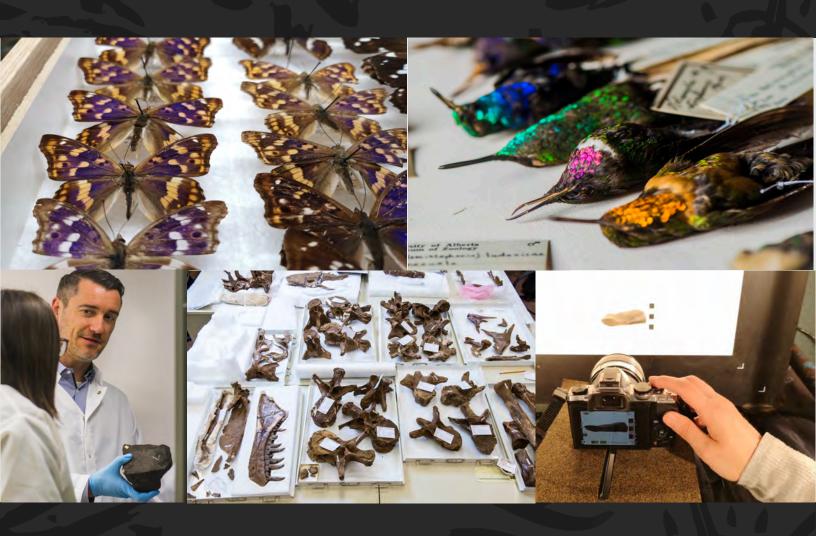


ANNUAL REPORT

July 2018 — June 2019



UNIVERSITY OF ALBERTA MUSEUMS ANNUAL REPORT

including the report of the University of Alberta Museums
Policy and Planning Committee





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University of Alberta Museums Policy and Planning Committee Overview

PLEASE NOTE: Although both the name changes for the University of Alberta Museums and the portfolio Library and Museums occurred after the reporting period of this document, we have retroactively utilized the updated names in this year's Annual Report.

The University of Alberta Museums Policy and Planning Committee is a committee of the Provost and Vice-President (Academic), reporting to the Vice-Provost (Library and Museums), to advise University administration and governance bodies, as appropriate or required, on matters relating to the UAlberta Museums.

The *Museums and Collections Policy* in UAPPOL governs the UAlberta Museums collections under which there are 29 registered museum collections from 11 departments in five faculties. Each UAlberta Museums collection is administered by a designated academic curator who is a full-time academic member. UAlberta Museums is the central unit that is the Office of Administrative Responsibility for the UAPPOL *Museums and Collections Policy* and is also responsible for the UAlberta Museums Art Collection and the Mactaggart Art Collection.

The University of Alberta Museums Policy and Planning Committee met on November 20, 2018; January 29 2019; April 16, 2019, and May 28, 2019;

The following issues and items of business were brought forward at the Policy and Planning Committee Meetings during the reporting period.

SIGNING AUTHORITY

The UAlberta Museums unit resolved the non-compliance issues between *Schedule A Signing Authority for Contractual Obligations on Behalf of the Board of Governors of the University of Alberta* policy and the *Museums and Collections Policy* in UAPPOL. The contract signing authority (up to \$100,000.00) has been delegated to the UAlberta Museums Executive Director for acquisitions, loans, copyright and license agreements, and funding agreements as they pertain to UAlberta Museums. UAlberta Museums are compliant with University policies as well as provincial, national, and international museum and government standards.

UNIVERSITY OF ALBERTA MUSEUMS ART COLLECTION ACQUISITION STRATEGY

The Committee approved the University of Alberta Museums Art Collection Acquisition Strategy.

DEACCESSION REQUESTS

Eight deaccession packages which included 443 museum objects were brought forward to the Committee for review and approval. Museum objects selected for deaccession are either no longer relevant to the acquisition strategy of the individual museum collection, damaged (beyond reasonable repair), reproductions, no longer used in teaching and/or research activities, or they have been declared missing. The museum objects recommended for deaccession are part of the University of Alberta Museums Art Collection. Additionally, one object from the Laboratory for Vertebrate Paleontology will be transferred. The Committee approved all objects for deaccession.



BENCHMARK SURVEY

The Benchmark Survey methodology and purpose were reviewed as were preliminary results from the first year of data collection. The survey's intent is to collect data on registered UAlberta Museums collections over the next five years to inform programs, services, and policy compliance. All 11 Chairs or Deans were interviewed, as well as 27 out of 29 registered museum collections participated in year one. Next steps with the Benchmark Survey are to analyze the data from year one and revise the survey questions for year two. Highlights of the survey results are listed later in this document.



FRIENDS OF THE UALBERTA MUSEUMS CASINO FUNDING EXPENDITURES

The Committee was informed that the same methodology from last year would be used for distributing funds raised by the Friends through casinos (a total of \$69,665) across the 29 registered museum collections. This methodology is used in order to be compliant with both UAlberta Financial Services and Alberta Gaming and Liquor Commission (AGLC) policies and procedures.



Introduction

The 2018 / 2019 Annual Report of the UAlberta Museums unit reflects the strategies, activities, and progress towards achieving the goals of the UAlberta Museums Strategic Plan 2017-2021 *Contributing to the Public Good*.



Excel

University of Alberta Museums and Collections excel at contributing to a University of Alberta sustainable culture that fosters and champions distinction in teaching, learning, research and service.

Strategy – Academic Alignment: Align UAlberta Museums with established and emerging areas of signature research and teaching to ensure museum programs are prioritized to meet University of Alberta needs.

Progress

- Hosted preliminary meetings with representatives from the Canadian Ice Core Collection in order to confirm they will be registered as a museum collection under the Museums and Collections Policy.
- Signing authority regarding museum collection contracts (such as acquisitions and loans) have been resolved and the Internal Operating Procedures (IOP) related to these processes have been updated to reflect the changes.
- The University of Alberta Museums Art Collection's acquisitions strategy is complete and has been approved by the Policy and Planning Committee.
- Conservation assessment of the Mactaggart Art Collection is complete and conservation has begun on priority objects within the collection.

Strategy – Training to Excel: Proactively train curators, professors, staff and students to excel at integrating UAlberta Museums collections into teaching, learning and research activities.

Progress

 An Accessibility Project plan, strategy, and training module was researched and developed in consultation with the Accessibility Resources office. The strategy includes recommendations and guidelines for registered museum collections on campus to follow regarding the accessibility of exhibitions, storage spaces for access, websites, and social media platforms. In June 2019, the UAlberta Museums unit presented an "Intro to the University of Alberta Museums" to 10 summer students from seven different registered museum collections (Meteorite Collection, Invertebrate Paleontology Collection, Drill Core Collection, Laboratory for Vertebrate Paleontology, E.H. Strickland Entomological Museum, Vascular Plant Herbarium, and Paleobotanical Collection).

Strategy – Facilities Review: Plan and advocate for multi-purpose museum accessible facilities that support strategic research and teaching areas across disciplines and programs.

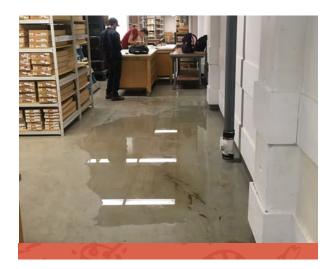
Progress

- The UAlberta Museums unit has completed a Space Needs Assessment for the UAlberta Museums unit staff and offices as the unit has been proposed to vacate Ring House 1 and relocate to space in Rutherford South.
- Paleontology Collections currently housed in the Biological Sciences building and in spaces on south campus are being considered for relocation to Enterprise Square and utilizing the former gallery space for storage.
- UAlberta Museums continue to have facility issues throughout all registered museum collection spaces. For example:

> New incidents:

- A drain pipe cracked due to unauthorized use of an old sink in the room above the Anne Lambert Clothing and Textile Collection (Human Ecology). The crack caused significant water to leak directly onto 138 museum objects and spread across the floor of the storage space.
 - The majority of objects require conservation treatment due to water damage.
 - > Facilities and Operations repaired the cracked section of the pipe.







- > Significant cracks in the foundation above the Drill Core Collection storage space (South Academic Building) has resulted in several flooding incidents throughout the 2019 Summer. There is a request with Facilities and Operations to repair the foundation as high humidity from the flooding can cause significant and irreparable damage to the collection.
- > Changes made to the mechanical room below the shared University of AlbertaMuseums Art Collection and Bryan/ Gruhn Ethnographic Collection storage space (sub-basement of H.M. Tory) resulted in extremely high temperatures (30+ degrees Celsius) within the storage space and put these collections at significant risk of damage. Lower level storage cabinets were decanted and museum objects were relocated to University Terrace.

> Updates on last year's incidents:

- Water issues continue to impact Laboratory for Vertebrate Paleontology storage spaces. Spaces are monitored closely during heavy rainstorms.
- Continued water leaks in the ceiling of the Vascular Plant Herbarium could lead to permanent specimen damage. Another pipe leak was detected and a section of the pipe repaired during this reporting period.

Strategy - Innovate Online Catalogue Access:

Innovate online catalogue access to advance priority research and teaching areas (e.g., Biodiversity Interfaces).

- A project plan to innovate the UAlberta Museums search site was developed and approved in Fall 2018. The project plan outlines that, upon completion, an innovative search site will provide audiences with an online single-point-of-access search site that will allow them to easily access, explore, and discover all University of Alberta registered museum collections.
- A third-party web development company, Box Clever located in Sherwood Park, was hired in January 2019 to build the new single-point-of-access search site.
- The project team has completed preliminary Focus Group consultations, determined a design/front-end direction for the site, and a back-end data-mapping and configuration direction with Box Clever.
- A preliminary prototype of the new single-point-ofaccess search site was created in June 2019 with the intent that the new search site be launched in Fall 2019.
- Photography plans in both the Mactaggart Art
 Collection and the University of Alberta Museums Art
 Collection were developed and implemented which
 saw the creation of 2,155 new images to be included
 into MIMSY XG and ultimately the new search site.







Strategy - Respectful Acquisitions/Returns:

UAlberta Museum collections are respectfully acquired, managed and returned (if appropriate) within our diverse cultural and scientific obligations, relationships and priorities with our communities.

- Negotiations with stakeholders continue regarding the Medicine Hat Reburial.
- Twenty-three (23) out of 29 UAlberta Museum collections reported they were actively collecting during this reporting period. During the 2017/2018 fiscal year, 16 museum collections acquired approximately 6,800 new objects. The main methods of acquiring new objects was through donations and field collecting.
- Additionally, the UAlberta Museums acquired over 200 museum objects over the last year as recorded in the UAlberta Museums annual insurance report to Risk Management Services.
 - Anne Lambert Clothing and Textile Collection -80 museum objects (including clothing, shoes, handbags, hats, gloves, scarves, and more)
 - Bryan / Gruhn Archaeology Collection two museum objects (including projectile points)
 - Canadian Centre for Ethnomusicology -140 museum objects (including musical instruments)
 - Meteorite Collection three meteorite specimens
 - University of Alberta Museums Art
 Collection 20 museum objects (including prints, two paintings by Indigenous artists, sculptures by Inuit artists, and beadwork / artwork by Indigenous artists)
- The UAlberta Museums unit, in accordance with the UAPPOL Museums and Collections Policy, developed a plan to respectfully deaccession 442 objects from the University of Alberta Museum Art Collection and transfer one (1) museum object from the Laboratory for Vertebrate Paleontology to Cadi Ayyad University in Marrakesh, Morocco.
- The museum objects are deaccessioned because they are no longer relevant to the Acquisition Strategy, damaged (beyond reasonable repair), reproductions, no longer used in teaching and/or research activities, or they have been declared missing.

Experience



University of Alberta Museums are integral to the learning experience at all stages of life through the development of inspiring opportunities that nurture talents, expand knowledge and skills, and enable individual success.

Strategy - Volunteer Program: UAlberta Museums Volunteer Program is an integral part of the University of Alberta learning and development experience and the priorities of the UAlberta Museums.

- Thirteen (13) UAlberta Museum collections enlisted 137 volunteers during this reporting period and recorded approximately 4,900 volunteer hours.
- The UAlberta Museums unit recruited and trained five volunteers to assist with staffing the UAlberta Museums Gallery A, provide visitor engagement services, and event/public tour assistance in June 2018. As indicated in the previous year's volunteer pilot, limiting factors to a campus-wide museum volunteer program include: limited human resources to develop activities and supervise, and physical space to accommodate volunteer activities in UAlberta Museum spaces.



Strategy – Student Internship Program: UAlberta Museums Student Internship Program is a meaningful, paid program and aspirational learning experience that is accessible to all students and is sustained as a dynamic complement to the UAlberta Museums and Collections strategic priorities.

Progress

- The UAlberta Museums unit has yet to receive more funding to increase the number of student internships.
- One student intern was hired in each summer of 2018 and 2019 as part of the annual Friends of the UAlberta Museums Internship in Museum Innovation, which was established in 2009.
- Martin Bierens (Summer 2018 intern) was accepted into the 2019/2020 Masters of Museum Studies program at the University of Toronto. Fatme Elkadry (Summer 2019 intern), completed her undergraduate degree in Human Geography at the University of Alberta in Spring 2019.

Strategy – Use of UAlberta Museums collections and exposure to UAlberta Museum unit practices is an integral component to student learning at the University of Alberta.

Progress

Activities deferred to subsequent years pending resources.





Engage



University of Alberta Museums are fully accessible and engage individuals and communities by creating reciprocal, mutually beneficial learning experiences, research projects and collaborations.

Strategy – Focused Communications Tools:

UAlberta Museums communication tools (e.g., website; social media; print media; presentations) are focused and built to effectively engage our priority communities.

Progress

- The UAlberta Museums unit continues to prepare for the UAlberta website content management system migration between Sitecore and Cascade CMS which will take place before December 2020. Preparations included a full content and media-library review and clean-up.
 - > Fast Fact: UAlberta Museums websites and pages were viewed 206,012 times during this reporting period.
- Research was completed for the creation of a UAlberta Museums communication toolkit, Communication Strategy, and Digital Communications Strategy and a draft has been completed.

Fast Fact: UAlberta Museums social media pages (Facebook and Twitter) received 636,185 impressions (how many times our content was viewed). This is a 38% increase of impressions over the last reporting period.

Strategy – Public Programs: Facilitate and promote public research and aspirational information experiences through innovative and meaningful access to UAlberta Museums and Collections on and off campus.

Progress

- During this reporting period, approximately 7,900 visitors saw UAlberta Museums collections on the UAlberta campus through public programs, school groups tours, and individual visits.
- The UAlberta Museums unit collaborated with the China Institute to commemorate the opening of the Jonathan KS Choi Cultural Centre of Canada at the University of Alberta through the exhibition Mountains and Water: Visions of the Land in Canada and China.
- The UAlberta Museums unit hosted an opening celebration, a curator's tour, an art activity, as well as several campus and community groups.
- The UAlberta Museums collaborated with the Wirth Institute for Austrian and Central European Studies to develop the exhibition Forgotten Fronts: The Austro-Hungarian Army and the Great War in the Old Arts Building, which featured artifacts from the University of Alberta Museums Art Collection.
- This exhibition was used as a setting for the November 2018 Wirth Institute for Austrian and Central European Studies "Central European Cafe".

Strategy – Public Art Program: UAlberta Museums Public Art Program is an inspiring learning program offered across all campuses for the public good.

Progress

 The Public Art Program plan and procedure was completed. Program is pending due to availability of resources.

Strategy – Relationship Building & Recognition:

Build strategic, meaningful reciprocal relationships and collaborations with our UAlberta Museums communities.

- UAlberta Museums recognition program was planned and implemented.
 - One curator and three volunteers were honoured at the annual UAlberta Museums Celebration in May 2019.
 - Curator: Dr. Pamela Willoughby, Bryan/ Gruhn Archaeology Collection
 - Volunteer: Kenmir Boyd, E.H. Strickland Entomological Museum
 - Volunteer: Charlotte Rode, Laboratory for Vertebrate Paleontology
 - Volunteer: Keith Schadeck, Laboratory for Vertebrate Paleontology













Exhibitions

FACULTY OF AGRICULTURAL, LIFE AND ENVIRONMENTAL SCIENCES

Department of Human Ecology

- re-Vision and re-Turn: exploring sustainable fashion (May 14 - October 20, 2018) - Anne Lambert Clothing and Textiles Collection
- Fashion in Print (November 28, 2018 March 8, 2019) - Anne Lambert Clothing and Textiles Collection
- Be My Guest: The Performance of Femininity
 Through Food and Fashion (April 9 October 25, 2019) Anne Lambert Clothing and Textiles
 Collection

UNIVERSITY OF ALBERTA MUSEUMS AND COLLECTIONS

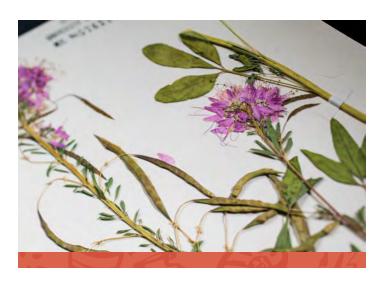
Collaboration with the China Institute

 Mountains and Water: Visions of the Land in Canada and China (August 23 - October 5, 2018) -University of Alberta Museums Art Collection and Mactaggart Art Collection

Collaboration with the Wirth Institute for Austrian and Central European Studies

 Forgotten Fronts: The Austro-Hungarian Army and the Great War (August 29 - November 14, 2018) – University of Alberta Museums Art Collection

Sustain



University of Alberta Museums people and their work are sustained and enhanced by attracting and stewarding the resources we need to deliver excellence to the benefit of all.

Strategy – Best Practice/ Policy Compliance:

Implement continuous improvement in UAlberta Museums practice and adherence to UAlberta Museums policies campus-wide through training, communication, collaboration and best practice.

- Following review of the UAPPOL Contract Review and Signing Authority Policy and the Museums and Collections Policy, the contract signing authority (up to \$100,000.00) has been delegated to the UAlberta Museums Executive Director for acquisitions, loans, copyright and license agreements, and funding agreements as they pertain to UAlberta Museums.
 - The UAlberta Museums unit updated internal operating procedures related to acquisitions of museum objects through donation, bequest, transfer, exchange, purchase, and field collecting.

- The UAlberta Museums unit completed the review of all legal and standard practice forms following general counsel review.
- The UAlberta Museums unit continues the review and development of internal operating procedures, including the UAlberta Museums Emergency Management Plan – Phase 1.
- The UAlberta Museums unit developed an annual Benchmark Survey, in order to track compliance with policy (e.g., UAPPOL/legislation/granting agencies); tailor services to increase compliance; and to collect data for reports, accreditation requirements, etc.
- The first year of the Benchmark Survey Process served as a pilot in a five-year plan and the survey was deployed in 2018-19 but collected data from the 2017-18 fiscal year.
- As a result of the first year of the survey, the UAlberta Museums unit has created a Roles and Responsibilities document to assist Chairs and Curators to understand their responsibilities under the Museums and Collections Policy.
- Other highlights from the first year of the survey include:
 - A total of approximately 183 individuals visited 16 UAlberta Museum collections in order to conduct their research. This included students (undergraduate and graduate students), professionals from within and outside departments that have UAlberta Museum collections, and professionals from outside the University of Alberta.
 - > In this reporting period, 39 publications related
 - to UAlberta Museum collections were reported. Publications came from students, UAlberta faculty or staff, and professionals outside of the university.
 - Out-going loans of museum objects were primarily used for research purposes and between other research or post-secondary institutions.
 - In-coming loans of museum objects were primarily for display purposes and the majority of museum objects came from other museums or galleries.

- There were 113 classes taught using 25 UAlberta Museum collections in this reporting period, which engaged approximately 5,300 students.
- The survey instrument is being revised to reflect previously mentioned changes to Signing Authority, internal operating procedures, and ultimately, compliance.

Strategy – External Resource Building: Secure and steward financial and other resources to support the UAlberta Museums goals and strategies.

- Two UAlberta Museums collections (Laboratory for Vertebrate Paleontology, Vascular Plant Herbarium) were successful in receiving Young Canada Works federal summer student grants. The Young Canada Works interns are shared between the two collections.
- UAlberta Museums unit was successful in receiving funding for a Young Canada Works internship (six months in length) to work on a UAlberta Museumswide digitization project.
- The Friends of the University of Alberta Museums transferred \$69,665 to the UAlberta Museums unit for the summer internship program and projects in the registered UAlberta Museums collections.







POLICY AND PLANNING COMMITTEE MEMBERSHIP 2018/19

Ex Officio (voting)

Dr. Michael Caldwell (Chair | Curator's Committee [elected]) Curator, Laboratory for Vertebrate Paleontology and Chair, Department of Biological Sciences

Dr. Jocelyn Hall

Curator, Vascular Plant Herbarium and Chair, Curators Committee Department of Biological Sciences

Janine Andrews

Executive Director, UAlberta Museums

Dr. Dale Askey Vice-Provost Library and Museums

Students' Union Representative (appointed)

Justine Sander

Graduate Students' Association Representative (elected)

Claudia Lonkin

Committee Secretariat (non-voting)

Frannie Blondheim Associate Director, UAlberta Museums (Issues Management)

General Faculties Council (elected)

Dr. Roger Epp

Director, UAlberta North

Dr. Felix Sperling Professor, Department of Biological Sciences

Curators Committee (elected)

Dr. Andy Derocher Curator, Mammalogy/UAMZ Department of Biological Sciences

Dr. Murray Gingras Curator, Trace Fossil Collection Department of Earth and Atmospheric Sciences

Dr. Christopher Herd

Curator, Meteorite Collection Department of Earth and Atmospheric Sciences



DIRECTORY OF REGISTERED COLLECTIONS OF THE UNIVERSITY OF ALBERTA MUSEUMS

FACULTY OF ARTS

Department of Anthropology

Bryan/Gruhn Archaeology Collection Curator: Pamela Willoughby

Bryan/Gruhn Ethnographic Collection

Curator: Pamela Mayne Correia

Fossil Hominid Cast Collection Curator: Pamela Mayne Correia

Osteology Collection

Curator: Pamela Mayne Correia

Zooarchaeology Reference Collection

Curator: Robert Losey

Department of History and Classics

W.G. Hardy Collection of Ancient Near Eastern and Classical Antiquities Curator: Jeremy Rossiter

Department of Music

Canadian Centre for Ethnomusicology

Curator: Michael Frishkof

Kule Folklore Centre

Bohdan Medwidsky Ukrainian Folklore Archives

Curator: Maryna Chernyavska

FACULTY OF AGRICULTURAL, LIFE AND ENVIRONMENTAL SCIENCES

University of Alberta **Botanic Garden**

University of Alberta Botanic Garden Herbarium Curator: René Belland

Department of Human Ecology

Anne Lambert Clothing and Textiles Collection Curator: Anne Bissonnette

Department of Renewable Resources

Renewable Resources Natural History Collection

Curator: John Acorn

Soil Science Collection Curator: Scott Chang

FACULTY OF MEDICINE & DENTISTRY

Department of Laboratory Medicine and Pathology

Larry Jewel Pathology Gross Teaching Collection Curator: David Rayner

School of Dentistry

Dentistry Museum Collection Curator: Loren Kline

FACULTY OF SCIENCE

Department of Biological Sciences

Cryptogamic Herbarium

Curator: Catherine La Farge-England

Vascular Plant Herbarium Curator: Jocelyn Hall

Paleobotanical Collection Curator: Eva Koppelhus

E.H. Strickland Entomological Museum Curator: Felix Sperling

Freshwater Invertebrate Collection

Curator: Heather Proctor

Jim van Es Marine Invertebrate and Malacology Collection Acting Curator: Michael Caldwell

Laboratory for Vertebrate

Paleontology

Curator: Michael Caldwell (Higher Vertebrates) Curator: Philip Currie (Dinosaur Collection) Curator: Alison Murray (Fossil Fishes Collection) Curator: Corwin Sullivan

(Philip J. Currie Dinosaur Museum)

Museum of Zoology

Acting Curator: Michael Caldwell (Amphibian and Reptile Collection / Ornithology Collection) Curator: Alison Murray

(Ichthyology Collection) Curator: Andrew Derocher (Mammalogy Collection)

Parasite Collection Curator: Clement Lagrue B

UNIVERSITY OF ALBERTA MUSEUMS UNIT STAFF

Department of Earth and Atmospheric Sciences

Drill Core Collection

Curator: John-Paul Zonneveld

Invertebrate Paleontology Collection

Curator: Lindsey Leighton

Meteorite Collection

Curator: Christopher Herd

Mineralogy and Petrology Collection

Curator: Tom Chacko

Trace Fossil Collection

Curator: Murray Gingras

UNIVERSITY OF ALBERTA MUSEUMS

University of Alberta Museums Art Collection

Curator: Nadia Kurd

Mactaggart Art Collection

Curator: Isabel (Pi-fen) Chueh

Janine Andrews

Executive Director

Alyssa Becker-Burns

Assistant Director, Collections Management

Emily Beliveau

Collections Management Advisor (Humanities)

Frannie Blondheim

Associate Director

Jennifer Bowser

Collections Management Advisor (Registration / Preventive Conservation)

Isabel (Pi-fen) Chueh

Curator, Mactaggart Art Collection

Jill Horbay

Communications and Marketing Lead

Tom Hunter

Collections Assistant, University of Alberta Museums Art Collection

Emerald Johnstone-Bedell

Assistant Curator, University of Alberta Museums Art Collection (until August 2019)

Nadia Kurd

Curator, University of Alberta Museums Art Collection (started August 2018)

Denis La France

Senior Systems Administrator

Katherine Mallalieu

Collections Management Advisor (Natural Sciences)

Christina Marocco

Administrative Team Lead

Sarah Spotowski

Curatorial Assistant, Mactaggart Art Collection

UNIVERSITY OF ALBERTA
MUSEUMS UNIT TEMPORARY

STAFF

Georgia Ashworth

Collections Assistant (Young Canada Works Summer Student) (June 2018 to September 2018)

Martin Bierens

Intern (Summer 2018)

Fatme Elkadry

Intern (Summer 2019)

Evan Ellis

Collections Assistant (Young Canada Works Summer Student) (May 2018 to September 2018)

Erin Hoar

Volunteer Coordinator (September 2017 to August 2018)

MorningStar Willier

Collections Assistant (Young Canada Works Summer Student) (May 2018 to September 2018)



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