

DEPARTMENT OF MODERN LANGUAGES AND CULTURAL STUDIES

200 ARTS BUILDING

www.mlcs.ualberta.ca

2015-2016 POLISH 111 A1: BEGINNERS' POLISH I

(Fall Term)

Instructor: Dr Waclaw M. Osadnik

Time: TR 12:30 – 13:50 (HC 2-14)

MW 12:00 -12:50 (HC 2-29)

Office: 437 B - Old Arts Building

Office Hours: T/TR 11:00 – 12:00

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Course Website: TBA

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Course Prerequisites

Polish 111 is intended for students without any background in Polish or who have been granted departmental permission to take this course, i.e. it is not to be taken by students with some oral and/or written competence. The Department reserves the right to transfer students with a basic level of language competence to courses at the 112 or 211 level, or to cancel the registration (see: *2.2.1.4 Prerequisite Course Requirements* in the U of A Calendar).

Course-based Ethics Approval in place regarding all research projects that involve human testing, questionnaires, etc.? Yes **No**, not needed, no such projects approved

Community Service Learning component

Required Optional **None**

Past or Representative Evaluative Course Material available

Exam registry – Students' Union

<http://www.su.ualberta.ca/services/infolink/exam/>

See explanations below

Document distributed in class

Other

NA

Additional mandatory Instructional fees (approved by Board of Governors)

Yes No

Course Description and Objectives:

The course endeavours to train students to use Polish in everyday situations. Focus on the principles of applied linguistics will help students utilize the grammar and hold conversations in Polish on a wide array of topics. At the end of the course, the student will be able to demonstrate a solid competence in basic standard Polish, having developed their reading skills and oral competence. Grammar explanations and other conversation will be conducted in both English and Polish, sometimes with the help of contrastive analyses of both languages.

Texts:

Required textbook:

Małgorzata Malolepsza, Aneta Szymkiewicz – *Hurra!!! Po Polsku 1* - textbook, exercise book and 2 CD ROM. Prolog - Cracow: 3rd Revised edition (April 1 2010)

Grade Distribution:

The **final grade** will be determined as follows:

- Active participation (attendance, written and oral in-class exercises, assignments, etc.) in class and laboratory meetings 15 %
- Homework, special projects 15%
- Quizzes (vocabulary and grammar tests) 10%
- Midterm tests – written **October 20**, and oral **October 27, 29** 15% + 15% = 30%
- Final Examination – **December 18, 2015** 30 %

Fall/Winter Exam Planner for the 2015-2016 academic year can be found at the following site:

<http://www.registrarsofice.ualberta.ca/en/Examinations/Fall-2015-Winter-2016-Exam-Planner.aspx>

Date of Deferred Final Exam (if applicable) – please consult the following site:

[http://www.registrar.ualberta.ca/calendar/Regulations-and-Information/Academic-Regulation/23.5.html#23.5.6\(3\)](http://www.registrar.ualberta.ca/calendar/Regulations-and-Information/Academic-Regulation/23.5.html#23.5.6(3))

Explanatory Notes on Assignments:

Students will be provided with a variety of activities and tasks to do outside the classroom, and should expect to spend approximately **two hours on homework per class**. The homework includes practice grammar exercises, short written assignments, oral reports and group exercises. Written homework will be collected at the beginning of class. **LATE HOMEWORK WILL NOT BE ACCEPTED. ALL HOMEWORK MUST BE HANDED-IN IN CLASS, UNLESS OTHERWISE STATED.**

Required Notes:

“Policy about course outlines can be found in Section 23.4(2) of the University calendar.”

Academic Integrity:

“The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding

academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Code of Student Behaviour (online at <http://www.governance.ualberta.ca/en/CodesofConductandResidenceCommunityStandards/CodeofStudentBehaviour.aspx>) and avoid any behaviour which could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University.”

Learning and Working Environment:

The Faculty of Arts is committed to ensuring all students; faculty and staff are able to study and work in an environment safe and free of discrimination and harassment. It does not tolerate behaviour that undermines that environment. The Department urges anyone who feels this policy has been or is being violated to:

- Discuss the matter with the person whose behaviour is causing concern; or
 - If that discussion is unsatisfactory, or there is concern that directs discussion is inappropriate or threatening, discuss it with the Chair of the Department.
- For additional advice or assistance regarding this policy you may contact the student ombudservice (<http://www.ombudservice.ualberta.ca/>).

Information about the University of Alberta Discrimination and Harassment Policy and Procedures is described in UAPPOL at <http://policiesonline.ualberta.ca/PoliciesProcedures/Pages/DispPol.aspx?PID=110>

Academic Honesty:

All students should consult the information provided by the Office of Judicial Affairs regarding avoiding cheating and plagiarism in particular and academic dishonesty in general (see the Academic Integrity Undergraduate Handbook and Information for Students). If in doubt about what is permitted in this class, ask the instructor.

Students involved in languages courses and translation courses should be aware that on-line “translation engines” produce very dubious and unreliable “translations”.

Students in language courses should be aware, while seeking the advice of native or expert speakers is often helpful, **excessive editorial and creative help** in assignments is considered a form of “cheating” that violates the code of student conduct with dire consequences.

An instructor or coordinator who is convinced that a student has handed in work that he or she could not possibly reproduce without outside assistance is obliged, out of consideration of fairness to other students, to report the case to the Associate Dean of the Faculty. See the Academic Discipline Process.

Recording of Lectures:

Audio or video recording of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the instructor or as a part of an approved accommodation

plan. Recorded material is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).

Attendance, Absences, and Missed Grade Components:

Regular attendance is essential for optimal performance in any course. In cases of potentially excusable absences due to illness or domestic affliction, notify your instructor by e-mail within two days. Regarding absences that may be excusable and procedures for addressing course components missed as a result, consult sections 23.3(1) and 23.5.6 of the University Calendar. Be aware that unexcused absences will result in partial or total loss of the grade for the “attendance and participation” component(s) of a course, as well as for any assignments that are not handed-in or completed as a result.

In this course

Attendance will be taken at every class meeting. Students are required to attend classes regularly. They should arrive prepared and on time. Many evaluation procedures will take place during regular class time and cannot be made up, except under exceptional circumstances. **Late arrival in class:** Inasmuch as the beginning of each class is extremely important, it is mandatory that students arrive in class on time. In the case of a 10 minutes tardiness (or less), attendance will be credited. Beyond the first ten minutes, tardiness will be treated as an absence.

Unexcused absences will affect the student’s grade. **In this course regular attendance is imperative, therefore students who miss more than five days of classes will seriously undermine their performance.**

Policy for Late Assignments:

Late assignments, including writing quizzes, will be allowed only in cases with valid reasons. Students who consult in advance with an instructor regarding contingencies that prevent the timely completion of an assignment may be granted an extension at the discretion of the instructor. Otherwise, assignments may be handed in one class-day after the stated deadline without penalty, with a 5%-per-class-day penalty assessed for each subsequent class-day of lateness.

Student Accessibility Services:

If you have special needs that could affect your performance in this class, please let me know during the first week of the term so that appropriate arrangements can be made. If you are not already registered with Specialized Support & Disability Services, contact their office immediately (2-800 SUB; Email sasrec@ualberta.ca; Email; phone 780-492-3381; WEB www.ssd.ualberta.ca).

Grading:

Marks for assignments, tests, and exams are given in percentages, to which letter grades are also assigned, according to the table below (“**MLCS Undergraduate Grading Scale**”). The percentage mark resulting from the entire term work and examination then produces the final letter grade for the course.

“MLCS Undergraduate Grading Scale”

Letter	%	Pts	Descriptor
A+	95-100%	4.0	Outstanding: Superior performance showing understanding and knowledge of the subject matter far exceeding expectations.
A	90-94%	4.0	Excellent: Superior performance showing comprehensive understanding of subject matter.
A-	86-89%	3.7	Very good: Clearly above average performance with complete knowledge of subject matter.
B+	82-85%	3.3	Very good
B	75-81%	3.0	Good: average performance with knowledge of subject matter generally complete.
B-	70-74%	2.7	Good
C+	66-69%	2.3	Satisfactory: Basic understanding of the subject matter
C	61-65%	2.0	Satisfactory
C-	58-60%	1.7	Satisfactory
D+	55-57%	1.3	Minimal Pass: Marginal performance; generally insufficient preparation for subsequent courses in the subject matter.
D	50-54%	1.0	Minimal Pass: Marginal performance; generally insufficient preparation for subsequent courses in the subject matter.
F	0-49%	0.0	Fail: Unsatisfactory performance or failure to meet course requirements.