Requirements for Acceptance of Uploaded Transcripts

Applicants must upload all current transcripts to complete the application process.

Please Note:
- Include all transcripts from **each** post-secondary institution you attended (including incomplete studies, exchange and transfer credit courses)
  - All transcripts must have a recent date on which it was printed
  - If your previous education was completed in India or Pakistan, individual mark-sheets are required; consolidated transcripts are not acceptable.
- A Degree Certificate must accompany transcripts* that **do not** clearly indicate:
  - that a degree has been conferred/awarded/granted; and
  - the date on which the degree was conferred.
    - Degree certificates must include the date of issue, the registrar's signature, and a post-secondary institution stamp or seal.

  * You may have an interim transcript that does not yet indicate that a degree has been conferred and the date that degree was conferred. However, underline final transcripts from all North American and many international institutions will include this information; in which case there is no need to submit a Degree Certificate.

Uploaded documents must meet the following criteria in order to be accepted:

- The document must include the applicant's full name, post-secondary institution name, academic program, the grading scheme/scale legend, names and numbers of courses, year and term of attendance, credits, and grades received.
- The transcript must be scanned in its entirety (front and back pages) and be legible.
- As applicable:
  - Transcripts provided to support a degree that has been conferred must cover the entire period of the degree.
  - An English translation of transcripts in languages other than English must be provided by the issuing institution or by a certified translator.
    - If the transcript is issued in French by a Canadian institution, then no English language translation is required.

Acceptable transcripts may include either:

- A transcript issued to the student by the post-secondary institution; or
- A transcript/student record obtained from self-serve web system of the post-secondary institution's (must meet the criteria listed above and provide the system's URL and print date)

We do not accept documents notarized by a notary public, or endorsed by a lawyer, professor, or judge.

Transcripts uploaded on the online application portal are considered to be unofficial documents.

If an applicant receives a conditional offer of admission, they must then provide official transcripts. These must be sent directly from the post-secondary institution to the Faculty of Graduate Studies and Research office for authentication purposes.