

# Certificate in International Learning

## Application for Approval of Service with a Cross-cultural Agency in Canada

### Fulfilling Intercultural Experience Requirement for the CIL

- The intercultural experience requirement for the Certificate in International Learning (CIL) can be satisfied by volunteering or working with a cross-cultural agency in Canada for a minimum of 100 hours, but must be approved in writing by the CIL Office in advance of the placement.
- Applications must be submitted prior to beginning a placement. Approval (if granted) can take up to one month.
- Students who plan to fulfill the intercultural experience requirement through 100 hours of service with a cross-cultural agency in Canada must also complete an approved form of intercultural communication training.

**Instructions:** Return completed form for approval to CIL by email to [cil@ualberta.ca](mailto:cil@ualberta.ca)

### Student Info:

|             |  |                      |  |
|-------------|--|----------------------|--|
| First Name: |  | Student ID:          |  |
| Last Name:  |  | Date of Application: |  |
| Phone:      |  | Email:               |  |

### Organization details:

|                      |  |
|----------------------|--|
| Organization Name:   |  |
| Description/Mandate: |  |
| Address:             |  |
| Website:             |  |

### Contact Person Responsible for Student:

|            |  |        |  |
|------------|--|--------|--|
| Name:      |  | Title: |  |
| Phone:     |  | Email: |  |
| Signature: |  | Date:  |  |

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**Proposed placement information:**

|   |  |                    |  |
|---|--|--------------------|--|
| Please describe specific activities for the role you plan to take on (including tasks): |  |                    |  |
|   |  |                    |  |
| Proposed beginning date:  |  | Proposed end date: |  |

**Please indicate below how this placement will meet each of the following CIL criteria for service with a cross-cultural agency in Canada:**

|  |
|--|
| Outline how intercultural communication and relationship-building is a central part of the unit or organizational mandate:                     |
|  |
| Describe how regular, face-to-face interactions with individuals from a different cultural background than your own are part of the placement: |
|  |
| Indicate if advice or guidance from staff members with expertise in intercultural communication is available to you and in what form:          |
|  |
| Provide a brief description of any training, support and mentoring you would receive in your volunteer role:                                   |
|  |

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### Intercultural Communication Training Requirement

Attending an approved intercultural communication training course is a mandatory requirement for all students completing the 100 hours of service with a cross-cultural agency in Canada.

|   |  |
|---|--|
| Which intercultural communication training will you take: <ul style="list-style-type: none"> <li>15 hours of training provided by CIL/Global Education Program</li> <li>EXT 300 Global Perspectives (online course)</li> <li>PSYCO 344 Intercultural Communications</li> <li>Off-campus – minimum of 15 hours and requires prior approval by CIL advisor</li> </ul> |  |
| Date you are planning on taking training:   |  |

### Signatures and approval

|                    |  |       |  |
|--------------------|--|-------|--|
| Student Signature: |  | Date: |  |
|--------------------|--|-------|--|

Protection of Privacy - The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of administration of records and university planning and research. Direct any questions about this collection to: Global Education Coordinator (CIL), University of Alberta International, 142 Telus Centre, University of Alberta, Edmonton, T6G 2R3; 780-492-2692; [cil@ualberta.ca](mailto:cil@ualberta.ca)