Postgraduate Medical Education | Faculty of Medicine & Dentistry

RESIDENT INTAKE CHECKLIST 2024
CaRMS R1 CMG Matches, Re-Entry

- ☐ **Criminal Records Check & Vulnerable Sector Search** completed
  Date to start process: <u>Immediately</u> (can sometimes take 8+ weeks to process)
  Submit to: AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca
  Deadline: May 31, 2024

- ☐ **Letter of Engagement (LOE)** received, signed, & returned
  Submit to: pgres@ualberta.ca
  Deadline: noted in your LOE email

- ☐ **Consent Form** completed
  Submit to: pgres@ualberta.ca
  Re-entry Deadline: February 5, 2024
  R1 (1st Iteration) Deadline: March 26, 2024 | R1 (2nd Iteration) Deadline: May 1, 2024

- ☐ **AHS ID Badge Photo** submitted
  Submit to: Edmontonzone.cardaccess@ahs.ca
  Deadline: May 1, 2024

- ☐ **Pager Agreement** completed
  Submit to: EDM.AcademicMedicine@ahs.ca
  Deadline: May 1, 2024

- ☐ **UAlberta Registration** completed (activate account, update address & preferred name in beartracks)
  Date by which all residents should receive registration email: May 20, 2024
  Deadline to activate: May 31, 2024

- ☐ **CPSA Application** completed
  Date by which all R1 residents should receive CPSA email: May 1, 2024
  Deadline: May 31, 2024

- ☐ **CPSA Practice Permit** submitted
  Submit to: AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca
  Deadline: May 31, 2024

- ☐ **CMPA Application** completed
  Deadline: May 31, 2024

- ☐ **CMPA Statement of Protection** submitted
  Submit to: AHS Academic Medicine at Edm.AcademicMedicine@ahs.ca
  Deadline: May 31, 2024

- ☐ **Virtual Orientation** completed
  Deadline: June 24, 2023