

**PDFA Executive Council Meeting
July 14th, 2023
Teleconference Meeting**

Present: AKM Shahid Ullah, Interim-President, VP Internal
Lyndsey Hahn, VP of Communications
Olena Mykhailenko, Member-at-Large
MD Monirujjaman, VP Finance
Abdullah Mohiuddin, Member-at-Large
Jeffery Zielinski, VP External
Priyanka Mittapelly, VP of Operations

Staff: Kayanna Reff, Administrative Office Assistant
Joy Correia, Director of Operations
Scott Harris, Communications

Guests: Henry Prown
MD Shaheen

Regrets: Terry Sway, Labour Relations Officer
Christianne Nylund, Labour Relations Officer

1. Call to Order

The meeting was called to order at 11:03 AM.

2. Land Acknowledgment

3. Approval of Agenda

MOTION: To approve the agenda for July 14th, 2023 Jeffery/MD	CARRIED
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4. Approval of Minutes

MOTION: To approve the minutes for June 15th, 2023 Lyndsey/Priyanka	CARRIED
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5. President's Report (AKM Shahid Ullah)

5.1. FAQ Page

The PDFA is currently awaiting the U of A to upload its FAQ page that specifically pertains to Postdocs. Once received, the PDFA will utilize it as a starting point for their own FAQ section on the PDFA website.

5.2. Meeting with Dr. Roger Epp

Shahid, who is currently serving as the interim president, recently met with Dr. Roger Epp to discuss the upcoming Research Day and Appreciation Week. During the meeting, Dr. Epp expressed his support for any events that the PDFA wishes to organize during those days.

5.3. Meeting with Dr. Verna Yu

Shahid had a meeting with Dr. Verna Yu to discuss the Research Day/ Appreciation Week events that happen annually. Dr. Yu proposed that the PDFA should schedule the events for the last week of September. However, this

may not be feasible as the PDFa elections are also set for that week. This matter will be further discussed in the upcoming PDFa executive board meeting.

Action Items:

- To determine a date for the yearly Research Day/Appreciation Week that does not interfere with elections.

5.4. Member-at-Large Appointments

MOTION: To appoint Henry Prown as Member-at-Large AKM Shahid Ullah/All Board Members Approve	CARRIED
MOTION: To appoint MD Shaheen as Member-at-Large AKM Shahid Ullah/All Board Members Approve	CARRIED

5.5. Travel Awards

Last week, the Travel Award sub-committee sent an email to the board containing a new application form for the upcoming Travel Awards. This has been approved and will be launched when the next round of Travel Award applications are collected.

Members who attended conferences from May to December can now avail of the Travel Award.

6. VP Operations Report (Priyanka Mittapelly)

6.1. PDFa Logo

The logo that won the PDFa logo contest was logo number four. Priyanka will send this logo to Scott so that he can use it on the website and in any other place where the PDFa logo is needed.

6.2. VP Operations Position

As of August 1st, 2023, Priyanka will be resigning from her role as the VP of Operations and will no longer be serving on the board.

7. VP Finance Report (Md Monirujjama)

7.1. Current Account Totals

As of July 14th, 2023, there is \$88,743.74 in the PDFa account.

7.2. Signing Authority

MOTION: To appoint MD Shaheed as a signing authority MD M./All Board Members Approve	CARRIED
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8. Communication Strategist Report (Scott Harris)

8.1. Website Content

Action Items:

- New Members-at-Large need to forward a short bio and photo to Scott to post on the PDFa website.

9. Member-at-Large Reports (Olena Mykhailenko & Abdullah Mohiuddin)

9.1. Abdullah Mohiuddin

Abdullah has contacted ETS and recommended that the PDFA reach out directly to the City of Edmonton to inquire about potential discounts for its members.

It was suggested that the PDFA reach out to other unions like NASA and AASUA to collaborate with them before approaching the City of Edmonton. This could result in a greater number of participants and potentially encourage the city to offer a subsidized program for ETS passes. This could be something that should be passed during the AGM.

10. VP External Report (Jeffery Zielinski)

10.1. Website

Jeffery has concluded that YEG Digital is the optimal choice for the PDFA. They provide website hosting, as well as website creation and maintenance services.

Action Items:

- Jeffery to provide details on YEG digital to Joy and Scott.

10.2. CAPS

Jeffery has recently attended more meetings with CAPS. During these meetings, they talked about the importance of coordinating funds with tri-councils for Postdocs. Jeffery will continue to attend CAPS meetings in the future.

11. VP Communication Report (Lyndsey Hahn) – No Updates

12. Director of Operations/Labour Relations Officer Report (Joy Correia, Christianne Nylund, Terry Sway) – No Updates

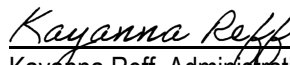
13. In Camera

14. Adjournment

The meeting was adjourned at 1:04 pm.



AKM Shahid Ullah, Interim-President & Chair



Kayanna Reff, Administrative Office Assistant