

Present:

As per attached list **attendance list may not reflect everyone in attendance**

1. CALL TO ORDER**D. Douglas Miller**

Dr. D. Douglas Miller called the meeting to order at 3:00 p.m.

2. APPROVAL OF AGENDA**D. Douglas Miller**

The agenda was accepted as circulated.

MOVED by Vivien Wulff and seconded to accept the minutes as circulated. **CARRIED**

3. APPROVAL OF THE SEPTEMBER 25, 2012 MEETING MINUTES**D. Douglas Miller**

MOVED by Kendra Brunt and seconded to accept the minutes as circulated. **CARRIED**

4. DEAN'S REPORT**D Douglas Miller****i. Dr. Miller welcomed new recruits to the Faculty.**

- Dr. Elizabeth T. Rosolowsky – Pediatrics
- Dr. Siliva Pagliardini – Physiology
- Dr. Jamie Mitchell – Physiology

ii. Search and Selection Recruitment

- Chair, Department of Pharmacology – Dr. James Hammond, effective September 1, 2012
- Chair, Department of Family Medicine – Dr. Lee Green, effective July 1, 2012
- Division Director of Anatomy – Dr. Daniel Livy effective July 1, 2012
- Division Director of Critical Care Medicine - Dr. Zygun October 1, 2012

iii. Search and Selection Update

Search and Selection Committees are underway in Laboratory Medicine & Pathology, Obstetrics & Gynecology, Medical Microbiology and Radiology & Diagnostic Imaging are advertising for a new Chair. This is an opportunity to network through schools, faculty and colleagues.

iv. Faculty Council FOMD Information Flow Diagram

Dr. Miller discussed the flowchart which illustrated the distribution of information sharing between the Faculty and the Dean's five Standing committees. Any proposals would be discussed if there were further actions within the Faculty. The minutes from each meeting would be reviewed to advancing proposals for policy and governance. The discussion would entail funding and information review. The goal is to ensure all committees see all information that comes through their terms of reference and expertise. This would broaden representation between all the schools. Resourcing would be discussed.

There was a question regarding the future of the Research Advisory Committee which would be. Dr. Miller will look to it and have it answered through meeting minutes. It was a department to faculty decision. It was a benefit beyond the CRC.

v. Faculty Council 5 Strategic Questions

Improving on the review process for accreditation and ask more questions to sharpen our focus.

1. How do we remain in the highest-impact faculty of one of Canada's most research intensive universities?
Funding is coming from grants rather than the allotted 1.5 million out of 35 million for Medicine and Dentistry.
2. How do we become the most integrated academic health science centre in Western Canada?
Integration is brought on by innovation as AHS is a layer of organizational dynamics
3. How do we emulate leading organizations to build a cultural of shared success that celebrates individual contributions towards group goals?
Success is leading and supporting a team and groups with rewards.
4. How do we build our Faculty's reputation through our global difference-makers and their networking?
Assign value to what people are doing individually which enhances personal relationships all the way up to institutional relationships.
5. How do we forge a modern health workforce that advances the social values of patient advocacy in a complex care environment?
Having students working as an advocate to their patients as they navigate a complex health care system.

This process will continue in the next Chairs' meeting.

5. BUSINESS ARISING

i. Update Composition of Dean Selection & Review Committee for FOMD

Dr. Kunimoto updated on the Dean's Search & Selection Committee requirements. While residents, undergrads and grads would be added to the Committee, the Post Docs would not be added since they have no standing, pay no tuition and fees. It was recommended that Post Docs no be added under consideration of being learners and not employees. They were likened to an apprentice of a PI. The increase of members in the committee made the quorum higher for voting.

ii. Faculty Service Officer (FSO) Teaching Professor FEC Guidelines Decision

A new category was established for clinicians who specialized in education and not research. They would be considered Full-time Continuing Faculty. No tenure track due to research.

MOTION to accept Sandy McEwan – Michael Mergel 2nd
No discussion –**CARRIED**

6. NEW BUSINESS

i. FARM Database Demo

Vivian Wulff

Vivian presented the Faculty Academic Resource Manager. The FARM system would combine all the information for students, faculty and departments into one central resource where information for readily available. The system would incorporate funding, policy and reviews, research, communication and administration. Vivian gave a demonstration of how students and faculty work is managed in one system rather than several spread through the Edmonton area.

Yuen showed the core functionality of FARM and through several examples showed how information from other faculty would be accessible through one program versus several.

ii. MD Student Awards – 2012/2013 academic year

R. Persad

Will be brought to the next meeting. Dr. Persad was not in attendance.

7. VICE DEAN UPDATES

F. Brenneis

i. Office of Education

Dr. Brenneis stated the date for accreditation is March 2014 for with slide presentation. LCME/CACMS have indicated they will be in before the spring. He discussed the committees which have been gathering information and identifying areas of concerns He went over the various committees and meetings which are discussing the situation. There will be meeting to correct the concerns.

ii. Accreditation

Dr. Brenneis mentioned information has been compiled to review the process and correct areas needing attention. The AAMC meeting concluded self-study identifies corrections need and the communication used in which method. He pointed out IS-16 was the most common standard cited in the faculty to identify several groups. He explained how the university will accommodate the new standards.

Dr. Brenneis gave examples of schools that have done well in accreditation. He covered what was required of the faculty to meet affiliation agreements in conjunction with AHS and the university at all levels.

Dr. Miller stated this is a group effort which all faculty is involved for accreditation. It's a time to see how the program is run.

8. NEXT MEETING MARCH 20, 2013

PAARP- and AARP Collaboration with the government to complete the project with the standards. Information will be provided to complete project, using cross collaboration. No funding with ARP will create a citation.

9. Meeting Adjourned at 1621 hours

Next meeting: March 20, 2013
Time: 1430 - 1630 hrs.
Location: Classroom D – (2F1.04)

ATTENDANCE LIST – 13 November 2013

(May not reflect everyone in attendance)

Douglas Miller
Kendra Brunt
Yuen Ip
Vivien Wulff
Fraser Brenneis
Jacqueline Jubinville
Stephanie Griffin
James Hammond
Alexander Clanachan
James Young
Tara McHugh
Roberta Martindale
Sandy Davidge
Alan Underhill
Susan Andrew
Barbara Ballermann
Sandy Barber
Hanne Ostergaard
Godfrey Man
Lori Fawcett
Anca Tapardel
Connie Lebrun
Richard Schulz
Nach Jomba
R. Kearney
Winnie Wong
Maury Pinsk
Susan Gilmour
Michael Mengel