



## **Education Abroad Award—Terms of Reference**

### **Purpose**

- Encourage continuing U of A undergraduate and graduate students to undertake an education abroad experience;
- Allow students to choose from a wide variety of education abroad programs, both in type (e.g., exchange/study abroad/faculty-led/internship/research) and in destination;
- Encourage students to take a leadership role in developing their own education abroad opportunities.

### **Program Eligibility**

The Education Abroad Award provides financial support to undergraduate and graduate students undertaking any academic study, research, work term, or a volunteer opportunity outside of Canada for at least seven days . **Preference will be given to for-credit experiences and programs less than three weeks in length must be for credit**

The proposed education abroad opportunity may be individual or group based, at the undergraduate or graduate level, and may be offered either by the U of A (centrally, Faculty, other) or by an external organization.

Types of eligible education abroad experiences could include:

- Formal exchanges at approved partner institutions;
- Short-term/summer courses of study tours;
- Faculty-led programs (course taught by U of A faculty abroad);
- Programs led by partner institutions or third-party provider;
- Internships, research, clinical rotations, or volunteer opportunities abroad.

### **Student Eligibility**

Students must:

- be participating in education abroad programs outside of Canada for a period of at least one week;
- be registered full-time in a U of A degree program, either at the undergraduate or graduate level, at the time of the program abroad. Open Studies and part-time students will not be considered eligible;
- undergraduate students must have completed a minimum of \*12 credits of U of A coursework by the application deadline;
- graduate students must have completed at least one term of graduate study by the application deadline;
- Students must meet the minimum GPA criteria of the study abroad program they are interested in applying for to be eligible for the award. Please speak to the program coordinator to determine the minimum required GPA.

Please note: If you received an award in a previous year you were unable to use, your award cannot be carried forward to this year and you will need to re-apply.

## Ineligible Programs

Other programs receiving funding through the Global Learning Office, such as CLIC, are not eligible for Education Abroad Award funding.

**Value:** \$500-\$4,500

Total value of the award will be based on the duration of the program, for up to 8 months. The total award granted will be calculated using the following per-student formula.

- \$500 for programs less than three weeks
- \$1,000 for Month 1
- \$500 per month for Months 2 and 8 (if applicable)
- Programs falling on a half month will receive a pro-rated amount (e.g. a one a half month program will receive an additional \$250 for a total \$1,000; a six and a half month program will receive an additional \$250 for a total \$3,750).

<b>Examples:</b>	Month 1	Months 2-8	Total Award
Student going abroad for 8 months	\$1,000	\$3,500	\$4,500
Student going abroad for 4 months	\$1000	\$1,500	\$2500
Student going abroad for 6.5 months	\$1000	\$2,750	\$3,750

## Application & Selection

- Applications for the Education Abroad Award must be initiated by individual U of A students;
- Applicants will complete and submit a formal application to U of A International (UAI) along with supporting documentation;
- Adjudication and selection may be done by an academic panel;
- Selection criteria for the Education Abroad Award will be based on the following:
  - Academic merit and GPA of the student;
  - Type and quality of learning experience and how it contributes to the student's academic success;
  - Student's motivation for seeking the abroad experience;
  - Demonstrated leadership, involvement and participation in university or community organizations, including cultural, sports, political or extracurricular activities.
- Applicants will be notified if they have been nominated for an award and must confirm acceptance of the award; failure to do so with result in forfeiting the award;
- Award payments will be directly deposited into the award recipient's banking account via Bear Tracks account information once confirmation of registration/participation in the abroad experience is received;
- Recipients are ineligible to hold other U of A International administered education abroad awards (e.g., endowment awards such as the Dr. Horst A. Schmid Travel Bursary, Rod and Judith Fraser, etc.);

- Recipients will be required to:
  - Complete the risk management steps listed [here](#) dependent on their program type and level of study.
- Recipients will also be encouraged to participate in promotion and recruitment activities for education abroad programming.
- For application details, visit: <https://www.ualberta.ca/why-ualberta/international/go-abroad/get-funding/individual-award>

