

Summary of a Meeting of the
COUNCIL OF THE FACULTY OF GRADUATE STUDIES AND RESEARCH
Held in the Edmonton Clinical Health Academy, Room L1 490
Wednesday, April 17, 2013, 2:00 pm

AttendanceEx Officio

J McClay, Assoc Dean	P Melançon, Assoc Dean
J Harrington, Assoc Dean	R Poliquin, Vice-Dean
Ada Ness, Office of the Registrar	L Rose, Manager, HR and Finance

Department Representatives

A Palmer, Anthropology	D Sweeney, History & Classics
S Harris, Art & Design	D Williamson, Human Ecology
M Evenden, Biological Sci	M Keelan, Lab Medicine & Path
D Deephouse, Business PhD	M Mackey, LIS
T Simmen, Cell Biology	A Tessier, Linguistics
K Cadien, Chem & Mat'l Eng	S Hughes, Medical Genetics
T Lowary, Chemistry	D Burshtyn, Medical Micro & Imm
D Chan, Civil & Env Eng	H Bashaw, Music
J Sander, Computing Science	C Andersen
C Flores-Mir, Dentistry	P Paul, Nursing
R Shannon, Drama	A El-Kadi, Pharm & Pharmaceut Sci
A Commons, East Asian Studies	A Schmitter, Philosophy
A Eckert, Economics	S Petersen, Phys Ed & Recreation
G Buck, Educational Psychology	L Kline, Physiology
E Simmt, Educational Studies	T Spalding, Psychology
Y Tsui, Electrical & Comp Eng	G Jhangri, Public Health Sci
A Kirova, Elementary Education	F Lifshitz, Religious Studies
C Harol, English and Film Studies	G Armstrong, Renewable Res.
Y d'Entremont, Faculte Saint-Jean	G Thomas, Secondary Education

Graduate Program Administrator Representatives

J Forslund, AFNS	A Giles, Medical Micro & Immun
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Graduate Student Representatives

N Andrews, GSA VP Academic	J Meston, Educ Policy Studies
A Schlacht, Cell Biology	A Shchepetkina, Earth and Atmos Sci
J Stolar, Renewable Resources	J Strautman, Neuroscience
S Varga, Human Ecology	C More, GSA VP Academic (elect)
M Bal, GSA VP Labour Relations (elect)	

Guests/Observers

H Ostergaard, Med Microbio & Imm	H Samuel, Computing Science
A F Sanchez Maldonado, AFNS	

1. Approval of the Agenda – Approved
Moved by J Sanders, Seconded by L Kline.

2. Approval of the Minutes of March 20, 2013
Moved by L Kline, Seconded by J McClay.

3. Matters Arising from the Minutes – None

4. Adding a Program Requirement Milestone for Doctoral Students

Motion. Be it resolved that FGSR Council supports efforts to have the following amendments [in the pre-circulated information] made to the University Calendar concerning doctoral students, with the changes to come into effect no earlier than 2014 if the changes are approved through University Governance.

Moved by J Harrington, Seconded by L Kline.

J Harrington presented the pre-circulated information. Discussion ensued.

An amendment was put forth that English and Film Studies be excluded.

Motion to add a Program Requirement Milestone for Doctoral Students was PUT and CARRIED.

Yes – 51, No – 6, Abstain – 0.

5. Report of the Graduate Student's Association

N Andrews summarized the report of the GSA which had been pre-circulated with the Council Package for this meeting.

6. Delegation of Decision-Making to Departments and Faculties

M Shirvani presented the pre-circulated information. This matter came before FGSR Council in the form of a Notice of Motion for the May meeting of Council.

Motion A: Be it resolved that the FGSR Council delegates the authority for making the final decisions in the following situations to the departments, with no secondary approval being required. The departments, therefore, become the office of accountability for the decisions made.

- a) Admissions (except as noted in Motion 3, part (a)).
- b) Readmissions.
- c) Transfer of a graduate student to the department.
- d) Approval of the membership of a supervisory committee.
- e) Approval of the membership of a doctoral candidacy examination committee.
- f) Restricting access to a thesis.
- g) First extension of the time limit for program completion.
- h) First extension of the time limit for completion of program requirements.
- i) Approval of leaves of absence on medical or parental grounds.

Discussion ensued.

Motion B: Be it resolved that the FGSR Council delegates the authority for making the final decisions in the following cases to the Dean of the Faculty to whom the department reports. The Dean (or delegate), therefore, is the secondary approver on the following decisions. The Dean of the Faculty to whom the department reports is the office of accountability for these decisions.

- a) Approval of the appointment of supervisor(s).
- b) Approval of the appointment of a final examining committee (master's or doctoral).
- c) Approval of the appointment of an external examiner/reader for a doctoral final examination.
- d) Approval of the changes to the graduate program requirements, so long as those changes do not result in a program requirement falling below the minimum University standards.

Discussion ensued.

Motion C: Be it resolved that the FGSR Council confirms that the Dean of the FGSR remains the secondary approver on the following decisions. The Dean (or delegate) acts on the recommendation of the departments. The Dean of the FGSR is accountable for these decisions.

- a) Admitting a student from a doctoral program at another institution.
- b) Appeal of the decision of a department to deny a medical or parental leave.

- c) Approval of a leave of absence on compassionate or other extraordinary grounds.
- d) Approval of an individualized interdisciplinary proposal.
- e) Second and subsequent extensions of the time limit for program completion.
- a) Second and subsequent extensions of the time limit for completion of program requirements.
- f) Approval of changes to matters of academic standing or changes of category.
- g) Verification of the completion of the University requirements for convocation.
- b) Approval of course registration under the Western Deans' of Graduate Studies Agreement and similar agreements.

Discussion ensued.

7. Update from the Working Group on Quality Measures

M Shirvani presented a verbal update.

8. Report of the Dean None.

ADJOURNMENT

The meeting was adjourned at 3:28 p.m.