

IRTG visiting student checklist

Pre-arrival

Visa and Electronic Travel Authorization (eTA) requirements:

<http://www.cic.gc.ca/english/visit/visas.asp>

Offer letter:

Please provide to the student the U of A vetted invitation letter from the Academic Visitor's office. This will help with border crossing and other affairs at the U of A.

<http://www.academicvisitors.ualberta.ca/en/Invitation.aspx>

Please fill out step one for categorization. You will receive an email that typically categorizes the students as self-funded researchers.

For more info contact:

Diane Hessels
Postdoctoral Fellows/Academic Visitors Office
1-03 SAB (South Academic Building)
University of Alberta
780-492-5079
diane.hessels@ualberta.ca

Accommodations:

Best to check with current U of A graduate students. Those who have stayed in Edmonton thus far have all found a place to stay via student networks. Plan in advance. This can take some time.

Upon arrival:

- Keys to the lab

- Get a "One card" and email address (This can be conducted at the departmental level once the Academic visitor office has the departmental form signed for the visitor)

- Go over lab policies regarding safety and working alone in the lab. Ensure the student has had WHIMIS training, etc, for the research conducted in your lab. Add personnel to biosafety form. CCID is needed for this.

<http://www.ehs.ualberta.ca/EHSDivisions/Biosafety/Research%20Personnel%20Information%20Form.aspx>).

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