

**DEPARTMENT OF MODERN LANGUAGES AND CULTURAL STUDIES**

<https://uofa.ualberta.ca/modern-languages-and-cultural-studies>

**2017-2018 SPAN 407 B1: Advanced Grammar and Composition  
WINTER TERM**

Instructor: Dr. Xavier Gutiérrez  
Office: Arts 210-B  
E-mail: xavier.gutierrez@ualberta.ca

Time: TR 11:00-12:20  
Place: HC 2-22  
Office Hours: T 1:30-2:30pm or by appointment

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**Course Prerequisite:**

\*3 in SPAN at the 300-level excluding 300 and 306, or consent of Department

**Course-based Ethics Approval** in place regarding all research projects that involve human testing, questionnaires, etc.?

Yes       No, not needed, no such projects approved

**Community Service Learning Component:**

Required     Optional     None

**Past or Representative Evaluative Course Material Available:**

- Exam registry – Students' Union  
<http://www.su.ualberta.ca/services/infolink/exam>
- See explanations below
- Document distributed in class or posted on eClass
- Other
- N/A

**Additional Mandatory Instructional Fees (approved by Board of Governors):**

Yes       No

**Course Description and Objectives:**

This course is designed to further your knowledge of Spanish grammar and to practice different writing styles. The course is divided into two components: grammar and composition. The grammatical component focuses on describing how Spanish is used rather than on learning rules. The composition component emphasizes the creation of texts that are not only grammatically acceptable but also lexically rich and coherently organized.

At the end of the course, successful students will be able to:

- compare the linguistic choices available to Spanish speakers and illustrate their uses
- explain why things are said the way they are said in Spanish
- create a well-written text in different styles of writing

**Texts:**

No texts required. Worksheets will be posted beforehand on eClass. **You are responsible for bringing a copy of the relevant worksheets to each class.** Additional materials will be distributed by the instructor as needed.

Recommended resources:

Butt, John & Benjamin, Carmen (2011). *A New Reference Grammar of Modern Spanish*. 5<sup>th</sup> edition. London: Hodder Education. [previous editions are also sufficient]

A dictionary of synonyms and antonyms for Spanish (several are available in the library)

*Diccionario de la lengua española* (22<sup>nd</sup> edition) and *Diccionario panhispánico de dudas* (1<sup>st</sup> edition) of the Real Academia Española are available online at <http://www.rae.es/>

**Grade Distribution (see Explanatory Notes):**

<b>Component</b>	<b>Value</b>	<b>Due dates</b>
Grammar assignments	45% (3 assignments @ 15% each)	Feb. 6, Mar. 6, Mar 29
In-class grammar test	15%	Apr. 12
Composition rough drafts	4% (4 drafts @ 1% each)	Jan. 2, Feb. 8, Mar. 1, Mar. 15
Peer-review	8% (4 sessions @ 2% each)	Jan. 2, Feb. 8, Mar. 1, Mar. 15
Writing portfolio	3%	Apr. 3
Final composition	25%	Apr. 3

**Explanatory Notes on Assignments and Tests:**

GRAMMAR

The grammar assignments and the in-class test will involve analysis of the use of the Spanish structures that we examine in class. Your responses must be written in **Spanish**; however, you will not be graded on the “correctness” of your Spanish, as long as it’s comprehensible.

COMPOSITIONS

Each composition will be approximately **500 words** in length, typed, double-spaced (including drafts, please). **Please indicate the number of words** at the end of each composition. Remember that longer isn’t necessarily better!

The composition topics will be left open; you may write on any topic you wish, as long as you observe the required stylistic criteria. Given the short length of each composition, it is recommended that you write on topics that you are familiar with. It is not necessary to conduct "research" for the compositions. However, if you do, you must cite your sources; otherwise, you will be committing plagiarism. Also note that while you may write on a topic that you have dealt with in another course, you may not submit the same assignment, or a substantial portion of the assignment, for credit; such an act constitutes an act of cheating. If in doubt, please ask the instructor, or consult the [Academic Integrity Undergraduate Handbook](#).

Rough drafts: For each of the four compositions, a rough draft is due on the date indicated. You will receive 1% simply for having prepared a **complete** rough draft (unfinished drafts will receive a grade of 0). The draft must be ready **at the beginning of the class** or no credit will be given, unless arrangements have been made with the instructor before the due date. In the case of illness or other emergency, the student must contact the instructor within two days. For all other absences, no credit will be given for the rough draft.

**Peer-review:** During each of the peer-review sessions scheduled, you are required to comment on **two** of your classmates' compositions using the comment sheet provided. You will receive 1% for each comment sheet completed, **to a maximum of 8%**. In the case of illness or other emergency, the student must contact the instructor within two days. For all other absences, no credit will be given for peer-review. **It is your responsibility to keep and submit the comment sheets with your portfolio (see below) so that the peer reviewers can receive credit for this component.**

**Writing portfolio:** The writing portfolio will consist of the following components:

- rough draft of each of the four compositions
- peer reviewers' comments on the draft of each composition
- **a revised draft of each composition** based on the peer reviewers' comments and your own self-editing, **plus** a short description of what you changed in terms of content, organization and overall language use (don't list every single thing you changed, but rather just give general comments on what you improved). The purpose of these comments is to help you recognize what has improved in your writing and what you need to work on in the future. (3%)

**Final composition:** From your writing portfolio, you will select **one** of the four compositions for grading. This composition will be worth 25% of your final grade. Attach a note explaining why you feel this is your best piece, and what strengths and/or weaknesses in particular you would like me to look at. See the evaluation criteria for compositions posted on eClass. The composition will be graded holistically; there is no specific number of points assigned to a particular criterion, as the criteria are not exclusive, but rather the grade is based on the quality of the composition as a whole and how well it meets the criteria in general.

*A piece of advice:* It is in your best interest to work on the compositions throughout the semester. The more time you spend on writing during the semester, the more flexibility you will have at the end when you have to select your best composition.

### **Required Notes:**

"Policy about course outlines can be found in the [Evaluation Procedures and Grading System](#) of the University Calendar."

### **Academic Integrity:**

"The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Code of Student Behaviour (online at [www.governance.ualberta.ca](http://www.governance.ualberta.ca)) and avoid any behaviour that could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University."

### **Learning and Working Environment:**

The Faculty of Arts is committed to ensuring all students; faculty and staff are able to study and work in an environment that is safe and free from discrimination and harassment. It does not tolerate behaviour that undermines that environment. The Department urges anyone who feels that this policy is being violated to:

- Discuss the matter with the person whose behaviour is causing concern; or
- If that discussion is unsatisfactory, or there is concern that direct discussion is inappropriate or threatening, discuss it with the Chair of the Department.

For additional advice or assistance regarding this policy you may contact the [Office of the Student Ombuds](#). Information about the [University of Alberta Discrimination and Harassment Policy and Procedures](#) is described in [UAPPOL](#).

***Academic Honesty:***

**All students** should consult the information provided by the [Student Conduct & Accountability Office](#) regarding avoiding cheating and plagiarism in particular and academic dishonesty in general (see the [Academic Integrity Undergraduate Handbook](#) and [Information for Students](#)). If in doubt about what is permitted in this class, ask the instructor.

**Students involved in language courses and translation courses** should be aware that on-line “translation engines” produce very dubious and unreliable “translations.” **Students in languages courses** should be aware that, while seeking the advice of native or expert speakers is often helpful, **excessive editorial and creative help** in assignments is considered a form of “cheating” that violates the code of student conduct with dire consequences.

An instructor or coordinator who is convinced that a student has handed in work that he or she could not possibly reproduce without outside assistance is obliged, out of consideration of fairness to other students, to report the case to the Associate Dean of the Faculty. See the [Academic Discipline Process](#).

***Recording of Lectures:***

Audio or video recording, digital or otherwise, of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the instructor or as a part of an approved accommodation plan. Student or instructor content, digital or otherwise, created and/or used within the context of the course is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).

***Attendance, Absences, and Missed Grade Components:***

Regular attendance is essential for optimal performance in any course. In cases of potentially excusable absences due to illness or domestic affliction, notify your instructor by e-mail within two days. Regarding absences that may be excusable and procedures for addressing course components missed as a result, consult sections [Attendance](#) and [Examinations](#) of the University Calendar. Be aware that unexcused absences will result in partial or total loss of the grade for the “attendance and participation” component(s) of a course, as well as for any assignments that are not handed-in or completed as a result.

***Policy for Late Assignments and Tests:***

All assignments are due at the beginning of the scheduled class time unless arrangements have been made **in advance** with the instructor. An assignment is considered submitted when the instructor has it in hand. In cases of medical or other emergency, the student is responsible for notifying the instructor by email within two days, and written documentation may be requested. The instructor reserves the right not to accept a late assignment or to deduct up to 5% per day of lateness. No assignments will be accepted once they have been returned to the class and/or the answer key made available. **There will be no “extra” assignments for “extra” marks.**

***Student Accessibility Services:***

If you have special needs that could affect your performance in this class, please let the instructor know during the first week of the term so that appropriate arrangements can be made. If you are not already

registered with [Student Accessibility Services](#), contact their office immediately (1-80 SUB; email [sasrec@ualberta.ca](mailto:sasrec@ualberta.ca); phone 780-492-3381).

### Grading:

Assessment of the individual course components may be in the form of numerical marks or letter grades. The final letter grade will be based on "a combination of absolute achievement and relative performance in a class" (University Calendar, [Evaluation Procedures and Grading System](#)). The University Grading Procedure mandates that "a student's level of achievement of the goals/outcomes of a course, their grade, and the descriptor of that grade must be aligned" (<https://policiesonline.ualberta.ca/>). The following guidelines have been adopted by the Department of Modern Languages and Cultural Studies:

Descriptor	Letter Grade	Grade Point Value	%
<b>Excellent.</b> A+, A or A- is earned by work which is superior in content and form and demonstrates an exceptional grasp of the subject matter. The grade of A+ designates work that far exceeds course expectations. Grades in the A range are normally achieved by a small number of students.	A+	4.0	<b>97-100</b>
	A	4.0	<b>93-96</b>
	A-	3.7	<b>90-92</b>
<b>Good.</b> B+, B or B- is earned by work that demonstrates a thorough comprehension of the course material and a good command of relevant skills. Grades in the B range are normally achieved by the largest number of students.	B+	3.3	<b>87-89</b>
	B	3.0	<b>83-86</b>
	B-	2.7	<b>80-82</b>
<b>Satisfactory.</b> C+, C or C- is earned by work that demonstrates an adequate grasp of the course material and relevant skills. Grades in the C range designate work that has met the basic requirements of the course.	C+	2.3	<b>77-79</b>
	C	2.0	<b>73-76</b>
	C-	1.7	<b>70-72</b>
<b>Poor/Minimal Pass.</b> D+ or D is earned by work that demonstrates minimal familiarity with the course material. Grades in the D range generally indicate insufficient preparation for subsequent courses in the subject matter.	D+	1.3	<b>65-69</b>
	D	1.0	<b>60-64</b>
<b>Failure.</b>	F	0.0	<b>0-59</b>