| **Question** | **Template Guidance** |
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| **Introduction** | This research storage management plan (RSMP) template was developed to support researchers in meeting requirements for requesting storage through the University of Alberta Research Data Storage Service.  Given the purpose of this RSMP template, it includes questions and guidance deemed most relevant for requesting Research Data Storage Service. |
| *What type of data are you looking to store?*  Describe the data that will be collected, generated, and/or acquired. | Research data refers to any information collected, observed, generated, or acquired to validate your findings.  Notable examples of research data may include data files, questionnaires, transcripts, samples, physical collections, software, models, algorithms, lab notebooks, codebooks, methodologies, workflows, and other materials to be produced during the course of the project.   * Describe the data types (e.g., image data, textual data, numerical data, audiovisual, etc.) |
| *Your Answer here:* |  |
| *Is your data considered sensitive?* | Indicate if your data is, or may possibly be, considered as sensitive (e.g., health, administrative and/or clinical records, participant interviews involving sensitive topics, etc). |
| *Your Answer here:* |  |
| *How long are you looking to store data for?* | As best able, estimate the duration the data requires to be stored. |
| *Your Answer here:* |  |