

Course Description and Objectives:

NORW 111 is designed to develop ability in reading and writing Norwegian, with a strong emphasis on the development of comprehension and oral communication skills. During this process, the student participates in a wide variety of interactive activities and is also exposed to contemporary Norwegian culture. This course not only encourages the student to think critically about the principles of grammar as they relate to the Norwegian language, but also stimulates an in-depth understanding of the principles by which language functions in general. Materials: textbook, workbook, film and recordings including music and spoken word.

Texts (required):

Title: *Sett i gang I* [Textbook]

Title: *Sett i gang I* [Workbook]

Title: *Sett i gang Norwegian-English/English-Norwegian Glossary*

Grade Distribution (see “Explanatory Notes”):

Oral Work	15%	*Attendance/participation (See <i>Attendance, Absences, and Missed Grade Components</i>)
Written Work	15%	**Homework (See <i>Policy for Late Assignments/Homework</i>)
Quizzes	15%	Weekly (lowest grade dropped)
October Midterm	25%	Friday, Oct. 23, 2015 (During regular class.)
December Final	30%	(Written. 70%/Oral 30%) Tues., Dec. 15, 2015 @ 9pm

Date of Deferred Final Exam (if applicable):

Recommended; please consult the following site:

[http://www.registrar.ualberta.ca/calendar/Regulations-and-Information/Academic-Regulation/23.5.html#23.5.6\(3\)](http://www.registrar.ualberta.ca/calendar/Regulations-and-Information/Academic-Regulation/23.5.html#23.5.6(3))

Cell Phones & Laptops:

Cell phone use should be kept to a minimum. **Text messaging or using your phone as a listening device during class is forbidden.** Laptops are fine for note taking. Also, a word about *Google Translate*. As a general rule online machine translations should be used with extreme precaution, as they are not always accurate. Looking up a word or a phrase from time to time is acceptable; however, it is strongly recommended that before accepting your finding as gospel that you run it by the instructor first or consult an actual dictionary. (For more on this see *Academic Honesty*.)

Explanatory Notes on Assignments:

Notices about tests, quizzes, homework and other assignments will be posted on eClass. It is your responsibility to check the course website regularly and upon request to print out any additional handouts or assignments and bring them to class. Preparedness is your responsibility, so please have all necessary texts and materials when you come to class.

Required Notes:

“Policy about course outlines can be found in Section 23.4(2) of the University calendar.”

Academic Integrity:

“The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Code of Student Behaviour (online at <http://www.governance.ualberta.ca/en/CodesofConductandResidenceCommunityStandards/CodeofStudentBehaviour.aspx>) and avoid any behaviour which could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University.”

Learning and Working Environment:

The Faculty of Arts is committed to ensuring all students; faculty and staff are able to study and work in an environment safe and free of discrimination and harassment. It does not tolerate behaviour that undermines that environment. The Department urges anyone who feels this policy has been or is being violated to:

- Discuss the matter with the person whose behaviour is causing concern; or
- If that discussion is unsatisfactory, or there is concern that directs discussion is inappropriate or threatening, discuss it with the Chair of the Department.

For additional advice or assistance regarding this policy you may contact the student ombudservice (<http://www.ombudservice.ualberta.ca/>).

Information about the University of Alberta Discrimination and Harassment Policy and Procedures is described in UAPPOL at <https://policiesonline.ualberta.ca/PoliciesProcedures/Pages/DispPol.aspx?PID=110>

Academic Honesty:

All students should consult the information provided by the [Office of Judicial Affairs](#) regarding avoiding cheating and plagiarism in particular and academic dishonesty in general (see the [Academic Integrity Undergraduate Handbook](#) and [Information for Students](#)). If in doubt about what is permitted in this class, ask the instructor.

Students involved in language courses and **translation** courses should be aware that on-line “translation engines” produce very dubious and unreliable “translations.” **Students in languages courses** should be aware that, while seeking the advice of native

or expert speakers is often helpful, **excessive editorial and creative help** in assignments is considered a form of “cheating” that violates the code of student conduct with dire consequences.

An instructor or coordinator who is convinced that a student has handed in work that he or she could not possibly reproduce without outside assistance is obliged, out of consideration of fairness to other students, to report the case to the Associate Dean of the Faculty. See the [Academic Discipline Process](#).

Recording of Lectures:

Audio or video recording of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the instructor or as a part of an approved accommodation plan. Recorded material is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).

Attendance, Absences, and Missed Grade Components:

Regular attendance is essential for optimal performance in any course. In cases of potentially excusable absences due to illness or domestic affliction, notify your instructor by e-mail within two days. Regarding absences that may be excusable and procedures for addressing course components missed as a result, consult sections 23.3(1) and 23.5.6 of the University Calendar. Be aware that unexcused absences will result in partial or total loss of the grade for the “attendance and participation” component(s) of a course, as well as for any assignments that are not handed-in or completed as a result.

****In this course***, student/instructor communication is important. If a student knows of upcoming absences, the instructor should be notified. If not, the instructor should be notified as soon as possible to be able to offer instructions regarding missed material, and/or assistance. Moreover, in this course attendance and participation go hand in hand. When a student is absent, his/her level of participation in class cannot be assessed. The 15% allotted for attendance and class participation is based on effort and active engagement shown when in attendance.

Policy for Late Assignments/Homework:

Students who consult **in advance** with an instructor regarding contingencies preventing the timely completion of an assignment may, at the discretion of the instructor, be granted an extension **just one time** throughout the course with no penalty. However, if a second excuse will be granted for late assignments, half of the mark assigned for this particular work will be deducted. Otherwise, all assignments should be handed in on the stated deadline. Any assignment not handed-in in time or unexcused late assignments will not be given any marks. Late excuses will **not** be accepted for any reason.”

*****Homework:***

Homework is an integral part of foreign language acquisition. From the first day in a language classroom you are building a foundation of skills to prepare yourself for the

next level. As a general rule homework assignments will be checked everyday at the beginning of class. Credit for assignments will be determined in the following manner: complete assignment 100%, partial assignment 75% and no assignment 0%.

Student Accessibility Services:

If you have special needs that could affect your performance in this class, please let me know during the first week of the term so that appropriate arrangements can be made. If you are not already registered with Specialized Support & Disability Services, contact their office immediately (2-800 SUB; Email sasrec@ualberta.ca; Email; phone 780-492-3381; WEB www.sds.ualberta.ca).

Grading:

Marks for assignments, tests, and exams are given in percentages, to which letter grades are also assigned, according to the table below (“**MLCS Undergraduate Grading Scale**”). The percentage mark resulting from the entire term work and examination then produces the final letter grade for the course.

“MLCS Undergraduate Grading Scale”

Letter	%	Pts	Descriptor
A+	95-100%	4.0	Outstanding: Superior performance showing understanding and knowledge of the subject matter far exceeding expectations.
A	90-94%	4.0	Excellent: Superior performance showing comprehensive understanding of subject matter.
A-	86-89%	3.7	Very good: Clearly above average performance with complete knowledge of subject matter.
B+	82-85%	3.3	Very good
B	75-81%	3.0	Good: average performance with knowledge of subject matter generally complete.
B-	70-74%	2.7	Good
C+	66-69%	2.3	Satisfactory: Basic understanding of the subject matter
C	61-65%	2.0	Satisfactory
C-	58-60%	1.7	Satisfactory
D+	55-57%	1.3	Minimal Pass: Marginal performance; generally insufficient preparation for subsequent courses in the subject matter.
D	50-54%	1.0	Minimal Pass: Marginal performance; generally insufficient preparation for subsequent courses in the subject matter.
F	0-49%	0.0	Fail: Unsatisfactory performance or failure to meet course requirements.