## **Academic Advisors**

- The Academic Advisor is a resource person to students advising them on academic
  program and non-academic matters. Advisors ensure that students are aware of all program
  requirements, degree regulations and general regulations of the PT Department and the
  Faculty of Graduate Studies and Research (FGSR).
- When students enter the MScPT (course-based) program, they are assigned to an advisor.
   Students are advised to consult their advisor if they experience any personal or academic problems that may affect academic performance.
- It is suggested that students and Advisors connect each term and try to meet at least once in each academic year.
- If students have any concerns about academic matters, they may seek assistance from a number of individuals:
  - Instructor (for academic course concerns)
  - Clinical Instructor/Supervising PT and/or Centre Coordinator for Clinical Education (for clinical placements concerns)
  - o Academic Coordinator for Clinical Education
  - Block Coordinator (for concerns/suggestions about the block)
  - o Academic Advisor
  - Associate Chair of the Department of Physical Therapy (for concerns regarding the administration of the MScPT program)
  - Associate Dean Strategic Initiatives in the Faculty of Rehabilitation Medicine (Academic records, admissions, academic integrity, academic standing and appeals)
- Students are advised to bring forward course concerns in the following order:
  - Students are advised to first consult the course instructor.
  - If the concern remains unresolved, the student may seek assistance/advice from the Academic Advisor.
  - If and when appropriate, the Academic Advisor may consult with the course instructor(s), the Block coordinator, and/or the Associate Chair.
  - If the Advisor is unable to help, he/she may refer the student to the Associate Chair.
    The student can also arrange to see the Associate Chair if he/she has concerns that
    the student feels are not being adequately dealt with by a course instructor, a block
    coordinator, or his/her Advisor.
  - Students are advised to immediately inform the Associate Chair if they plan to leave the program.
- If for whatever reason, a student feels that he/she is unable to work with the identified Advisor, the student may request to change Advisors. When this situation occurs, the students are asked to consult with all parties involved.
- At all times during the graduate training, students must have an Advisor. When the student's Advisor is on leave, an interim Advisor will be assigned.