

ANNUAL REPORT

July 2017 — November 2018



UNIVERSITY OF ALBERTA MUSEUMS AND COLLECTIONS ANNUAL REPORT

including the report of the University of Alberta Museums
Policy and Planning Committee





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University of Alberta Museums Policy and Planning Committee Overview

The University of Alberta Museums Policy and Planning Committee is a committee of the Provost and Vice-President (Academic), reporting to the Vice-Provost (Learning Services), to advise University administration and governance bodies, as appropriate or required, on matters relating to the University of Alberta Museums and Collections (UA Museums and Collections).

The Museums and Collections Policy in UAPPOL governs the UA Museums collections under which there are 29 registered museum collections from eleven departments in five faculties. Each UA Museums collection is administered by a designated academic curator who is a full-time faculty member. University of Alberta Museums and Collections/Museums and Collections Services is the central academic unit that is the Office of Administrative Responsibility for the UAPPOL Museums and Collections Policy.

The University of Alberta Museums Policy and Planning Committee met on November 22, 2017 and November 20, 2018.

The following issues and items of business were brought forward at the Policy and Planning Committee Meetings during the reporting period.

RETURN OF CULTURAL PROPERTY

The request to return and rebury the remains of three individuals held at the University of Alberta (which was initially received by Member of the Legislative Assembly from Medicine Hat the Right Honourable Robert Wanner) was discussed as was progress to date. This includes:

- Completion of a research report that determined the University of Alberta has the remains of only three individuals in its holdings.
- Development of a draft implementation plan (identifying stakeholders and roles) and a budget.
- Receipt of a \$10,000 grant from the Government of Alberta for community consultations.
- Meeting with the City of Medicine Hat which is currently confirming its role in the process.

BENCHMARK SURVEY

The Benchmark Survey methodology and purpose was reviewed as were preliminary results from the first year of data collection. The survey's intent is to collect data on registered UA Museums and Collections over the next five years to inform programs, services, and policy compliance. Anticipated completion of data collection for year one is January 2019. Preliminary results include:

- Resources both human and financial, as well as facilities, continue to be a critical need for museum collections to be adequately researched, documented, and available for teaching and research.
- Student use (undergraduate and graduate) through student enrollment in courses indicates the essential role that museum collections have to the academic mission. In some instances, students are on waiting lists for courses due to lack of facilities and resources.
- Chairs/Deans of units that house museum collections for their academic programs have requested "Job Descriptions" outlining responsibilities for themselves relative to the University's overarching responsibilities, and for academic curators as per the UAPPOL Museums and Collections Policy.





FRIENDS OF THE UALBERTA MUSEUMS CASINO FUNDING EXPENDITURES

The Committee reviewed a methodology for distributing funds raised by the Friends through casinos, to be compliant with both UAlberta Financial Services and Alberta Gaming and Liquor Commission (AGLC) procedures.

TERMS OF REFERENCE POLICY AND PLANNING COMMITTEE

The Committee Terms of Reference were revised to better reflect that this Committee advises on University policy relative to the UA Museums and Collections.

TERMS OF REFERENCE FOR THE RETURN OF CULTURAL PROPERTY AD HOC COMMITTEE

The Terms of Reference were revised, based in part on discussions with the Committee to ensure committee composition is developed in relation to the type of material and diversity requested.

RECOGNITION PROGRAM

UA Museums and Collections implements an annual program of awards to recognize academic curators, museums and collections staff, and volunteers. The Committee reviewed suggested changes to the award program's wording in response to questions received from potential applicants over the past two years requesting further clarity.



Introduction

The 2017/2018 Annual Report of the UA Museums and Collections reflects the strategies, activities, and progress towards achieving the goals of the UA Museums and Collections Strategic Plan 2017–2021 *Contributing to the Public Good*.





GOAL 1

Excel

University of Alberta Museums and Collections excel at contributing to a University of Alberta sustainable culture that fosters and champions distinction in teaching, learning, research and service.

Strategy – Academic Alignment: Align UA Museums and Collections with established and emerging areas of signature research and teaching to ensure museum programs are prioritized to meet University of Alberta needs.

Progress

 Conducted a preliminary review of signature research areas posted on the University of Alberta website for connections to the UA Museums collections.

Strategy – Training to Excel: Proactively train Curators, professors, staff and students to excel at integrating UA Museums collections into teaching, learning and research activities.

Progress

- A survey was sent to all museum collection curators and collection staff in December 2017 asking them to identify which areas of training they would like to receive from UA Museums and Collections. The areas of high interest¹ included: Managing Loans (Incoming and Outgoing), Storage, Data Entry, Media Relations and Communications. Results from this survey will help to determine our future training calendar for 2018/2019.
- In June 2018, UA Museums and Collections presented an "Intro to the University of Alberta Museums" to eight summer students from six different museum collections (Meteorite

Collection, Invertebrate Paleontology Collection, Laboratory for Vertebrate Paleontology, Ukrainian Folklore Archives, University of Alberta Art Collection and Bryan/Gruhn Ethnographic Collection). In a follow up survey, all respondents reported saying the information they learned will help them with their work in museum collections over the summer.²

Strategy – Facilities Review: Plan and advocate for multi-purpose museum accessible facilities that support strategic research and teaching areas across disciplines and programs.

Progress

Review of facilities has been deferred until the collection of information from the Benchmark Survey is complete in 2018/2019.

However, UA Museums and Collections continue to have facility issues. For example:

- Water issues continue to impact Laboratory of Vertebrate Paleontology storage spaces, including a burst water pipe.
- One of the HVAC systems for the Mactaggart Art Collection continued to have problems which resulted in very low humidity levels for a short period of time.
- Continued water leaks in the ceiling of the Vascular Plant Herbarium could lead to permanent specimen damage.
- Two break-ins in the Earth and Atmospheric Sciences collections resulted in theft and damage to museum objects as well as damage to University of Alberta property.

^{1.} High interest is defined in this survey as 35 per cent or more (6 out of 16) identified a topic as "high interest" (as opposed to "low interest" or "N/A").

^{2.} Results from a survey sent to students after the session. Seventy-five per cent of students who attended the session, replied to the survey.

Strategy – Innovate Online Catalogue Access:

Innovate online catalogue access to advance priority research and teaching areas (e.g., Biodiversity Interfaces).

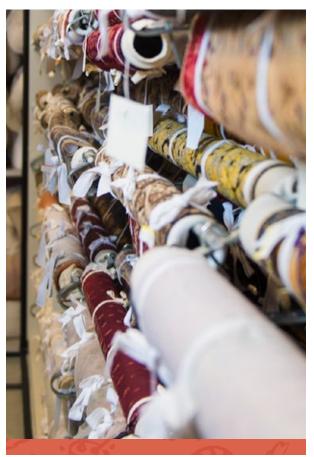
- Natural sciences beta search site was integrated with Sitecore 3. Preliminary comments and feedback have come in from curators and the community user-group members.
- Based on evaluations of the natural sciences beta search site and the need for a humanities search site, a project plan and charter documents were developed for the implementation for a revised vision of a single point of access search site for all UA Museums collections.
- Research report assessing the museum collection management system (MIMSY XG) user privilege access has been completed. This will ensure user access and privileges are appropriate to match employee needs and skill level within museum collections on campus. This assessment will contribute to the integrity of data and ease of use for MIMSY XG users.
- First draft of image capture standards document completed to ensure consistent processes and best practices are being followed for museum collection photography projects and the eventual upload of those photos in the museum collection management system (MIMSY XG).











Strategy – Respectful Acquisitions/Returns:

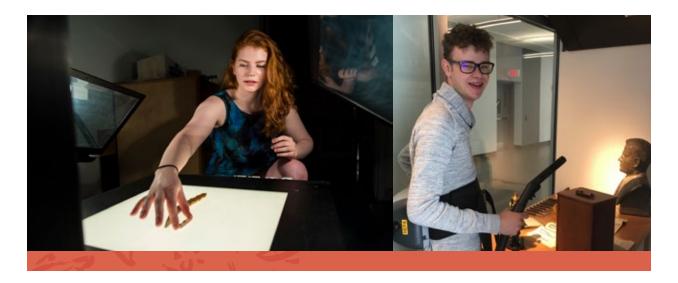
UA Museum collections are respectfully acquired, managed and returned (if appropriate) within our diverse cultural and scientific obligations, relationships and priorities with our communities.

- Review of internal procedures and forms regarding museum collection donations has been completed.
- Negotiations with stakeholders continue regarding the Medicine Hat Reburial.
 - A research report completed in December 2017 confirms that the UA Museums collections holds the remains of only three individuals and not the ten that was originally thought. The research report has been shared with the City of Medicine Hat.
 - The UA Museums and Collections received a \$10,000 grant from the Government of Alberta Indigenous Relations Office in support of the UA Museums and Collections initiative to respectfully rebury the remains of three individuals from the Medicine Hat area. It will be used to facilitate the community consultation process to ensure the reburial reflects the wishes and protocols of the community members.
- UA Museums and Collections respectfully acquired over 400 museum objects over the last year as recorded in the UA Museums and Collections annual insurance report to Risk Management Services.
 - Anne Lambert Clothing and Textile Collection
 116 museum objects (including clothing and accessories, handbags, eyewear, and more)
 - Bryan / Gruhn Archaeology Collection 87 museum objects (including lithic tools, cores, and debitage)
 - Meteorite Collection 108 meteorite specimens
 - › University of Alberta Art Collection 133 museum objects (including prints, Chinese rank badges, sculptures, and more). UA Museums and Collections staff also completed the backlog of recent acquisitions to the University of Alberta Art Collection dating back to 2014.

FAST FACT

Volunteers in UA Museums and Collections have contributed well over 1.500 volunteer hours in 2017/2018.

Experience



University of Alberta Museums and Collections are integral to the learning experience at all stages of life through the development of inspiring opportunities that nurture talents, expand knowledge and skills, and enable individual success.

Strategy - Volunteer Program: UA Museums and Collections Volunteer Program is an integral part of the University of Alberta learning and development experience and the priorities of the UA Museums and Collections.

Progress

Volunteer Pilot Program Phase 2 completed by July 2018.

- It was determined that a centrally coordinated UA Museums and Collections Volunteer Program was not feasible at this time, as most museum collections do not have the capacity to take on volunteers, or to expand existing programs.
- Volunteers are viewed as important and valued but curators cited lack of space and time to supervise volunteers as the primary barriers.
- Student and community volunteers will continue to be engaged by those museum collections that have a capacity for volunteers working in their collections.
- UA Museums and Collections will provide a range of tools to curators, developed during the pilot, such as job descriptions, handbooks, recruitment procedures and guidelines.
- UA Museums and Collections will continue to provide selected training to volunteers (e.g., data entry, care and handling) and provide recognition events and activities.



Strategy – Student Internship Program: UA Museums and Collections Student Internship Program is a meaningful, paid program and aspirational learning experience that is accessible to all students and is sustained as a dynamic complement to the UA Museums and Collections strategic priorities.

Progress

- One student intern was hired in each summer of 2017 and 2018 as part of the annual Friends of the UA Museums Internship in Museum Innovation, which was established in 2009.
- Jean Middleton (2017) was subsequently accepted into Master of Letters in Museum Studies at the University of Aberdeen. Martin Bierens (2018) is completing his Anthropology undergraduate degree at UAlberta.
- A review of existing University of Alberta student work experience programs, and museum-related programs at external institutions was conducted to determine potential models for expanding student learning options at the UA Museums and Collections.
- UA Museums and Collections will assess the models and costs to determine next steps such as funding sources, implementation plans, etc.



Strategy – Use of UA Museums collections and exposure to UA Museums and Collections practices is an integral component to student learning at the University of Alberta.

Progress

 Data on the progress of this strategy is currently being collected as part of the Benchmark Survey and will be available in the 2018/2019 annual report.



GOAL 3

Engage

FAST FACT

The UA Museums and Collections website received 231,473 pageviews in this reporting period. This is down four per cent over last year, which can most likely be attributed to the Sitecore migration project.

University of Alberta Museums and Collections are fully accessible and engage individuals and communities by creating reciprocal, mutually beneficial learning experiences, research projects and collaborations.

Strategy – Focused Communications Tools:

UA Museums and Collections communication tools (e.g., website; social media; print media; presentations) are focused and built to effectively engage our priority communities.

Progress

The UA Museums and Collections worked to meet the deadline set by the University of Alberta of March 31, 2018 for the migration of the Museums website from Sitecore 2 to Sitecore 3. The UA Museums and Collections website was migrated ahead of schedule on March 9, 2018.

- The complete review, revision, content update and refresh, and content migration of the UA Museums and Collections website included webpages of the 29 collections in the UA Museums network in addition to approximately 100 other webpages.
- The complete project will take place over three phases: Phase One - migrate content over (completed March 9, 2018), Phase Two - refine and edit content (to be completed December 31, 2018), and Phase Three - build and grow new content (ongoing into 2019).
- Feedback continues to be collected over the website migration by both email and an open Google Form.
- Revisions to the social media plan have been researched.



Strategy – Public Programs: Facilitate and promote public research and aspirational information experiences through innovative and meaningful access to UA Museums and Collections on and off campus.

Progress

- The UA Museums and Collections received support from the University of Alberta to participate in the opening years of the Royal Alberta Museum (RAM) and negotiations with the RAM continue.
- UA Museums and Collections met with the Edmonton International Airport regarding an exhibition plan and confirmation is pending.

FAST FACT

The UA Museums and Collections social media pages (Facebook and Twitter) received 461,288 impressions (views) in this reporting period with a 1.29 per cent engagement rate. The industry average is between 0.05 and 0.1 percent.³ This means that not only are users looking at our content, they are engaging with it as well.

^{3.} Industry average comes from the 2018 Social Media Industry Benchmark Report from Rival IQ.

Strategy – Public Art Program: UA Museums and Collections Public Art Program is an inspiring learning program offered across all campuses for the public good.

Progress

- A draft of the Public Art Program plan and procedure is complete.
- UA Museums and Collections staff completed an inventory of over 1,500 works of art in the University of Alberta Art Collection. The inventory identified over 500 works of art that are suitable for the public art placement program. This will help us in developing a new annual cycle for requests for public art and loans.



Build strategic, meaningful, reciprocal relationships and collaborations with our UA Museums and Collections communities.

- An orientation to new and existing board members of the Friends of the University of Alberta Museums was delivered.
- UA Museums and Collections recognition program event reviewed and implemented.
 - One curator and two volunteers were honoured at the annual UA Museums Celebration in May 2018.
 - Curator: Jim Corrigan (posthumous),
 University of Alberta Art Collection
 - Volunteer: Kendra Jungkind, Bryan/Gruhn Archaeology Collection, Zooarchaeology Reference Collection
 - Volunteer: Nicolas Beausoleil, Invertebrate Paleontology Collection, Mineralogy and Petrology Collection
- The UA Museums Hall of Fame was relocated from Enterprise Square to Ring House 1 in December 2017.









Exhibitions

FACULTY OF AGRICULTURAL, LIFE AND ENVIRONMENTAL SCIENCES

Department of Human Ecology

- Misfits: Bodies, Dress and Sustainability (April 12 September 29, 2017 [extended from Sept. 13]) – Anne Lambert Clothing and Textiles Collection
- Imagining a Better World: The Artwork of Nelly Toll (October 8, 2017 – March 30, 2018) – travelling exhibition
- re-Vision and re-Turn: exploring sustainable fashion (May 14 – October 20, 2018) – Anne Lambert Clothing and Textiles Collection

FACULTY OF MEDICINE AND DENTISTRY

School of Dentistry / University of Alberta Museums And Collections

 Dentistry 100th Anniversary Hallway Exhibition (installed September 2017) – Dentistry Museum Collection

UNIVERSITY OF ALBERTA MUSEUMS AND COLLECTIONS

- The Mactaggart Art Collection: Remembering Sandy Mactaggart (October 3 to 6, 2017)
 Mactaggart Art Collection
- Indigenous Methodology and the Rock Grandfather (October 2017 – June 2018)
 temporary exhibition

Partnered with Department of Art and Design

 Light/Matter: Art at the Intersection of Photography and Printmaking (May 11 – June 2, 2018) – travelling exhibition

Partnered with the China Institute

 Mountains and Water: Visions of the Land in Canada and China (August 23 – October 5, 2018) – University of Alberta Art Collection and Mactaggart Art Collection

Partnered with the Wirth Institute for Austrian and Central European Studies

 Forgotten Fronts: The Austro-Hungarian Army and the Great War (August 29 – November 14, 2018) – University of Alberta Art Collection



UA Museums and Collections Benchmark Survey 2017/2018

The following information is a sample of responses to the Benchmark Survey from 16 of the 29 registered UA Museums collections. The respondents are designated curators from both natural science and humanities collections, who were asked to report on the fiscal year 2017/18. A second set of survey questions is directed at chairs, deans, or directors who are responsible for museum collections but whose responses are not reflected here.

New Acquisitions (16 responses)

- **75%** of the collections reported that they acquired new museum objects and specimens
- **59%** of the acquisitions (2,489 objects and specimens) were acquired through donation
- **39%** of the acquisitions (1,661 objects and specimens) were acquired through field research

Outgoing Loans of UA Museums Objects and Specimens (11 responses)

- 55% of respondents loaned museum objects and specimens
- Of those, 83% of the loans were for research
- **59%** of the research loans were to other post-secondary institutions

Public Visitors to UA Museums Collections (aggregated of 10 responses)

- Museum collections reported a total number of 5,558 visitors to collections for the purpose of group tours, school group tours, and individual visits
- These numbers do not reflect foot traffic to exhibition or display spaces as spaces are not staffed and visitor numbers not recorded

Courses Taught that Utilize UA Museums Collections (13 responses)

- 53 undergraduate and graduate courses with a total of 2,949 students enrolled
- Courses were offered in four faculties and eight departments

GOAL 4

Sustain

University of Alberta Museums and Collections people and their work are sustained and enhanced by attracting and stewarding the resources we need to deliver excellence to the benefit of all.

Strategy – Best Practice/ Policy Compliance: Implement continuous improvement in UA Museums and Collections practice and adherence to UA Museums and Collections policies campus-wide through training, communication, collaboration and best practice.

Progress

- A review of internal policies and procedures regarding museum transfers and loans has been completed.
 - v UA Museums and Collections in combination with the University of Alberta general counsel reviewed Museums and Collections policies and forms as they are associated to UAPPOL policy. These forms were reviewed in order to align them with current University of Alberta and industry best practices
- UA Museums and Collections developed an annual Benchmark Survey, an online tool that participants can fill out annually, to collect data on UA Museums and Collections Policy compliance, best practice, and collection-related activities. Data collection for year one is underway and about 50 per cent of participants have completed surveys. Selected preliminary data results are included in this annual report.
- An Emergency Management Plan draft has been completed.
- Funding needs program assessed and a new model was approved and implemented before it was presented to the Friends of the UAlberta Museums as the most suitable way to distribute casino funds.

Strategy – External Resource Building: Secure and steward financial and other resources to support the UA Museums and Collections goals and strategies.

- Grant applications and fundraising sources have been researched strategy pending.
- Four UA Museums collections (Laboratory for Vertebrate Paleontology, Vascular Plant Herbarium, Paleobotanical Collection, University of Alberta Art Collection) were successful in receiving five Young Canada Works federal summer student grants.
- The Friends of the UAlberta Museums donated \$85,433.94 to the UA Museums and Collections for the summer internship program and projects in the registered museum collections.





Policy and Planning Committee Membership 2017/18 and 2018/19

Ex Officio (voting)

Jocelyn Hall (Chair) (2017/2018)

Curator, Vascular Plant Herbarium and Chair, Curators Committee Department of Biological Sciences

Janine Andrews

Executive Director, UA Museums and Collections

Stephanie Hoult

President (September 2017

January 2018)Friends of the University of Alberta Museums

Dr. Dale Askey (2018/2019)

Vice-Provost Learning Services

Ex Officio (non-voting)

Kathleen DeLong (2017/18)

Acting Vice-Provost, Learning Services

General Faculties Council (elected)

Roger Epp

Director, UAlberta North

Dr. Felix Sperling

Professor, Department of Biological Sciences

Curators Committee (elected)

Dr. Michael Caldwell

(Chair) (2018/2019)

Curator, Lab for Vertebrate Paleontology and Chair Department of Biological Sciences

Dr. Andy Derocher

Curator, Mammalogy/UAMZ Department of Biological Sciences

Dr. Murray Gingras

Curator, Trace Fossil Collection Department of Earth and Atmospheric Sciences

Dr. Chris Herd (2018/2019)

Curator, Meteorite Collection Department of Earth and Atmospheric Sciences

Students' Union Representative (appointed)

Cooper Csorba (2017/2018) Justine Sander (2018/2019)

Graduate Students' Association Representative (elected)

Athena Photinopoulos (2017/2018) Claudia Lonkin (2018/2019)

Committee Secretariat (non-voting)

Alyssa Becker-Burns

Assistant Director UA Museums and Collections (Recording Secretary)

Frannie Blondheim

Associate Director, UA Museums and Collections (Issues Management)

Christina Marocco

Admin Team Lead, UA Museums and Collections (Meeting Coordination)



Directory of Registered University of Alberta Museums and Collections

FACULTY OF ARTS

Department of Anthropology

Bryan/Gruhn Archaeology Collection

Curator: Pamela Willoughby

Bryan/Gruhn Ethnographic Collection

Curator: Pamela Mayne Correia

Fossil Hominid Cast Collection

Curator: Pamela Mayne Correia

Osteology Collection

Curator: Pamela Mayne Correia

Zooarchaeology Reference

Collection

Curator: Robert Losey

Department of History and Classics

W.G. Hardy Collection of Ancient Near Eastern and

Classical Antiquities
Curator: Jeremy Rossiter

Department of Music

Canadian Centre for Ethnomusicology

Curator: Michael Frishkopf

Kule Folklore Centre

Bohdan Medwidsky Ukrainian

Folklore Archives

Curator: Jelena Pogosjan

FACULTY OF AGRICULTURAL, LIFE AND ENVIRONMENTAL SCIENCES

University of Alberta Botanic Garden

University of Alberta Botanic

Garden Herbarium

Curator: René Belland

Department of Human Ecology

Clothing and Textiles Collection

Curator: Anne Bissonnette

Department of Renewable Resources

Renewable Resources Natural History Collection

Curator: John Acorn

Soil Science Collection

Curator: Scott Chang

FACULTY OF MEDICINE & DENTISTRY

Department of Laboratory Medicine and Pathology

Pathology Gross Teaching Collection

Curator: David Rayner Curator: Roberta Martindale

School of Dentistry

Dentistry Museum Collection

Curator: Loren Kline

FACULTY OF SCIENCE

Department of Biological Sciences

Cryptogamic Herbarium

Curator: Catherine La Farge-England

Curator: Toby Spribille

Vascular Plant Herbarium

Curator: Jocelyn Hall

Paleobotanical Collection

Curator: Eva Koppelhus

E.H. Strickland

Entomological Museum

Curator: Felix Sperling

Freshwater Invertebrate Collection

Curator: Heather Proctor

Jim van Es Marine Invertebrate and

Malacology Collection

Acting Curator: Michael Caldwell

Museum of Zoology

Acting Curator: Michael Caldwell

(Amphibian and Reptile Collection /

Ornithology Collection) Curator: Alison Murray (Ichthyology Collection) Curator: Andrew Derocher

(Mammalogy Collection)

Parasite Collection

Curator: Clement Lagrue

Laboratory for Vertebrate Paleontology

Curator: Michael Caldwell (Higher Vertebrates)
Curator: Philip Currie (Dinosaur Collection)
Curator: Alison Murray (Fossil Fishes Collection)
Curator: Corwin Sullivan

(Philip J. Currie Dinosaur Museum)

B

University of Alberta Museums and Collections Staff

Department of Earth and Atmospheric Sciences

Drill Core Collection

Curator: John-Paul Zonneveld

Invertebrate Paleontology Collection

Curator: Lindsey Leighton

Meteorite Collection

Curator: Christopher Herd

Mineralogy and Petrology Collection

Curator: Tom Chacko

Trace Fossil Collection

Curator: Murray Gingras

MUSEUMS AND COLLECTION SERVICES

University of Alberta Art Collection

Curator: Nadia Kurd

Mactaggart Art Collection

Curator: Isabel (Pi-fen) Chueh

Janine Andrews

Executive Director

Alyssa Becker-Burns

Assistant Director, Collections

Management (started September 2017)

Emily Beliveau

Collections Management Advisor (Humanities) (maternity leave: August 2017 to July 2018)

Kyle Bjornson

Collections Management Advisor (Humanities) (August 2017 – June 2018)

Frannie Blondheim

Associate Director

Jennifer Bowser

Collections Management Advisor (Registration / Preventive Conservation)

Isabel (Pi-fen) Chueh

Curator, Mactaggart Art Collection (started February 2018)

Matthew Hills

Assistant Curator, University of Alberta Art Collection (until October 2017)

Jill Horbay

Communications and Marketing Coordinator

Tom Hunter

Collections Assistant, University of Alberta Art Collection

Emerald Johnstone-Bedell

Assistant Curator, University of Alberta Art Collection (started May 2018)

Denis La France

Senior Systems Administrator

Katherine Mallalieu

Collections Management Advisor (Natural Sciences) (started November 2017)

Christina Marocco

Administrative Team Lead

Julie-Anne Peddle

Administrative Assistant (until October 2017)

Sarah Spotowski

Curatorial Assistant, University of Alberta Art Collection

MUSEUMS AND COLLECTIONS SERVICES TEMPORARY STAFF

Georgia Ashworth

Collections Assistant (Young Canada Works Summer Student) (June 2018 to September 2018)

Martin Bierens

Intern (Summer 2018)

Evan Ellis

Collections Assistant (Young Canada Works Summer Student) (May 2018 to September 2018)

Erin Hoar

Volunteer Coordinator (September 2017 to August 2018)

Iean Middleton

Intern (Summer 2017)

MorningStar Willier

Collections Assistant (Young Canada Works Summer Student) (May 2018 to September 2018)



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