



Student ID	Student Last Name, First Name
Department	
Specialization (if any)	

Complete and forward signed form to the Graduate & Postdoctoral Studies at the time of Master's degree admission. Once admitted to the master's program, the graduate courses taken in the certificates and/or diplomas will be recognized as advanced standing toward the master's degree. For more information, refer to the [Calendar](#).

Course(s) completed within **Graduate Certificate or Graduate Diploma** must be completed when being admitted to the Master's program.

List Courses to be laddered:

Taken at U of A*	Course Abbreviation	Course Number	Term	Final Grade

*Indicate institution name if the course(s) are from outside of the U of A

By signing this form, I certify that the student has met all program requirements.

Graduate Coordinator/ Dept Chair	Signature	Date (MMM DD, YYYY)
----------------------------------	-----------	---------------------

Personal information on this form is collected under the authority of Section 33(c) of Alberta's **Freedom of Information and Protection of Privacy Act** for authorized purposes including admission and registration; administration of records, scholarships and awards, student services; and university planning and research. Students' personal information may be disclosed to academic and administrative units according to university policy, federal and provincial reporting requirements, data sharing agreements with student governance associations, and to contracted or public health care providers as required. For details on the use and disclosure of this information call the Faculty of Graduate & Postdoctoral Studies at 780-492-3499 or see <http://www.ipa.ualberta.ca/>.

Graduate & Postdoctoral Studies use only:

Initials & Date Coded

- Academic standings posted
- Admit Term