

Faculty Guide

Responding to a disclosure of sexual violence

Disclosing an experience of sexual violence is the act of sharing information about an experience to someone who previously did not know. Individuals will often confide in the people they trust the most—a friend, peer, colleague, etc. You have a duty to respond compassionately and to ensure that survivors are informed about supports and options. *Note:* A faculty member cannot receive a complaint (see the back of this document for complaint process).

A **disclosure** is the act of sharing information about an experience of sexual violence.

A **complaint** is a disclosure for the purpose of initiating an investigation.

For more information, visit: ualberta.ca/campus-life/sexual-violence/complaints.

If you receive a disclosure

Listen, believe, and offer your support. Each person has the right to make their own decisions regarding their personal recovery and to have those choices respected. Ask the person what they would like to do. **The discloser may indicate one or many of the following needs:**

Faculty Contact:

Stacey Brennan, Senior Officer HR & Admin, Faculty of Arts 780-492-8410

Kristy Wuetherick, Senior Officer, Student Programs & Services, Faculty of Arts 780-492-7657

Discloser wants

For concerns and questions:

Do Nothing

Each person will know which, if any, of these options are best for them. Choosing to do nothing is a valid option.

Campus Contact:

the U of A Office of Safe Disclosure and Human Rights
780-492-7325

Personal Support

Refer discloser to the community resources on the back of this document.

Campus Contact:

the U of A Sexual Assault Centre
780-492-9771 | 2-705 SUB

Office of the Dean of Students (DOS)
dosdean@ualberta

Employee and Family Assistance Program (EFAP)
780-428-7587

Safety

Refer discloser to the safety resources on the back of this document for support in their safety planning.

Campus Contact:

U of A Protective Services (UAPS)
780-492-5050 | Education car park

the U of A Sexual Assault Centre (SAC)
780-492-9771 | 2-705 SUB

Office of the Dean of Students (DOS)
780-492-4145 | 5-02 SUB

the U of A Office of Safe Disclosure and Human Rights (OSDHR)
780-492-7325

Medical Support

Refer discloser to the medical resources on the back of this document.

Accommodations/Modifications

For more information about additional requests, see the back of this document.

Modifications for a discloser asking for an adjustment to any of the following:

Academic extension, referral, change in lab/class, etc.

Options include: granting modification discloser has requested, or offer alternatives.

Discuss/consult with Faculty Contact Eddy Kent,
Associate Dean, Student Services 780-492-7611

Discuss/consult with Campus Contacts (DOS, SAC, OSDHR, HIAR)

Work relocation, change in hours, work from home, leave, etc.

Options include: granting modification discloser has requested, or offer alternatives.

Discuss/consult with Faculty Contact Stacey Brennan,
Senior Officer, HR & Admin, 780-492-8410

Discuss/consult with Campus Contacts (Faculty Relations, DOS, SAC, OSDHR, HIAR)

Living change in residence, breaking residence lease early, etc.

Refer to Residence Services (Assistant Dean, Residence Life)

Complaint Process

For allegations against

Refer to

Students	→	UAPS
Staff	→	OSDHR
Faculty	→	Faculty Relations

For questions about allegations against

Contact

Students	→	DOS
Staff	→	OSDHR, HR
Faculty	→	OSDHR

Interim Measures

conditions of no-contact between people, space restrictions, privileges, event restrictions, etc.

Options for

Refer discloser to

For questions, contact

Students	→	DOS	DOS
Staff	→	supervisor and/or HR partner	HR or OSDHR
Faculty	→	Faculty Contact: _____ _____	Faculty Relations or OSDHR

Resources

Community

U of A Sexual Assault Centre (SAC)
2-705 SUB | 780-492-9771

Sexual Assault Centre of Edmonton (SACE)
780-423-4102

U of A ACCESS Open Minds
2-300 SUB | 780-492-4773

U of A Counselling and Clinical Services
2-600 SUB | 780-492-5205

Sexual Assault Crisis Line (SACE)
780-423-4121

ACCESS Outreach Team
289 CAB | 780-492-6272

Medical

University Health Centre (UHC)
2-200 SUB | 780-492-2612

Sexual Assault Response Team (SART) nurse
access through Edmonton-area emergency rooms within 7 days of the assault

STI Clinic
11111 Jasper Ave | 780-342-2300

Or visit a family physician.

Safety

University of Alberta Protective Services (UAPS)
Education Car Park | 780-492-5050

U of A Office of Safe Disclosure and Human Rights (OSDHR)
300 Campus Tower | 780-492-7325

U of A Sexual Assault Centre (SAC)
2-705 SUB | 780-492-9771

Office of the Dean of Students (DOS)
5-02 SUB | 780-492-4145

Campus Contacts for discloser

U of A Sexual Assault Centre (SAC)
2-705 SUB | 780-492-9771

U of A Office of Safe Disclosure and Human Rights (OSDHR)
300 Campus Tower | 780-492-7325

Employee and Family Assistance Program (EFAP)
780-428-7587

Office of the Dean of Students (DOS)
5-02 SUB | 780-492-4145

Helping Individuals at Risk
300 Campus Tower | 780-492-4372

Residence Services
Assistant Dean, Residence Life
780-492-0879

Faculty Contacts:

HR Partner:
