

Faculty of Medicine & Dentistry
Faculty Council Meeting
May 21, 2013
3:00 – 4:30 p.m.
2F1.04 WMC (Classroom D)

Present:

As per attached list *attendance list may not reflect everyone in attendance*

1. CALL TO ORDER

Dr. D. Douglas Miller

Dr. D. Douglas Miller called the meeting to order at 3:00 p.m.

2. APPROVAL OF AGENDA

Dr. D. Douglas Miller

MOVED by Dr. D. Hedden and SECONDED by Dr. B. Ballermann to accept the Agenda as circulated.

CARRIED

3. APPROVAL OF THE MARCH 20, 2013 MEETING MINUTES

Dr. D. Douglas Miller

MOVED by Dr. T. Hobman and SECONDED by Dr. L. Green to accept the Minutes of the March 20, 2013 Faculty Council meeting as circulated.

CARRIED

It was noted that the Minutes will be available on the website in future.

4. INTRODUCTION OF NEW FACULTY

Dr. D. Douglas Miller

Dr. Miller welcomed new recruits to the Faculty:

- Dr. Cheng Han Lee – Associate Professor (Spec Cont) Lab Med & Pathology
- Heather Macdonald – Assistant Dean of Advancement
- Debra Smeaton – CPL/PLP Manager, Continuous Professional Learning

5. TRIBUTES

6. BUSINESS ARISING

7. DEAN'S REPORT

a. Budget Update

Since the initial announcement of the 11.2% Campus Alberta Grant reduction in government funding, the Faculty has been examining options through a series of budget meetings. The Faculty's shortfall is predicted to be 9.5 to 10 million dollars (6.5 million dollars for the departments). On May 2 a budget letter from the Provost outlined what the Provost's Office/ University proposes to have cut from the FoMD budget. In addition to the \$250,000 decrease in travel funding, the Provost asked the Faculty to

transfer flex funding ('reserve') of 12 million dollars. As such, 13.75 million is what Medicine and Dentistry is requested to transfer by May 31, 2013. The budget scenario that is being counter proposed will call for blended bade and flex cuts with a guarantee that there will be no further cuts for 5 years. This situation creates accreditation standard risks related to larger class sizes, tuition increases, etc. The Faculty wants to mitigate further impacts between FY 14 and FY 18. Once the budget is clarified, it will be decided how to absorb the cuts across all departments.

For AARP departments, an arrangement was proposed by government which is not acceptable to the Faculty. As the model for distribution of funding for hiring of AARP positions was skewed last year, it is felt that the differential with Calgary is unfair. The Faculty is going back to government. Both Edmonton and Calgary are being audited by the Deputy Minister starting the week of May 24th.

8. NEW BUSINESS

a. Approval of Graduating Students

The following lists of graduating students were presented for approval by Faculty Council:

i. Dental Hygiene

MOVED by Dr. F. Brenneis, SECONDED by Dr. L. Green **CARRIED**

ii. DDS

MOVED by Dr. T. Hobman, SECONDED by Dr. W. Dafoe **CARRIED**

iii. MD/PhD

MOVED by Dr. K. Stobart, SECONDED by Dr. S. Hamilton **CARRIED**

iv. MD with Special Training in Research

MOVED by Dr. F. Brenneis, SECONDED by V. Wulff **CARRIED**

v. MD

MOVED by Dr. K. Stobart, SECONDED by Dr. F. Brenneis **CARRIED**

vi. BSc MLS

MOVED by Dr. G. Lopaschuk, SECONDED by Dr. W. Dafoe **CARRIED**

b. Faculty Standing Committee Election Results

Dr. D. Kunimoto

This was the first year the elections were run electronically. Please contact Dr. Kunimoto with feedback on the process. 340 people voted but the number is not really accurate because people could only vote in their specific category. However, this is a huge increase over previous years. The process saved a lot of time, created less paper, and was faster because there was no need for manual ranking. The software is also available for use by departments/divisions.

MOVED by V. Wulff and SECONDED by Dr. F. Brenneis that the list of Elected Members to Faculty Standing Committees be accepted as presented. **CARRIED**

c. Update on Accreditation of the MD Program

Dr. G. Elleker

Dr. G. Elleker presented the report on behalf of Dr. Susan Andrew. The LCME/CACMS site visit will take place March 2 – 5, 2014 (mark those dates). Six separate sub-committees, totalling 66 faculty and medical students are completing work on the Institutional Self-Study. As they go through the process, a number of red flags (standards with which the FoMD is non-compliant) have been identified. With ongoing work by officers and administrators within the Faculty, the number of red flags is declining. Still, a lot of work will be needed between now and March 2014 including work on many interfaces with AHS. A mock site visit will take place October 6 – 8, 2013 to inform preparation for the actual visit in March.

Dean Miller mentioned that the accreditation process will be ongoing from now on in order to stay focused and reduce the cycles in attention to CQI standards since the last accreditation in 2006.

9. VICE-DEAN REPORTS

a. Vice-Dean of Education

Dr. F. Brenneis

i. Curriculum Committee Reporting

At the direction of the Dean, the Curriculum Committee for the MD program will report directly to Faculty Council, starting with the next meeting on June 18. At least six (maximum 12) medical students are working throughout this summer under Dr. Tracey Hillier's guidance to have something ready for September.

The PME office is taking various residency programs through the mandated internal and external review processes. Internal surveys and external visits completed so far appear to have gone well. One program which has no concerns for Royal College is the Peds Neo-Natal unit. Several more external visits will occur over the next two weeks.

b. Vice Dean of Faculty Affairs

Dr. D. Kunimoto

i. Updated Code of Conduct

Since there is no longer an Office of Equity, the document has been revised and wording cleaned up. This important document applies to everyone – faculty, staff and students, and should be reviewed in detail. Approval of the revised document was tabled until the June 18 meeting. Suggestions for revisions to wording should be emailed to Dr. D. Kunimoto.

ii. Updated Faculty Affairs Committee

The updated Terms of Reference were presented for information. Please provide any comments to Dr. D. Kunimoto by email.

c. Vice Dean of Research

Dr. T. Hobman for Dr. M. Michalak

i. Membership Changes to Faculty Research Committee

Dr. T. Hobman outlined the changes to committee membership that have been implemented due to the school system no longer being in use. An ongoing struggle is how to get the information out to people, including core facilities questions. Dr. Hobman reported that Associate VPs of Research as well as RSO are trying to get more funding for core facilities.

ii. CIHR Update

Dr. Joanne Simala-Grant

Dr. Simala-Grant provided a brief update on Jane Aubin's (CIHR Chief Scientific Officer/Vice President Research) May 16 Town Hall meeting at the University of Alberta. At the Town Hall the proposed changes to CIHR's open programs and associated peer review were discussed. Contact Joanne or Helen Coe if you would like to see Dr. Aubin's slides. Note that the competition deadline for the first CIHR Foundation Award competition is anticipated for the Fall of 2014; however, there will be restricted applicant eligibility (see <http://www.cihr-irsc.gc.ca/e/44761.html>). Note that there will be no OOGP competition in Fall 2014.

The next workshop *Re-submitting a CIHR OOGP Application* will be June 12 from 10:30 am to 11:50 am in Classroom F. Dr. Joe Casey will be the presenter.

10. OTHER BUSINESS

Dean Miller announced that Dr. M. Michalak is stepping down as Vice Dean of Research on June 30, 2013. The Search and Selection Committee for his replacement has been created and is making progress reviewing the job description, etc. This will be an internal search.

11. ANNOUNCEMENTS

The Dean encouraged all in attendance to bring an additional person to the next Faculty Council meeting.

12. NEXT MEETING

Date: Tuesday, June 18, 2013
Time: 1500 - 1630 hrs.
Location: Classroom D (2F1.04)

13. ADJOURNMENT

The meeting adjourned at 4:15 pm.

ATTENDANCE LIST – 21 May 2013
FACULTY COUNCIL
FACULTY OF MEDICINE AND DENTISTRY
(May not reflect everyone in attendance)

Douglas Miller
Kendra Brunt
Fraser Brenneis
Dennis Kunimoto
Doug Hedden
Barbara Ballermann
Tom Hobman
Alan Hudson
Len Wong
Adrian Wagg
Bill Dafoe
Lynne MacGillivray
Andrew Cooper
Joanne Simala
Therese Vanden Broek
Stephanie Griffin
Jacqueline Jubinville
Diane Titley
Cynthia Henderson
Jill Konkin
George Elleker
Kent Stobart
Fiona Bamforth
Lindsay Bowthorpe
Cian Hackett
James Hammond
Sandy Davidge
Gary Lopaschuk
Roberta Martindale
Jon White
Allan Ho
Jeremy Beach
Eugene Waclawski
Hanne Ostergaard
Tracey Hillier
Andy Shaw
Alan Underhill
Peter Hamilton
Jo-anne Nugent
T.K. Lee
Dan Livy

Noel Gibney
Debby Burshtyn
Glen Baker
Jack Jhamandas
Katherine Aitchison
Yuen Ip
Bin Zheng
David Zygun