

Use of FoMD Core Research Facilities by Investigators With Limited or No Financial Resources**Original Approval Date:** April 10, 2019**Most Recent Approval Date:** July 6, 2020**Most Recent Editorial Date:** November 29, 2023

Office of Administrative Responsibility:	Faculty of Medicine & Dentistry Office of Research
Approver:	Vice Dean, Research (Basic) - Faculty of Medicine & Dentistry

1. Purpose

The Faculty of Medicine & Dentistry's (FoMD) Core Research Facilities offer subsidized user fees to University of Alberta researchers. This approach helps to ensure that Investigators with a range of funding levels (and by extension, their trainees and staff), can access the specialized equipment and expertise located within these facilities. However, FoMD recognizes that even these subsidized user fees may be too high for Investigators with limited or no funding, and understands the importance of accessing these facilities in order to gather data for grant proposals. This document outlines the procedure for use of the FoMD Core Research Facilities by Investigators with limited or no financial resources.

2. Procedures

- 2.1 Use of this procedure is restricted to University of Alberta FoMD Investigators.
- 2.2 This procedure applies only to core research facilities administered through the FoMD Office of Research:
 - Advanced Cell Exploration Core
 - Autoclave Repair Core
 - Cell Imaging Centre
 - Flow Cytometry Facility
 - Lipidomics Core
 - Transgenic Core
 - Workshop
- 2.3 The Investigator must submit a request for a waiver of FoMD Core Research Facilities user fees. This request must contain the following information:
 - Demonstration of financial need and an agreement to have this need verified by the FoMD Office of Research.
 - Justification for use of the FoMD Core Research Facilities, including which facilities and instrumentation will be used, and the approximate number of hours required.

- Evidence that the Investigator has grants in preparation and, in the case of CIHR, NSERC or SSHRC grants, an agreement to use the University of Alberta's Grant Assist Program in the preparation of these grants.
- 2.4 The request is to be submitted to the Vice Dean, Research (Basic) and the Manager, Core Research Facilities for review and approval.
- 2.5 If approved, the waiver will be granted for a maximum of six months. If additional time is required, a new request must be submitted.