

FLO Update

Fall 2020



UNIVERSITY OF ALBERTA
INFORMATION AND PRIVACY OFFICE

Message from the Information and Privacy Office

Hello everyone,

October marks 25 years of Alberta's Freedom of Information and Protection of Privacy Act. It also happened to be Right to Know Week in Canada, and we commemorated the International Day for Universal Access to Information on September 28.

Wishing all the best
Mary Golab

Register today to see PARIS!

Register through the [LearnCentre](#)

More information can be found at this [link](#)

News and Announcements

Recording Virtual Meetings and Discussions

Faculties and Schools should develop policies and procedures to define rules relating to video and audio recording of meetings to inform their staff on appropriate use. This may include preventing the video and audio recording of meetings, or providing clear direction on its use, collection, preservation and management.

More information can be found at this [link](#)

Still haven't found what you're looking for?

How to search for records when a request for access to information is made for your area.

More information can be found at this [link](#)

October is Cyber Security Awareness Month

October is Cyber Security Awareness Month and this month we're bringing attention to the rise of COVID-19 scams, phishing attacks, and social engineering. Gordie Mah, our Chief Information Security Officer has the following message:

"Cyber attackers do not take holidays, in fact they take advantage of them to trick people. Similarly, cyber criminals are not standing down in these pandemic times but are striving to leverage from the uncertainty and fears that COVID-19 and remote work-from-home brings."

More information about how to protect yourself can be found at this [link](#)

Collecting and Managing University COVID Records

The Information Privacy Office and University Records Offices have developed directives for University COVID-19 Records. This includes direction on appropriate reasons for collecting and requirements for their ongoing management.

These directions **do not apply to research records**, personal communication or records placed in the University Archives by or on behalf of a person or organization other than the University.

Please note the draft is still under review, an updated draft can be found at this [link](#).