

Faculty of Medicine & Dentistry  
Faculty Council Meeting  
May 20, 2014  
4:00 – 5:30 p.m.  
2J4.02 WMC (Classroom F)

**Present:**

As per attached list \*attendance list may not reflect everyone in attendance\*

**1. CALL TO ORDER**

Dr. D. Douglas Miller called the meeting to order at 4:05 p.m.

**Dr. D. Douglas Miller**

**2. APPROVAL OF AGENDA**

MOVED by Dr. B. Holroyd and SECONDED by Vivien Wulff  
that the Agenda be approved as circulated.

**Dr. D. Douglas Miller**

**CARRIED**

**3. APPROVAL OF THE MARCH 18, 2014 MEETING MINUTES**

MOVED by Dr. D. Hedden and SECONDED by Dr. M. Mengel  
to accept the Minutes of the March 18, 2014 Faculty Council  
Meeting as circulated.

**Dr. D. Douglas Miller**

**CARRIED**

**4. BUSINESS ARISING**

No items.

**5. DEAN'S REPORT**

**a. Accreditation Updates (MD, DDS)**

Dr. Miller reported on the site visits by MD & DDS accrediting bodies in early March. He thanked members of both educational programs for an exceptional job. Initial reports are positive. Official letters from the MD Program are prepared in June. The time line is different for the DDS program.

**b. Translational Science Institutes**

The Transitional Science Institutes (TSI) are evolving, and Dr. Miller gave an overview. TSI is to emphasize building programs that respond to granting bodies growing interest in translation of basic science to applied science. The goal of TSI is to optimize our translational science program going forward. A new institute is defined by the University and requires the review of the Provost's Office then the approval of the Academic Planning Committee (APC). In last month's APC meeting the Cancer Research Institute of Northern Alberta (CRINA) was approved by APC. This month, the Neuroscience and Mental Health Institute (NMHI) was approved by unanimous vote of the APC. In June, the APC will review the proposal for the Cardiovascular Translational Science Institute (CTSI) and hopefully create the 3<sup>rd</sup> TSI. This will complete phase I of a labour-intensive planning process. Phase II is beginning and involves additional members of the research stakeholder community in each of the broad disciplines. TSI are being funded by strategic investment of one-time-only funds.

Each TSI will be accountable for its results for funding to continue. The TSI's are being designed to increase our competitiveness for large research awards by building the capability and capacity to compete for larger awards.

## 6. NEW BUSINESS

### a. Vice Dean of Faculty Affairs

Dr. D. Kunimoto

#### i. Supplemental Professional Activity Policy

Dr. Kunimoto stated that as a faculty, there is a need to define what major and what minor supplemental professional activity is.

Please refer to presentation attached to these minutes as Item 6.a.i.



3a Supplementary  
Professional Activity I

**MOTION** to accept Dr. F. Brenneis and **SECONDED** by Dr. D. Evans. **CARRIED**

#### ii. 0.25 Merit Increment

At the University of Alberta, increments were at 0.25 merits as of this past year. Prior to that, increments were in 0.5 and because we do not have anything in our FEC guidelines that deals with 0.25 increments, wording changes to deal with the increments is necessary.

Suggested changes are highlighted in the presentation attached to these minutes as Item 6.a.ii.

**MOTION** to accept Dr. D. Hedden and **SECONDED** by Dr. M. Mengel **CARRIED**

#### iii. Faculty Committee Election Results

Dr. Kunimoto reported on the General Faculties Council (GFC), Faculty Affairs Committee and Nominating Committee election results and that the elected members have been informed. He added that electronic voting works really well.

Please refer to presentation attached to these minutes as Item 6.a.iii for the names of the elected members.



6.a.iii Faculty  
Committee Election R

### b. Vice Dean of Education

Dr. F. Brenneis

#### i. Approval Master's Degree Oral Medicine

T. McGaw

Dr. Brenneis presented for approval Department of Dentistry's thesis based Master's Degree in Oral Medicine Program moving from a course based 2-year to a 3-year program. He gave a brief summary on the program approval template, compulsory courses in year one, year two and year three as well as program impact and rationale. This has been presented to the Faculty Learning Committee and there were no concerns expressed by them.

Details of the program are in the presentation attached to these minutes as Item 6.b.i.



6.b.i  
Template-A-18-02-14

**MOTION** to accept Dr. D. Evans and **SECONDED** by Ms. V. Wulff. **CARRIED**

## ii. Faculty Academic Standing & Promotion Committee TOR

Dr. Brenneis clarified that this item has been presented at the last Faculty Council meeting but had to bring it back for information purposes only.

Please see presentation attached to these minutes as Item 6.b.ii.



6.b.ii TOR  
AcadStPromo 2013 - :

## iii. MD Admissions Committee Decision

Dr. Brenneis reported that the MD Admissions Committee has supported and voted to remove course pre-requisites from the admissions process. This was endorsed by the MD Program Committee and the Faculty Learning Committee.

This led to necessary wording changes in the requirements for the BMSc degree. They are (1) two or more years of successfully completed undergraduate course work totaling no less than 60 units of course weight and (2) successful completion of year 1 and 2 of the DDS or MD program.

Previous provisions remain unchanged. See Calendar.

Dr. Brenneis requested for approval.

**Moved** by Dr. J. Konkin, **SECONDED** by Dr. D. Evans **CARRIED**  
There was one abstention.

Please see presentation attached to these minutes as Item 6.b.iii.



6.b.iii MD Admissions  
Committee Decision.p

## iv. Approval of Graduating Students

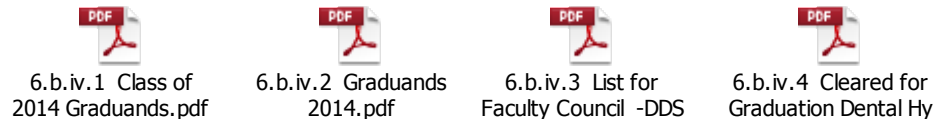
The following list of graduating students was presented to Faculty Council:

- MD  
Class of 2014 Graduands (STIR)  
Class of 2014 Graduands (MD/PhD)  
Class of 2014 Graduands (MD/MBA)

- Graduands 2014 – Medical Laboratory Science
- DDS Class of 2014
- Dental Hygiene 2014 Diploma Program

**Note:** There may be other names submitted after this list was compiled pending completion of requirements.

A list of all students is in the presentation attached to these minutes as Item 6.b.iv.



### c. Vice Dean, Research

**Dr. D. Evans**

#### i. CFI Update

Dr. David Evans reported on the status of some of the large CFI projects going forward. He emphasized that everyone will have to be aware that there is an “envelope” that the University has that strains how much we can ask for. These are applied through a long term process. Currently, we have three large projects which are in collaboration with Alberta Health Services care of the Lois Hole Hospital and the Cross Cancer Institute. If anyone is interested in engaging in large projects in the future, please see Dr. Evans and he will be more than happy to help out.

The smaller scale projects (John R. Evans Leaders Fund) are given based on our relative share of Tri-Council funding. This is an infrastructure program which supports bringing in large pieces of equipment. A call for potential submissions was made in March, 2014. He requested that if there are new investigators, please let Dr. Evans know (strictly for Chairs) as they would like to keep track of who is coming/who is new.

Details of the CFI updates are in the presentation attached to these minutes as Item 6.c.i.



#### ii. Mentoring and other awards

Dr. Evans announced the Faculty of Medicine & Dentistry Mentoring Awards Recipients for 2014. He stressed the importance of submitting nominations for prizes and awards. They range from University level, Alberta level and many national awards in the area of Medicine and international awards from the professional society. When notices are received, they are sent out by the Office of Research c/o Mark Taylor. They are also proactive in nominating/identifying possible candidates. His request is to please try and send nominations in for as many notices as you can.

Please see presentation attached to these Minutes as 6.c.ii



6.c.ii. Mentoring &  
Other Awards.pdf

### **iii. Tri-Council Indirect Costs**

Dr. Evans reminded faculty members that all research grants (Tri-council and otherwise), submitted by researchers with University of Alberta appointments, should be signed off and administered by the University of Alberta. This is critical for managing regulatory approvals (e.g. human ethics, biosafety, etc.), for capturing indirect costs, and for financial management purposes.

Please see presentation attached to these Minutes as 6.c.iii



6.c.iii. Tri-Council  
Indirect Costs.pdf

## **7. OTHER BUSINESS**

Dean Miller reminded Faculty Council that if members have any items they would like taken up at the Faculty Council, to please contact Dr. Kunimoto who is in charge of setting the agenda.

## **8. ANNOUNCEMENTS**

No items.

## **9. NEXT MEETING**

Date: September 16, 2014  
Time: 1600 - 1730 hrs.  
Location: Classroom D (2F1.04)

## **11. ADJOURNMENT**

The meeting adjourned at 5:15 pm.

**ATTENDANCE LIST – May 20 2014**  
**FACULTY COUNCIL**  
**FACULTY OF MEDICINE AND DENTISTRY**  
*(May not reflect everyone in attendance)*

1. D. Douglas Miller
2. Fraser Brenneis
3. Dennis Kunimoto
4. David Evans
5. Jill Konkin
6. David Evans
7. Mary Gartner
8. Tim McGaw
9. Alan Underhill
10. Doug Hedden
11. Brian Holroyd
12. Tom Churchill
13. Lisa Purdy
14. Diane Titley
15. Daniel Slzublemy
16. Ian Macdonald
17. Lee Green
18. Ing Swie Goping
19. Mary Hitt
20. Hanne Ostergaard
21. Peggy Sagle
22. Vivien Wulff
23. Lawrence Richer
24. Rick Wozniak
25. Greg Funk
26. Pierre Lemelin
27. Cynthia Palmaria
28. Kathy Aitchison
29. Jack Jhamandas
30. James Young
31. Susan Fawcett
32. Jackie Middleton
33. Janelle Duquette
34. Sandi Barber
35. Michael Mengel
36. Brian Chwyl
37. Kim Rans
38. Barbara Ballermann
39. Marek Michalak

Regrets: Samina Ali, Brian Rowe, Paul Kantor, Fiona Bamforth, Ramona Kearney, Andrew Greenshaw, Lionel Dibden, James Hammond