outlined in [Braiding Past, Present and Future: University of Alberta's Indigenous Strategic Plan](#) and our [institutional commitments to equity, diversity, and inclusivity](#). Your expression of interest should also highlight your commitment and dedication to excellence in teaching. Those selected to advance to **Phase 2** will be asked to provide a detailed narrative application, including specific evidence that demonstrates your excellence in these areas.

In other words, Phase 1 is about introducing yourself and your story, and Phase 2 is about diving deeper and providing concrete examples and evidence to support that story.

An **Application Template** is available online through the [Awards for Teaching Excellence](#) website.

Translation services are available upon request at no cost to the applicant.

Multi-Modal Application

You are welcome to submit your application in the modality of your choosing (written, audio, video, graphics/animation etc.). The application template is designed to provide guidance on the criteria and specific information that should be included in your submission. If you prefer an alternative submission method or modality, please contact excellence.awards@ualberta.ca for assistance.

The [Digital Scholarship Centre](#) offers support for the creation and production of multimedia resources, including access to a new media studio, assistance with video production, and [free consultations with knowledgeable staff](#).

Deadline and Submission

Combine all pages into one PDF file and upload your single PDF application **by 12:00 p.m. (noon) on Monday, January 6, 2025**.

File Naming Convention:

Name your file as: Lastname_Firstname_EarlyCareer.pdf

Submit your complete application online through the [Awards for Teaching Excellence](#) website.

Selection Process

The Provost's Award for Early Achievement of Excellence in Undergraduate Teaching will be adjudicated by the [GFC University Teaching Awards Committee \(UTAC\)](#). Committee proceedings are to be confidential.

Equity, Diversity and Inclusion Training

The University of Alberta will provide training on equity, diversity and inclusion including instructions on limiting the impact of conscious and unconscious bias to all individuals involved in the adjudication process.

Announcement of the Award

The award recipients will be recognized at the annual *Celebrate! Teaching. Learning. Research* event.

Support

If you require assistance please contact us at excellence.awards@ualberta.ca.

Protection of Privacy - Personal information provided is collected in accordance with Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act (the FOIP Act) and will be protected under Part 2 of that Act. It will be used for the purpose of adjudicating the Awards for Teaching Excellence. Should you require further information about collection, use and disclosure of personal information, please contact excellence.awards@ualberta.ca.