



# Memo

**Date:** September 23, 2021

**To:** Academic Faculty

**From:** Dr. Richard Lehner, Vice-Dean, Research (Basic);  
Dr. Lawrence Richer, Vice-Dean, Research (Clinical)

**Re:** Research Proposals/ Applications – reminder to include ICR in budgets

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Indirect Costs of Research (ICR) are expenditures incurred that are not directly attributed or traceable to specific research expense activities, yet are real costs to the University. Indirect costs include:

- infrastructure and space maintenance
- research support services including research and financial services
- environmental health and safety supports and resources
- regulatory certification requirements
- resources such as library and computer information services

Tri-Agency funding does not pay ICR as part of an individual award/ project's budget, rather it provides the University separate [Research Support Funds](#) (RSF) for indirect costs of research based on our Tri-Agency funding. As such, it is reasonable to expect our other sponsors of research to provide ICR and it should be included in research proposal budgets when eligible.

Per University policies and [procedures](#), 30% ICR must be included in research project budgets unless the sponsor has more restrictive, publicized terms regarding ICR. As a result, the faculty will not approve online proposals whose budgets do not include ICR when it is allowed by the sponsor and/or sponsor program. Further, the FoMD will not normally waive its portion, however, any waiver requests would need to be pre-approved at the discretion of the VDR or Dean and attached as part of the supporting documents in the online proposal (RES).

More information: <https://www.ualberta.ca/research-services-office/proposal-submission/indirect-costs-of-research.html>

## Questions?

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