



Green. Gold. Governance.

Monday, September 23, 2019
Council Chamber, 2-100 University Hall (UNH)
2:00 PM - 4:00 PM

Indigenous Welcome

Francis Whiskeyjack

- | | | |
|----|---|--|
| 1. | Approval of the Agenda | David Turpin |
| 2. | Report from the President
- Board Chair
- United Way Campaign
- Nomination of Chancellor Joint Committee | David Turpin
Kate Chisholm

Kerry Mummery |

CONSENT AGENDA

[If a member has a question or feels that an item should be discussed, they should notify the Secretary to GFC, in writing, two business days or more in advance of the meeting so that the relevant expert can be invited to attend.]

David Turpin

- | | |
|----|---|
| 3. | Approval of the Minutes of May 27, 2019 |
| 4. | New Members of GFC |

Motion: To Approve consent agenda

ACTION ITEMS

- | | | |
|----|---|--------------|
| 5. | Proposed Increases to Minimum English Language Proficiency Entrance Requirements for Graduate Program, Faculty of Graduate Studies and Research | Brooke Milne |
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Motion: To Approve

DISCUSSION ITEMS

- | | | |
|-----|--|---------------------------------------|
| 6. | A. University of Alberta Students' Union (SU) Executive Goals 2019-2020
B. Graduate Students' Association (GSA) Board Strategic Work Plan 2019-2020 | Akanksha Bhatnagar

Fahed Elian |
| 7. | Draft Principles on Free Expression at the University of Alberta | Wendy Rodgers |
| 8. | Faculty and Staff Engagement Survey 2019 | Wayne Patterson |
| 9. | Budget Update (no documents) | Steven Dew
Gitta Kulczycki |
| 10. | Question Period | |

10.1Q Question from GFC member Dilini Vethanayagam on the process for facilitation of clinical research

and

10.1R Response from University Administration

11. Consultation on Presidential Search (no documents)

Kate Chisholm, QC
Chris Andersen
Carrie Smith
Nelson Amaral
Jonathan White

INFORMATION REPORTS

[If a member has a question about a report, or feels that a report should be discussed by GFC, they should notify the Secretary to GFC, in writing, two business days or more in advance of the meeting so that the Committee Chair (or relevant expert) can be invited to attend.]

12. Report of the GFC Executive Committee

13. Report of the GFC Academic Planning Committee

14. Report of the GFC Academic Standards Committee

15. GFC Nominations and Elections

A. September 16, 2019 Report

B. September 9, 2019 Report

C. June 18, 2019 Report

D. Faculty Members Serving on Presidential Search Committee

E. [Current Vacancies on GFC Committees](#)

16. Report of the Board of Governors

17. Information Items

A. Museums Annual Report 2017-2018

B. [GFC membership list 2019-2020](#)

C. [2019/20 dates for GFC and GFC Standing Committee meetings](#)

18. Information Forwarded to GFC Members Between Meetings

-Announcement of Dean of Faculty of Science

-Letter from Minister Nicolaides to Board Chair on Free Speech

-President's welcome message for the new academic year

-Announcement of Dean of Medicine and Dentistry

CLOSING SESSION

19. Next Meeting of General Faculties Council: October 21, 2019

Documentation was before members unless otherwise noted.

Presenter(s):

David Turpin	President and Vice-Chancellor, Chair of General Faculties Council
Kate Chisholm, QC	Chair, University of Alberta Board of Governors
Kerry Mummery	Dean, Faculty of Kinesiology, Sport, and Recreation, and GFC member on the Nomination of Chancellor Joint Committee
Brooke Milne	Vice-Provost and Dean, Graduate Studies and Research
Akanksha Bhatnagar	President, Students' Union
Fahed Elian	President, Graduate Students' Association
Wendy Rodgers	Deputy Provost
Wayne Patterson	Vice-Provost and Associate Vice-President (Human Resources)
Steven Dew	Provost and Vice-President (Academic)
Gitta Kulczycki	Vice-President (Finance and Administration)
Chris Andersen	Dean representative on Presidential Search Committee
Carrie Smith	Chair representative on Presidential Search Committee
J Nelson Amaral	Elected faculty member on Presidential Search Committee
Jonathan White	Elected faculty member on Presidential Search Committee

Meeting REGRETS to:
Prepared by:
University Governance

Heather Richholt, 780-492-1937, richholt@ualberta.ca
Meg Brolley, GFC Secretary and Manager, GFC Services
www.governance.ualberta.ca

PRESIDENT'S REPORT

TO THE GENERAL FACULTIES COUNCIL | September 23, 2019

Welcome to the 2019-20 academic year at the University of Alberta! I hope that all of you had an enjoyable summer and that the first few weeks of the new term are going well. For those of you joining GFC for the first time: welcome to academic governance. I look forward to working with you in the months ahead.

We know that we are in a period of uncertainty and that we will face challenges. The agenda for our first meeting includes opportunities for us to discuss some of these key issues and concerns. Provost Steven Dew, Vice-President (Finance & Administration) Gitta Kulczycki, and I will provide an overview of our current situation in light of provincial and national contexts, and open the discussion on areas where we see opportunities to take action.

As we discussed at the final GFC meeting in June, the university has been reviewing its free expression policy framework over the past year. We are now moving onto the development of a statement or policy that will clearly communicate and support free expression within our post-secondary community and across our campuses. At this month's meeting, GFC will have the opportunity to provide feedback on a set of [Draft Principles on Free Expression](#). The draft principles were developed, in part, from input received from GFC in June and your continued engagement will be vital to the development process. In addition to discussion at GFC, the draft principles will also be brought to Academic Planning Committee and governance meetings. Opportunities for all faculty, staff, and students to provide input, include three town halls across our campuses and via email free.expression@ualberta.ca.

I also want to alert you to an important initiative that will arrive in your inboxes in early October: the Faculty and Staff Engagement Survey. More information about this will be shared at the meeting, but I'd like to highlight how essential your participation will be. From this survey, we will gain understanding about U of A's culture and where changes are needed to foster a strong, engaged, and empowered faculty and staff community.

Lastly, I invite all of you to join me for this year's State of the University Address:

Tuesday, October 1, 2019
12 p.m. – 1 p.m.
Convocation Hall, Old Arts Building

BUILD

Dimensions Charter

Equity, diversity, and inclusion are values that the University of Alberta takes very seriously and has championed for a long time. At an event held on North Campus in August with Minister of Science and Sport Kirsty Duncan, I formally signed and endorsed the [Dimensions Charter](#). Signing the *Dimensions* Charter aligns with our own EDI Strategic Plan and shows, on a national level, our full support for these initiatives.

KEY TALKING POINT:

We strive for a university community that embraces equity and diversity as fundamental to achieving excellence in all that we do—in learning, teaching, research, service, and community engagement.

Indigenous Initiatives

A key component of building an equitable and inclusive university is responding to the Calls to Action in the Truth and Reconciliation Commission. Dr. Florence Glanfield was appointed to the new role of [Vice-Provost \(Indigenous Programming and Research\)](#) on August 1, 2019 and will lead the Indigenous Initiatives Portfolio.

Congratulations to the [Canadian Indigenous Languages and Literacy Development Institute](#) (CILLDI) for celebrating its 20th anniversary in June. This important institute facilitates programs to teach, preserve, and revitalize Indigenous languages.

EXPERIENCE

School in Cortona

In June 2019 U of A's [School in Cortona](#) celebrated its twentieth anniversary. Through this program students have the opportunity to study classics, art history, political science, and Italian in an immersive environment, and the unique campus in Italy facilitates hands-on experiences, field trips, and guest lectures. Many thanks to the Faculty of Arts for establishing and maintaining this program, and to the Go Abroad team in University of Alberta International for their work to encourage and facilitate global learning experiences for our students.

Bugs 101

Massive Open Online Courses (MOOC) remain popular with both internal and external users. Joining the very popular courses Dinos 101, Indigenous Canada, and Mountains 101, the new course [Bugs 101](#) launched in July and had over 4,500 enrollments in just one month. To date, over 6,000 students have enrolled.

National Champions

In August, the Pandas tennis team won the [2019 Tennis Canada University Championships](#), making this the twenty-sixth consecutive season that a University of Alberta team has won a national championship. Congratulations to the team and to all of our athletes for their hard work and dedication during the 2018-2019 season.

New Programs

This academic year, BA students can enrol a new, streamlined degree program: [Modern Languages and Cultural Studies](#) with a specialty in language studies or cross-cultural studies. This unique degree program is not offered elsewhere in Canada, and replaces several previously-available individual degree programs. The program emphasizes skills building and experiential learning while integrating language skills, cultural literacy, and community-based learning.

Changes approved by GFC's Academic Standards Committee approved for the [Peter Lougheed Leadership College](#) are now in effect. Because of these changes, the Foundations of Leadership program is now open to all students, year-long courses are semester-length, students can take PLLC courses as early as their second year, and specified leadership courses in other departments will count towards the PLLC Certificate in Interdisciplinary Leadership Studies.

EXCEL

Research Funding

Our researchers continue to attract the attention and support of funders. Three recent examples stand out:

- In July, an unprecedented three U of A researchers each received a prestigious \$2.5 million [Partnership Grant through SSHRC](#) to fund projects focused on how history is taught in K-12 classrooms, the preservation of Plains Cree and Tsuut'ina languages, and improvements to evidence-based testing for children.
- In August, 10 U of A researchers received a total of \$2.2 million from the [Canada Foundation for Innovation](#).
- In August, the Government of Canada announced \$135,000 in funding for the [Wahkohtowin Law and Governance Lodge](#), which was established in February with a grant from the Alberta Law Foundation. A collaboration between the Faculties of Native Studies and Law, this initiative facilitates programs around traditional Indigenous governance and laws.

Signature Areas Development

In *For the Public Good*, our community committed to identifying a portfolio of [signature research and teaching areas](#) where we are, or will be, recognized as global leaders, in position to play a key role in addressing complex challenges. By establishing signature areas, the U of A will increase its capacity to change by nurturing dynamic, innovative multi- and inter-disciplinary teams that are able to attract major, interdisciplinary grants and take multi-faceted approaches to problems. We have had a few exciting developments related to Signature Areas since our last meeting:

- [Energy Systems](#) Signature Area formally launched in May.
- Also in May, the [Signature Areas Development Panel](#) approved the creation of a new signature area: Situated Knowledges: Indigenous People and Place (SKIPP).
- The first [Intersections of Gender conference](#) will take place October 3-4 on North Campus.

Awards of Excellence

In July, two professors emeriti were named to the Order of Canada for their significant research contributions. [John England](#) was recognized for his environmental advocacy and research involving the Canadian Arctic, and [Brian Sykes](#) was recognized for his work related to biochemistry, including groundbreaking protein research.

Earlier this month, three of our researchers were announced as [Royal Society of Canada](#) inductees: Liang Li (Department of Chemistry, Fellow of the Royal Society of Canada), Yang Liu (Department of Civil and Environmental Engineering, Member of the College of New Scholars), and Zubia Mumtaz (School of Public Health, Member of the College of New Scholars).

Susan Chatwood from the School of Public Health was awarded the [Governor General's Polar Medal](#) for her significant research contributions related to work in Northern Canada.

ENGAGE

U of A's United Way Campaign

Our annual [United Way Campaign](#) will officially take place October 9 -25. Over the summer, the organizing committee has been recruiting staff to join the team as [United Way Team Members and Ambassadors](#). My thanks to all who have volunteered to help us surpass last year's total of \$658,000.

Visit to China

On October 6, I will depart on a one-week trip to Beijing and Shanghai for a series of meetings, keynote lectures, and events that will continue to strength the university's connections with key alumni and institutions in China. Some highlights of my itinerary include renewing a student exchange agreement with Tsinghua University, and delivering a public lecture about "Building World Class Universities" at East China Normal University.

Our PhD Students are In-Demand

The Faculty of Graduate Studies and Research recently completed the first [PhD Career Preparation and Outcomes](#) study with over 4,000 U of A PhD graduates participating. The results suggest that graduates are in-demand in diverse fields and sectors. More than 99 per cent of PhD graduates surveyed are currently employed, and 80 per cent secured jobs before graduation.

Community Engagement Consultations

You will recall that this time last year, University Relations launched a [consultation process](#) to gather input from internal and external community partners. In the past year more than 60 engagement sessions were held, in addition to online forums. More than 1200 people have provided feedback to date.

SUSTAIN

Integrated Asset Management Strategy

At our May meeting, the [Campuses and Facilities Safety and Security Working Group](#) shared their report. Aligned with that report, [security updates](#) were made to HUB Mall and Residence over the summer. As of August 20, most exterior ground-level doors can be accessed by residents only. Five stairwells and pedways allow for public entry during HUB Mall business hours; after-hours only residents and tenants have access.

The Board of Governors voted unanimously in support of the [Integrated Asset Management Strategy](#) in June, and one of the first projects in that portfolio—upgrades to the [Dentistry/Pharmacy Centre](#)—are well underway.

Budget Planning

On September 3, the provincial government released the report and recommendations of the [MacKinnon Blue Ribbon Panel](#), with three recommendations specific to Advanced Education. Once the provincial budget is tabled later this fall, we will have a better idea of how these recommendations impact our university and the post-secondary sector in Alberta.

UniForum Program Update

As mentioned in previous reports, the university is participating in the UniForum Program in order to assess the efficiency and effectiveness of administrative services across campus. In May, the second UniForum Satisfaction survey was administered. In June, [UniForum Activity Coding](#) began. This process will help capture data on how support services are resourced across the university. Cubane Consulting will be collecting and analyzing the data, and we expect to start receiving high-level results in December 2019.

Access Open Minds Program

The nation-wide [ACCESS Open Minds](#) program has now been in place at U of A for over six months, and in that time the number of initial consultations available through [Clinical and Counseling Services](#) has increased by 15 per cent.

SUSTAIN

Leadership Transitions

In July we welcomed the following people to their new roles:

- [Dr. Demetres Tryphonopoulos](#) (Dean, Augustana Campus)
- [Dr. Matina Kalcounis-Rueppell](#) (Dean, Faculty of Science)
- [Dr. Cen Huang](#) (Vice-Provost and Associate Vice-Provost International)
- [David Percy](#) (Interim Dean, Faculty of Law)
- [Dr. Maria Mayan](#) (Interim Dean, Faculty of Extension)

On August 16, the Government of Alberta appointed Kathryn (Kate) Chisholm as Chair of the University of Alberta [Board of Governors](#), and also appointed five new members to the Board of Governors. I would like to thank former Board Chair Michael Phair and the outgoing Board members for their commitment and service to the university.

Most recently, on September 12, we announced that [Dr. Brenda Hammelgarn](#) will be joining us as Dean of the Faculty of Medicine and Dentistry, effective January 1, 2020.

Thank you for your continued dedication to academic governance at the University of Alberta.

Yours sincerely,



David H. Turpin, CM, PhD, LL.D, FRSC
President and Vice-Chancellor

New Members of GFC

MOTION I: TO APPOINT/REAPPOINT:

The following academic staff member to represent University Library Academic Staff, for a term beginning July 1, 2019 and ending June 30, 2022:

Sarah Severson	University Library Academic Staff Representative
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The following academic staff members, elected by AASUA, for a term beginning July 1, 2019 and ending June 30, 2022:

Adrienne Wright	Academic Staff (APO/FSO) Representative
Jillian Hall	Academic Teaching Staff (ATS) Representative

The following ex officio member, to serve on GFC for a term beginning July 1, 2019 and extending for the duration of the appointment:

Fred Tappenden	Principal, St. Stephen's College
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The following representative of Chairs' Council, to serve on GFC for a term of office beginning July 1, 2019 and ending June 30, 2022.

Christopher Lupke	Chairs' Council
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MOTION II: TO RECEIVE:

The following ex officio members, to serve on GFC for a term beginning July 1, 2019 and extending for the duration of the appointment:

Pierre-Yves Mocquais	Dean, Faculté Saint-Jean and Executive Officer of Campus Saint-Jean
Demetres P. Tryphonopoulos	Dean, Augustana Faculty and Executive Officer of Augustana Campus
Matina Kalcounis-Rueppell	Dean, Faculty of Science
David Percy	Interim Dean, Faculty of Law
Maria Mayan	Interim Dean, Faculty of Extension

Item No. 4

The following statutory faculty members who have been elected/re-elected by their Faculty, to serve on GFC for term of office beginning July 1, 2019 and ending June 30, 2022:

Gary Eitzen	Faculty of Medicine and Dentistry
Pierre Lemelin	Faculty of Medicine and Dentistry
Amy Tse	Faculty of Medicine and Dentistry
Alan Underhill	Faculty of Medicine and Dentistry
Johnathan White	Faculty of Medicine and Dentistry
Minn-Nyoung Yoon	Faculty of Medicine and Dentistry
Nelson Amaral	Faculty of Science
Al Meldrum	Faculty of Science
Kristof Van Assche	Faculty of Science
Yan Yuan	School of Public Health
Sarah Moore	Alberta School of Business
Nat Kav	Faculty of Agricultural, Life and Environmental Sciences
Heather Coleman	Faculty of Arts
Kathleen Lowrey	Faculty of Arts
Victoria Ruetalo	Faculty of Arts
Kisha Supernant	Faculty of Arts
Anastasia Elias	Faculty of Engineering
Nicholas Beier	Faculty of Engineering
Dan Romanyk	Faculty of Engineering

Governance Executive Summary
Action Item

Agenda Title	Proposed Increases to Minimum English Language Proficiency Entrance Requirements for Graduate Program, Faculty of Graduate Studies and Research
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Motion

<p>THAT General Faculties Council approve the proposed increases to the minimum English Language Proficiency scores, as recommended by the GFC Executive Committee, the GFC Academic Planning Committee and the GFC Academic Standards Committee, as submitted by the Faculty of Graduate Studies and Research, and as set forth in Attachment 1, for implementation for Fall 2020 admissions and to be published in the 2020-2021 Calendar.</p>
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Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Dean and Vice Provost, Faculty of Graduate Studies and Research
Presenter(s)	Brooke Milne, Dean and Vice Provost, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before General Faculties Council to increase the minimum FGSR acceptable English Language Proficiency scores for TOEFL, MELAB, CAEL and Pearson.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>FGSR is proposing to raise the minimum internet-based TOEFL score to 90, and raise the minimum band score to 21; add a minimum MELAB band score of 80, and a minimum score of 3 on the speaking component; raise the minimum CAEL overall score to 70; and raise the minimum Pearson overall score to 61 and add a minimum band score of 60.</p> <p>The increases are proposed in order to align FGSR minimum ELP requirements with the undergraduate values. Graduate students at this University should meet the same English Language proficiency requirements as the undergraduate students that many of them will be teaching. It is also important for FGSR to stay competitive with other top universities in Canada.</p> <p>Higher ELP scores will ensure graduate students are better prepared to undertake graduate studies and research in English.</p> <p>This increase is being proposed for implementation for Fall 2020 admissions.</p>
Supplementary Notes and context	<p><i>GFC approved increases to English Language Proficiency scores for undergraduate admission in September 2017.</i></p> <p><i>Approved FGSR minimum English Language Proficiency requirements will be reflected in Calendar entries for all graduate programs as appropriate. Other programs will continue to use higher requirements, as approved.</i></p>

Item No. 5

Engagement and Routing (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Policy Review Committee (sub-committee of FGSR Council), which includes GSA representation and the Graduate Ombudsman
<p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • GFC Academic Standards Committee
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> •
<p>Approval Route (Governance) (including meeting dates)</p>	<p>FGSR Council - March 20, 2019 GFC Academic Standards Committee - April 18, 2019 GFC Academic Planning Committee - May 8, 2019 GFC Executive Committee – September 9, 2019 General Faculties Council – September 23, 2019</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="560 1155 1516 1356"> <tr> <td data-bbox="560 1155 1071 1356"> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1071 1155 1516 1356"> <input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success			
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference GFC Academic Planning Committee (APC) Terms of Reference</p>			

Attachments:

1. Attachment 1 FGSR Calendar Change Request form
2. Attachment 2 Comparison chart

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

Killam Centre for Advanced Studies
 2-29 Triffo Hall Edmonton AB Canada T6G 2E1
 Tel: 780.492.2816 / Fax: 780.492.0692
 www.gradstudies.ualberta.ca

2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

FGSR is proposing the following changes to the minimum acceptable English Language Proficiency scores:

- **Raise the minimum internet-based TOEFL score to 90, and raise the minimum band score to 21;**
- **Add a minimum MELAB band score of 80, and a minimum score of 3 on the speaking component;**
- **Raise the minimum CAEL overall score to 70;**
- **Raise the minimum Pearson overall score to 61 and add a minimum band score of 60.**

These changes are proposed to bring FGSR minimum ELP scores in line with the minimum acceptable undergraduate scores, and are for implementation for Fall 2020 admissions.

Current	Proposed
<p>Regulations of the Faculty of Graduate Studies and Research</p> <p>[...]</p> <p>English Language Requirement</p> <p>[...]</p> <p>The minimum acceptable scores are:</p> <ul style="list-style-type: none"> • TOEFL: total score of 88 with a score of at least 20 on each of the individual skill areas (internet-based) or equivalent • MELAB: 85 • Academic IELTS: 6.5, with at least 5.5 on each test band. • CAEL: overall 60 with at least 60 on each subtest. • PTE Academic: 59. <p>[...]</p>	<p>Regulations of the Faculty of Graduate Studies and Research</p> <p>[...]</p> <p>English Language Requirement</p> <p>[...]</p> <p>The FGSR minimum acceptable scores are:</p> <ul style="list-style-type: none"> • TOEFL: total score of 90 with a score of at least 21 on each of the individual skill areas (internet-based) or equivalent • MELAB: 85 with a minimum band score of 80 and a minimum score of 3 on the speaking component • Academic IELTS: 6.5, with at least 5.5 on each test band. • CAEL: overall 70 with at least 60 on each subtest. • PTE Academic: 61 with a minimum band score of 60. <p>[...]</p>
<p>Justification: To bring the FGSR minimum ELP requirements in line with undergraduate values. Graduate students at this University should meet the same English Language proficiency requirements as the undergraduate students that many of them will be teaching. It is also important for FGSR to stay competitive with other top universities in Canada.</p> <p>Approved by: FGSR Council March 21, 2019</p>	

	Current undergrad ELP (2019-2020 Calendar)	Current FGSR ELP (2019-2020 Calendar)	Proposed change	UBC Graduate admissions	University of Toronto graduate admissions	McGill graduate admissions	McMaster Graduate admissions	Waterloo graduate admissions	U Calgary graduate admissions
TOEFL (ibt)	90 minimum band score of 21	88 minimum band score of 20	Raise minimum TOEFL to 90 Raise minimum band score to 21	90 22 (reading, listening) and 21 (writing, speaking)	93 22 in writing, speaking	86 no band less than 20	92	90 25 in writing and speaking	86 no band score less than 20
IELTS	6.5 minimum band score of 5.5	6.5 minimum band score of 5.5 *	No change required	6.5 6.0 each component	7.0 at least 6.5 for each component	6.5	6.5 5.5 in each section	7.0 6.5 in writing and speaking	6.5 no section less than 6.0
MELAB	85 minimum band of 80, minimum score of 3 on speaking	85 No minimum band score	Add minimum band score of 80, minimum of 3 on speaking	81		85	85	85 80 in each section, 3 in speaking	80
CAEL	70 minimum band score of 60	60 minimum band score of 60	Raise minimum CAEL to 70	60			70	70 60 per band, 70 writing and speaking	
Pearson	61 minimum of 60 on each skill	59 No minimum band score	Raise minimum Pearson to 61, add minimum band score of 60	59			63 (70 for engineering)	63 65 in writing and speaking	59

*Increase in IELTS minimum band score from 5.0 to 5.5 approved by Academic Planning Committee December 12, 2018 for implementation for Fall 2019 admissions.

Governance Executive Summary
Advice, Discussion, Information Item

Agenda Title: **University of Alberta Students' Union (SU) Executive Goals 2019-2020**

Item

Proposed by	Akanksha Bhatnagar, President, University of Alberta Students' Union (UASU)
Presenter	Akanksha Bhatnagar, President, University of Alberta Students' Union (UASU)

Details

Responsibility	University of Alberta Students' Union (UASU)
The Purpose of the Item is	The UASU is presenting this information item by invitation, to brief General Faculties Council and GFC Executive Committee on its priorities for 2019-2020.
Executive Summary	<p>The presentation outlines the SU's executive goals and priorities within the following themes:</p> <ol style="list-style-type: none"> 1. Empower students to act with confidence and live with compassion. <i>Students should feel well equipped with the tools to craft a future that will allow them to better recognize and dismantle systemic barriers to participation in student life.</i> 2. Embrace student wellness and academic success. <i>Students deserve to be included and supported throughout their time on campus so they can succeed both individually and academically.</i> 3. Stay true to the student heartbeat. <i>We need to keep our finger on the pulse of student life to provide students with the unique supports they need to succeed.</i> 4. Actualize change to create an equitable post-secondary experience. <i>To thrive, campus needs to be a barrier-free environment and an intellectually stimulating space for students.</i>
Supplementary Notes and Context	

Engagement and Routing (include proposed plan)

Consultation and Stakeholder Participation	<ul style="list-style-type: none"> • UASU Council • GFC Executive Committee • General Faculties Council • Board Learning, Research and Student Experience Committee
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Alignment/Compliance

Alignment with Guiding Documents	<p>Institutional Strategic Plan - <i>For the Public Good</i></p> <ul style="list-style-type: none"> • "Support the roles of the Graduate Students' Association and Students' Union... in the promotion of extracurricular programs that create a sense of community and support in the learning environment" (Goal: Experience, Objective 8, Strategy iii).
Legislative Compliance and	Alberta Post-Secondary Learning Act

Item No. 6A

Jurisdiction (please <u>quote</u> legislation and include identifying section numbers)	<ul style="list-style-type: none">• “The students association...shall provide for the administration of student affairs at the public post-secondary institution, including ... the promotion of the general welfare of the students” (PSLA s. 93 (3)).• “The council of a student organization is the official channel of communication between the students of a public post-secondary institution... and the board” (PSLA s. 95 (4)). <p>Board Learning, Research and Student Experience Committee Terms of Reference</p> <p>GFC Executive Committee Terms of Reference</p>
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Attachments (each to be numbered 1 - <>)

1. Students' Union Executive Goals-Short
2. Students' Union Executive Goals-Doc

Prepared by: J. Olfert, UASU Director of Research and Advocacy, jonathan.olfert@su.ualberta.ca; A. Bhatnagar, UASU President, president@su.ualberta.ca

2019/2020 Executive Goals

As your 2019/2020 Students' Union Executive team, we aim to represent you to improve your experience as undergraduate students at the University of Alberta, while also providing advocacy within the university community and to all levels of government. In order to best represent and promote your interests, we hold regular office hours, attend various campus events, and are constantly reaching out for your feedback and thoughts. As your representatives, we are constantly working to ensure that all Students' Union businesses, services, events, and advocacy efforts are in the best interest of you — the members of our University of Alberta Students' Union.

This document outlines the 2019/2020 goals set out by the SU Executive.

1. Empower students to act with confidence and live with compassion.

Students should feel well equipped with the tools to craft a future that will allow them to better recognize and dismantle systemic barriers to participation in student life.

- Continue progress on the Charter of Student Rights.
- Strengthen our collective voice by actively engaging students in advocacy.
- Build relationships with both new provincial and federal governments.
- Support Indigenous student advocacy and initiatives.
- Provide support for grassroots initiatives of student leaders.

2. Embrace student wellness and academic success.

Students deserve to be included and supported throughout their time on campus so they can succeed both individually and academically.

- Implement a cultural lens in our mental wellness services.
- Call for robust and reliable on-campus health and wellness services.
- Ensure relevant employment, research, and work-integrated learning opportunities.
- Advocate for the hiring of the Sexual Violence Prevention Coordinator.

3. Stay true to the student heartbeat.

We need to keep our finger on the pulse of student life to provide students with the unique supports they need to succeed.

- Prioritize student-guided decision making.
- Strengthen our businesses and services to evolve alongside student needs.
- Pursue increased revenue-generating opportunities to decrease our reliance on student fees.

4. Actualize change to create an equitable post-secondary experience.

To thrive, campus needs to be a barrier-free environment and an intellectually stimulating space for students.

- Advocate for strategic investments in deferred maintenance and accessible spaces.
- Encourage the implementation of faculty-specific interdisciplinary Indigenous course content.
- Seek to increase affordability in educational resources, financial aid, housing, and tuition.

Akanksha Bhatnagar
PRESIDENT

Joel Agarwal
VP ACADEMIC

Adam Brown
VP EXTERNAL

Luke Staff
VP OPERATIONS
& FINANCE

Jared Larsen
VP STUDENT LIFE

2019/2020 Executive Goals

As your 2019/2020 Students' Union Executive team, we aim to represent you to improve your experience as undergraduate students at the University of Alberta, while also providing advocacy within the university community and to all levels of government. In order to best represent and promote your interests, we hold regular office hours, attend various campus events, and are constantly reaching out for your feedback and thoughts. As your representatives, we are constantly working to ensure that all Students' Union businesses, services, events, and advocacy efforts are in the best interest of you – the members of our University of Alberta Students' Union.

This document outlines the 2018/2019 goals set out by the SU Executive.

1. Empower students to act with confidence and live with compassion.

Students should feel well equipped with the tools to craft a future that will allow them to better recognize and dismantle systemic barriers to participation in student life.

Continue progress on the Charter of Student Rights.

- Ensure a Charter of Student Rights is produced at the University of Alberta that includes academic rights, procedural rights, fundamental rights, and residence rights.

Strengthen our collective voice by actively engaging students in advocacy.

- Run a Get Out The Vote (GOTV) campaign to encourage students to vote in the 2019 federal election.
- Increase engagement with Student Representative Associations to collect feedback regarding external priorities.
- Foster an environment of civil discourse and academic discovery while upholding our values of compassion and respect.
- Assist the Augustana Students' Association in municipal advocacy.
- Continue to work with the Association des Universitaires de la Faculté Saint-Jean (AUFJSJ) and the Francophone community to advocate for greater access to post-secondary education in French in Alberta.

Build relationships with both new provincial and federal governments.

- Support Indigenous student advocacy and initiatives.
- Collaborate to implement the Aboriginal Relations and Reconciliation Committee (ARRC) Recommendations.
- Engage Indigenous students as partners, provincially, in advocacy with the Council of Alberta University Students (CAUS).

- Engage Indigenous students as partners, federally, in advocacy with the Canadian Alliance of Student Associations (CASA).

Provide support for grassroots initiatives of student leaders.

- Invest in professional development opportunities for our student group leaders, representatives, staff, and volunteers.
- Publish a centralized document for student groups to host successful events.
- Support Residence Associations to create long-term strategic plans to foster their continued and sustainable growth.
- Explore opportunities to work with cultural Student Groups on collaborative events.

2. Embrace student wellness and academic success.

Students deserve to be included and supported throughout their time on campus so they can succeed both individually and academically.

Implement a cultural lens in our mental wellness services.

- Advocate for increased diversity among mental wellness counsellors on all campuses.
- Integrate community-based approaches to reduce stigmas and instill wellness.

Call for robust and reliable on-campus health and wellness services.

- Ensure that mental health services remain on campus and are funded on a per-student basis.
- Collaborate with other Alberta students' associations to produce unified mental health funding recommendations for the provincial government.
- Advocate for increased grants from governments for students with specific mental health needs.

- Advocate that University faculty and staff receive Question, Persuade, and Refer (QPR), as well as Suicide Awareness and Prevention (SAP) training.
- Provide free menstrual products on campus.

Ensure relevant employment, research, and work-integrated learning opportunities.

- Push for international students to have combined study and co-op permits, as well as for increased working hours during the school year.
- Advocate that student employment subsidy programs offered by governments are modified to run year-round and ensure degree-relevant positions.
- Advocate for and promote greater accessibility to undergraduate research opportunities, including increased funding and studentships.
- Advocate for the expansion and increased accessibility of the First Nations and Inuit Summer Work Experience Program.

Advocate for the hiring of the Sexual Violence Prevention Coordinator.

3. Stay true to the student heartbeat.

We need to keep our finger on the pulse of student life to provide students with the unique supports they need to succeed.

Prioritize student-guided decision making.

- Provide opportunities for students to actively engage with the Students' Union organizational and business decisions.
- Create a University of Alberta Students' Union (UASU) Street Team to communicate advocacy campaigns, promotions, and other efforts effectively.
- Evolve our student-centred online presence.

Strengthen our businesses and services to evolve alongside student needs.

- Ensure all Students' Union spaces on campus are physically accessible.
- Continue to seek sustainable project ventures for our businesses.

Pursue increased revenue-generating opportunities to decrease our reliance on student fees.

- Expand SUTV into new spaces and continue to seek partnerships with students' associations across the country.
- Continue to invest in our Information Technology and Development Department at the Students' Union.
- Establish a strategy for the Students' Union to create a fundraising model and actively seek out donor opportunities.
- Activate campus with mutually beneficial third-party partnerships and sponsorships to support student life.

4. Actualize change to create an equitable post-secondary experience.

To thrive, campus needs to be a barrier-free environment and an intellectually stimulating space for students.

Advocate for strategic investments in deferred maintenance and accessible spaces.

- Lobby for the creation of a long-term strategic deferred maintenance plan and increased investments in student-oriented spaces from the provincial government.
- Call on the provincial government to provide predictable, sustainable operational funding for post-secondary institutions.
- Hold the University accountable to commitments made concerning campus safety and security.

Encourage the implementation of faculty-specific interdisciplinary Indigenous course content.

Seek to increase affordability in educational resources, financial aid, housing, and tuition.

- Work with the provincial government and the University to develop a long-term, sustainable funding model for the creation and adoption of Open Educational Resources (OERs).
- Continue advocacy to ensure predictable and affordable international student tuition.
- Lobby the provincial government to reallocate tax credit funds into up-front, non-repayable grants for low- and middle-income students.
- Advocate for the Repayment Assistance Program (RAP) threshold to increase, reflecting changes in the minimum wage and living expenses.
- Advocate for equitable rent and meal plan fees to maintain the value-added experience in residence.
- Continue to develop more needs-based Students' Union awards through the Student Involvement Endowment Foundation (SIEF).

Item No. 6B

Governance Executive Summary
Advice, Discussion, Information Item

Agenda Title	Graduate Students' Association (GSA) Board Strategic Work Plan 2019-2020
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Item

Proposed by	Fahed Elian, President, Graduate Students' Association (GSA)
Presenter	Fahed Elian, President, Graduate Students' Association (GSA)

Details

Responsibility	Graduate Students' Association (GSA)
The Purpose of the Proposal is (please be specific)	The information item is before the committee because the GSA has been invited to brief the General Faculties Council Executive Committee (GFC Exec), and the General Faculties Council (GFC) on its key priorities for 2019-2020 as identified by the GSA in its Board Strategic Work Plan (SWP).
Executive Summary (outline the specific item – and remember your audience)	<p>This item provides the opportunity for communication and discussion between the GSA and, respectively, the GFC Exec, and GFC regarding the GSA's strategic planning process and goals for 2019-2020, in order to identify potential areas of collaboration.</p> <p>The GSA will continue to meet with senior members of University Administration and other stakeholders to pursue these goals. Updates on the GSA Board's progress will be reported to GSA Council and posted on the GSA website.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include proposed plan)

Consultation and Stakeholder Participation	<ul style="list-style-type: none"> • Survey (sent to all graduate students) (31 May - 21 June 2019) • Graduate Student Engagement Session (open to all graduate students) (13 June 2019) • GSA Board (19 and 26 June 2019) • GSA Council (17 June 2019 and 15 July 2019) • GFC Executive Committee (9 September 2019) • General Faculties Council (23 September 2019) • Board Learning, Research and Student Experience Committee (27 September 2019)
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Strategic Alignment

Alignment with <i>For the Public Good</i>	<p><i>For the Public Good</i></p> <p>GOAL: EXPERIENCE diverse and rewarding learning opportunities that inspire us, nurture our talents, expand our knowledge and skills, and enable our success.</p>
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Item No. 6B

	<p>Objective 8: Create and facilitate co-curricular and extracurricular learning experiences for undergraduate and graduate students that enable their self-discovery and give them the skills to use their talents, creativity, and curiosity to contribute as future citizens and leaders.</p> <p>Strategy iii: Support the roles of the Graduate Students' Association and Students' Union, along with other student groups, in the promotion of extracurricular programs that create a sense of community and support the learning environment.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="570 632 1541 837"> <tr> <td data-bbox="570 632 1089 837"> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1089 632 1541 837"> <input checked="" type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input checked="" type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
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<p>Legislative Compliance and jurisdiction</p>	<p>1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives the Board of Governors the authority to “develop, manage and operate, alone or in co-operation with any person or organization, programs, services and facilities for the educational or cultural advancement of the people of Alberta” (Section 60(1)). Subject to the authority of the Board of Governors, the General Faculties Council has responsibility over “academic affairs” (Section 26(1)) and “student affairs” (Section 31(1)).</p> <p>2. PSLA Section 94(3): “The graduate students association of a university shall provide for the administration of graduate student affairs at the university, including the development and management of graduate student committees, the development and enforcement of rules relating to the graduate student affairs and the promotion of the general welfare of the graduate students consistent with the purposes of the university.”</p>			

Attachments (each to be numbered 1 - <>)

1. The Graduate Students' Association Board Strategic Work Plan 2019-2020 (pages 1 - 7)

Prepared by: Fahed Elian, GSA President, gsa.president@ualberta.ca



The Graduate Students' Association Board Strategic Work Plan 2019-2020

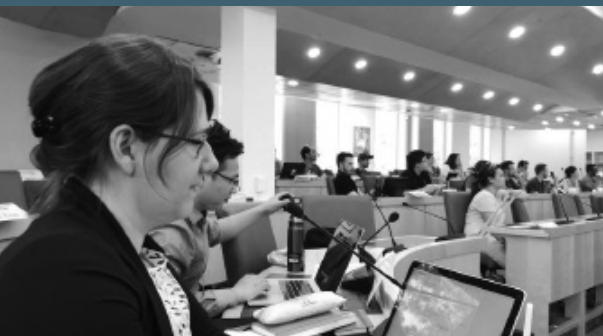
Connect Support Advocate



Our Vision and Mission

To advocate for all graduate students to the University of Alberta and the Alberta Government in pursuit of a safe, supportive, respectful, accessible, and inclusive community that fosters the multi-faceted roles played by graduate students.

The GSA respectfully acknowledges that we are located on Treaty 6 territory, traditional lands of First Nations and Métis people.



What is a Graduate Student?

A graduate student is a junior colleague who contributes to their field of study in pursuit of an advanced degree through collaborative work with the professoriate in research, teaching, and the development of University learning environments. These contributions may be accomplished through: extensive coursework and the development of capstone projects, theses, or dissertations (in pursuit of which graduate students are charged tuition and fees); academic employment (for which graduate students are paid); the co-creation and writing of scholarly work; contributing to the securing of academic funding; and participation in the community via presentations, conferences, and community engagement. This multi-faceted role takes place in an environment of mutual respect and fairness aimed at developing skills and knowledge for future careers, and is one that merits appropriate remuneration for labour in service of the enhancement of the institution.

What is the GSA Board's Strategic Work Plan?

The GSA Board's Strategic Work Plan is the document that steers and prioritizes the work and initiatives of the GSA. The GSA sees this as a living document, shifting directions as needed as the provincial, federal, and University landscapes change. It is developed annually with reference to the Strategic Work Plans of previous GSA Boards, and provides a planning document for this and future years.



Graduate students elect GSA leaders each February. Here are the 2019-2020 GSA Directly-Elected Officers (from left to right): Vice-President Academic, Dylan Ashley; Vice-President Student Services, Chantal Labonté; President, Fahed Elian; Vice-President External, Marc Waddingham; and Vice-President Labour, Shanawaz Mohammad.

The Graduate Students' Association

The GSA, as established by the *Post-Secondary Learning Act*, represents graduate students at the University of Alberta, and provides a wealth of services to its members that enrich the graduate student experience. As a separate corporation, it is both *a part* of the University of Alberta and *apart* from the institution. The GSA Board believes that a healthy organization is nurtured through effective relationships with all stakeholders. To sustain the organization's long-term health and excellent reputation, the GSA fosters a culture of respect and professionalism among staff and graduate student leaders, engages in regular review of governance processes, is committed to transparency and accountability, and ensures an annual transition process that facilitates the on-going education of elected graduate student leaders.



Connect

The GSA provides a wealth of benefits and services to its members that both enrich the graduate student experience and forge connections between graduate students.

The GSA will:

- Continue to foster a culture of equity, diversity, and inclusion among its members
- Provide guidance to graduate students and aid them in navigating University processes and structures, while advocating for greater transparency around expectations and outcomes for graduate students
- Maintain engagement in discussions about space on campus

The GSA will create opportunities for graduate student awareness of and engagement with the GSA by:

- Ensuring the GSA remains responsive, effective, and efficient by regularly reviewing services and seeking feedback from members
- Evaluating communication methods to broaden engagement with our members
- Offering orientation and information sessions on key issues
- Offering engagement and recognition events
- Connecting with and supporting departmental graduate student groups and networks

Did you know?

The GSA has:

- graduate student lounges at Triffo Hall
- rooms available for booking
- several fun events per year
- two large orientations specific to graduate students (we also participate in 45-50 departmental orientations annually)
- a weekly newsletter, website, and social media profiles that highlight events and ways to get involved

The GSA will develop collaborative and positive relationships with:

- The Government of Alberta, including the Minister of Advanced Education, and the City of Edmonton
- Members of senior University administration (such as the President, the Dean of the Faculty of Graduate Studies and Research, the Provost and Vice-President (Academic), the Dean of Students, the Chair of the Board of Governors, and the Chancellor)
- Other campus stakeholder associations (such as the Students' Union, the Association of Academic Staff: University of Alberta, the Postdoctoral Fellows' Association, and the Non-Academic Staff Association)



Support

*All graduate students
are entitled to a safe
and respectful study
and work environment
characterized by
positive supervisory
relationships and free
from harassment,
discrimination, and
bullying.*

*In its role as a union,
the GSA champions,
advances, and protects
the rights of its members
as workers.*

The GSA will:

- ◆ Work collaboratively with senior University administration and the Government of Alberta on the implementation of Bill 19 and a predictable tuition model tied to the Alberta Consumer Price Index (CPI), as well as a consultative model concerning fee increases
- ◆ Actively review and participate in campus wide health and wellness (including mental wellness) initiatives
- ◆ Work to optimize the experience of its members during any academic employment appointment and to ensure the rights of graduate student workers are protected
- ◆ Continue work to ensure campus-wide compliance with the provisions of the Graduate Student Assistantship Collective Agreement and also advocate more broadly for campus-wide supportive learning and work environments based on respectful and professional relationships
- ◆ Continue to provide financial supports to graduate students through the Graduate Student Support Fund
- ◆ Continue to support workshops and services that assist graduate students with their academic progress

Did you know?

The GSA offers:

- ◆ GSA Emergency Bursaries
- ◆ GSA Child Care Grants
- ◆ GSA Academic Travel Grants
- ◆ GSA Graduate Student Group Grants
- ◆ GSA Recognition Awards
- ◆ GSA Health and Dental Plan
- ◆ Graduate Student Assistance Program
- ◆ Collective Agreement Advice

The GSA will:

- ◆ Support and collaborate with partners and stakeholders with respect to the establishment of a variety of high-quality professional development and internship opportunities in recognition of the diverse future career paths ahead of graduate students
- ◆ Support the services offered by the Campus Food Bank
- ◆ Push for the ongoing review and improvement of safety and security on campus
- ◆ Support initiatives and programs aimed at environmental stewardship and sustainability



A lack of stable funding and unpredictable increases in educational and other costs can cause significant strain on graduate students' health and wellness and can inhibit academic progress.

The GSA believes that graduate students should be provided with professional development opportunities that are essential for future career success.

Advocate

The GSA will:

- ◆ Work with campus partners to advocate for, develop, and implement a Charter of Student Rights
- ◆ Collaborate with and advocate to the Faculty of Graduate Studies and Research and senior University administrators to make quality graduate student supervision an institutional priority (including creating appropriate supervisory training opportunities, an accountability structure for supervisory evaluation, and establishing a means of safe disclosure and reporting of concerning supervisory behaviour)
- ◆ Continue its advocacy work with the Faculty of Graduate Studies and Research and the Office of the Provost on the implementation of guaranteed minimum funding packages for PhD students
- ◆ Advocate for increased financial supports for all graduate students, including merit based and non-merit based financial support (as well as greater accessibility to these supports) and the Graduate Student Support Fund
- ◆ Campaign for new initiatives and programs (and support existing ones) that specifically support Indigenous graduate students

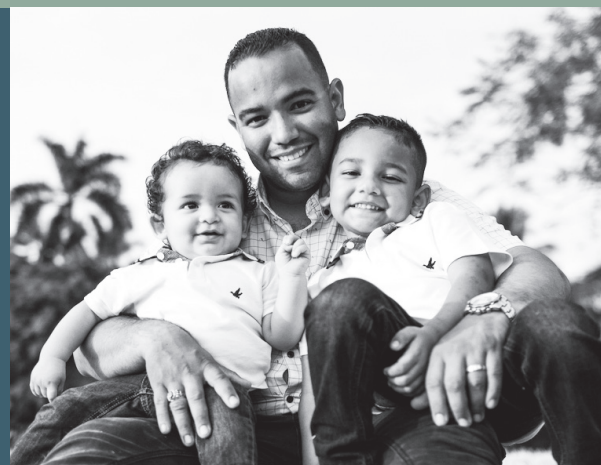
Did you know?

The GSA:

- ◆ meets regularly with the Dean of the Faculty of Graduate Studies and Research and the Dean of Students
- ◆ is a member of the provincial advocacy group the Alberta Graduate Provincial Advocacy Council
- ◆ has seats on the Board of Governors, the General Faculties Council, and their sub-committees
- ◆ works individually with students to help them

The GSA will:

- ◆ Advocate for sustainable, cost-effective, and well-maintained housing for graduate students, and support and assist graduate students living in residences
- ◆ Campaign for enhanced supports and community building opportunities for graduate students who parent, and their families
- ◆ Advocate for new initiatives and programs (and support existing ones) that specifically support international graduate students.
- ◆ Encourage the development and implementation of initiatives to prevent homelessness
- ◆ Advocate for high-quality graduate-level programs and courses and opportunities to provide graduate students with international research and study opportunities



Events:

GSA Fall Orientation	Late August
GSA Fall Event	Early October
GSA Winter Orientation	Early January
GSA Winter Event	Mid February
GSA General Election	Late February
GSA Volunteer Appreciation	Early March
GSA Awards Night	Late March
GSA Coffee Breaks	One Friday Monthly



Come visit us at
 The Graduate Students' Association
 1-49 Triffo Hall
 University of Alberta
 T6G 2E1



780-492-2175
 gsa.frontdesk@ualberta.ca
www.ualberta.ca/graduate-students-association

Governance Executive Summary
Advice, Discussion, Information Item

Agenda Title	Draft Principles on Free Expression at the University of Alberta
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Item

Proposed by	Steven Dew, Provost and Vice-President (Academic)
Presenter	Wendy Rodgers, Deputy Provost

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	The university is developing a policy on free expression. The Free Expression Advisory Group, established in May 2019, has developed draft principles to serve as the basis for such a policy. These draft principles are presented for discussion.
Executive Summary (outline the specific item – and remember your audience)	<p>During 2018/19, the university reviewed its policies and procedures related to space management as it pertains to free expression.</p> <p>In May 2019, in conjunction with early consultation with General Faculties Council, the university established an Advisory Group on Free Expression, chaired by the Deputy Provost and made up of subject matter experts, members of the GFC Executive Committee, and key administrative portfolios. The group’s mandate is to advise on the development of an institutional policy on free expression.</p> <p>In June 2019, the Minister of Advanced Education issued a letter instructing all post-secondary institutions to develop a policy on free expression consistent with the “Chicago Principles” (Report of the Committee on Freedom of Expression). In July, the Minister issued a second letter providing clarification and extending the deadline for public posting of an approved policy to December 15, 2019.</p> <p>The Advisory Group has developed a draft set of principles on free expression to inform a new university policy. The draft principles are based on an environmental scan, review of other institutions, and the expertise and perspective of the group. Broad consultation will occur in September and October 2019.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include proposed plan)

Consultation and Stakeholder Participation	<p>Advisory Group membership is listed in Attachment One.</p> <p>University-wide consultation process will include:</p> <ul style="list-style-type: none"> - Consultation with Association of Academic Staff of the University of Alberta (AASUA), Non-Academic Staff Association (NASA), Graduate Students’ Association (GSA), Students’ Union (SU) - Discussion with Deans’ Council; Vice-Provosts’ Council; Chairs - Posting of draft principles on website for comment - Town hall-style forums on North Campus (Sept. 20), Campus Saint-Jean (Sept. 17), Augustana (Sept. 27) - Workshop and panel discussion featuring U of A experts and scholars (Oct. 8)
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Strategic Alignment

Alignment with <i>For the Public Good</i>	<p>Objective 11: Advance the University of Alberta’s reputation for research excellence by pursuing fundamental and original questions and ideas, pushing the frontiers of knowledge, inspiring creative experimentation, driving innovation, and advancing society.</p> <p>Objective 14: Inspire, model, and support excellence in teaching and learning.</p>			
Alignment with Institutional Risk Indicator	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="1" data-bbox="570 598 1542 806"> <tr> <td data-bbox="570 598 1089 806"> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1089 598 1542 806"> <input checked="" type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input checked="" type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
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Legislative Compliance and jurisdiction	<p>Post-Secondary Learning Act General Faculties Council Terms of Reference Space Management Policy Signage Policy Canvassing and Solicitation Policy</p>			

Attachments (each to be numbered 1 - <>)

1. Principles on Free Expression: Consultation Draft
2. Advisory Group on Free Expression Terms of Reference
3. Letter, Minister of Advanced Education, dated June 14, 2019
4. Letter, Minister of Advanced Education, dated July 4, 2019

Prepared by: Logan Mardhani-Bayne, Strategic Development Manager, Office of the Provost and Vice-President (Academic), lmardhan@ualberta.ca

September 3, 2019

Principles on Free Expression - preliminary consultation draft

Preamble

The mission of the University of Alberta is to discover, disseminate, and apply knowledge for the benefit of society through teaching and learning, research and creative activity, community involvement, and partnerships.

To achieve our mission and mandate, we must cultivate an environment that fosters and supports the ability of each member of our community to learn, to research, and to discover. Freedom of expression is one of the key elements of such an environment. Learning requires exposure to a variety of views, including those with which one disagrees, and the ability to participate in intellectual debate – including having one's own views challenged. Research and discovery requires the ability to challenge the conventional, to communicate findings and their implications, and to provide informed commentary in the public sphere. All ideas and opinions presented on our campuses do not need to be endorsed by the University of Alberta. Across all areas of its mandate, the university is committed to rigorous inquiry and the robust expression and discussion of ideas - within our local, provincial, national, and global communities.

Above all, we value intellectual integrity, freedom of inquiry and expression, and the equality and dignity of all persons as the foundation of ethical conduct in research, teaching, learning, and service.

In support of our mission, the University of Alberta remains committed to free expression at our university, including written, oral, aural, visual, and artistic expression, as well as peaceful protest and dissent. The right to academic freedom is addressed separately in the context of the collective agreement with the Association of Academic Staff of the University of Alberta.

Principles

- Free expression may not violate Canadian law or any law in force in Alberta.
- The university is a place of free and open inquiry in all matters, and all members of the university community have the broadest possible latitude to speak, write, listen, view, challenge, profess, and learn.
- Members of the university community have the right to criticize and question other views expressed on our campuses, but may not obstruct or interfere with others' freedom of expression.
- Debate or deliberation may not be suppressed because the ideas put forward are thought by some, or even most, to be offensive, unwise, immoral, or misguided. It is for individuals, not the institution, to make those judgments for themselves and to act not by seeking to suppress expression, but by openly and vigorously contesting the ideas they oppose.

- The university does not attempt to shield members of the university community from ideas or opinions they disagree with or find offensive.
- The university is deeply committed to cultivating an atmosphere that promotes inclusiveness and respect for human dignity, and work and study environment that is respectful of human dignity, that encourages participation by all members of our diverse community
- The university may reasonably regulate the time, place, or manner of expression to ensure that it does not disrupt the ordinary activities of the institution.
- The university may restrict expression that violates law, falsely defames an individual, constitutes a genuine threat or harassment, or unjustifiably violates privacy or confidentiality interests.

DRAFT

Advisory Group on the Development of an Institutional Statement on Free Expression Terms of Reference

Objectives and Scope

Based on an environmental scan of other Canadian jurisdictions and US comparators and other key reference documents, advise on whether the university should pursue the development of a stand-alone statement or policy on free expression, and if so, to advise on its content. Any recommendations or documents should:

- Respect the U of A context, including by reflecting consultation with affected stakeholders
- Respect existing U of A statements (including: *For the Public Good*, collective agreement, and relevant policies)
- Express the university's principles, values, and approach to balancing competing rights and interests
- Accord with legislative requirements

It is not anticipated that work will include reviewing operational-level mechanisms and processes for managing event approvals or access to university space.

Role of the Advisory Group

- Review environmental scan of other Canadian jurisdictions – notably Ontario – and US comparators and other key reference documents (including the election platform)
- Advise on and review input from consultation process
- Advise on development of preliminary principles and review draft documents
- Advise on drafting of a final draft statement
- As needed, participate in presentation of the statement to stakeholder groups
- If relevant, make recommendations concerning the review of other university policies

Members

Wendy Rodgers, Deputy Provost (Chair)

Joel Agarwal, Students' Union

Andre Costopolous, Vice-Provost and Dean of Students

Lesley Cormack, Dean of Arts

Mary Forhan, Assistant Professor, Faculty of Rehabilitation Medicine

Bill Foster, Professor, Augustana

Brad Hamdon, General Counsel

David Johnson, Special Advisor, Faculty and Staff Relations

Logan Mardhani-Bayne, Strategic Development Manager, Office of the Provost

Toni Samek, Professor, Faculty of Education

Catherine Swindlehurst, Chief of Staff, Office of the President

Jacqui Tam, Vice-President (University Relations)

Marc Waddingham, Graduate Students' Association



AR 56510

June 14, 2019

Mr. Michael Phair
Chair, Board of Governors
University of Alberta
3-04 South Academic Building (SAB)
Edmonton AB T6G 2G7

Dear Mr. Phair:

The Government of Alberta is committed to protecting and promoting free speech as a fundamental tenet of the academic experience, as reflected in the University of Chicago Statement on Principles of Free Expression.

Alberta's post-secondary institutions demonstrate their commitment to free expression through a variety of free speech protections and statements already in place. Whether through statements on academic freedom, codes of conduct, or other policies, institutions underscore the importance of free speech on campus. I would like to thank you for the work you do every day to protect this important aspect of post-secondary learning.

To ensure clarity at all institutions, the government is asking that each institution either formally adopt the Chicago Principles, or develop a policy that consolidates its existing protections and demonstrates each institution's commitment to free speech. All 26 publicly funded post-secondary institutions are required to adopt the Chicago Principles or to develop a stand-alone policy. It is expected either option will be in place and publicly available by October 15, 2019.

The stand-alone policy should align with the substance of the Chicago Principles, while also respecting the unique context at each institution. To achieve this, your policy should, at a minimum, reflect that:

- Institutions are places of open discussion and inquiry, committed to protecting and promoting free expression.

.../2

Mr. Michael Phair
Page 2

- Community members have the right to criticize and question other views expressed on campus, but cannot obstruct or interfere with others' freedom of speech.
- Institutions should not attempt to shield students from ideas or opinions they disagree with or find offensive. Mutual respect and civility are valued, but do not constitute sufficient justification to limit free speech.
- Free speech may be limited if it violates the law.
- Free speech may be limited if it is incompatible with the functioning of the institution.

Please provide Mr. Peter Leclaire, Assistant Deputy Minister, Advanced Learning and Community Partnerships Division, with either the commitment to formally adopt the Chicago Principles or a copy of your institution's intended policy for confirmation of its alignment to the above-stated requirements, by email at peter.leclaire@gov.ab.ca. Policy drafts should be submitted to Mr. Leclaire no later than September 23, 2019. The department will notify you once your approach has been approved so you can post your free speech policy or statement of adoption of the Chicago Principles on your website by the October 15, 2019 deadline.

Thank you for your contribution to this important work. I look forward to working with you to continue to ensure free speech is supported in Alberta's post-secondary system.

Sincerely,

A handwritten signature in blue ink that reads "Demetrios Nicolaidis". The signature is fluid and cursive, with a long horizontal stroke extending to the left.

Demetrios Nicolaidis
Minister of Advanced Education



AR 56802

July 4, 2019

Mr. Michael Phair
Chair, Board of Governors
University of Alberta
3-04 South Academic Building (SAB)
Edmonton AB T6G 2G7

Dear Mr. Phair:

I would like to express my sincere appreciation for the frank and open discussion around free speech policies that took place at our recent meeting in Calgary. Conversations like this one are laying the foundation of a fruitful relationship as we work together to renew Alberta's post-secondary system.

At our recent meeting, there were a few concerns regarding the short timeline for implementation. I am more than happy to change the deadline to give all our institutions the time they need.

With that in mind, I am moving the submission deadline to November 15, 2019 and the posting deadline to December 15, 2019.

I would also like to clarify what our government is looking for. We are asking our institutions to demonstrate their commitment to the principles of the Chicago Statement on Free Speech. This can be done in a number of different ways, including:

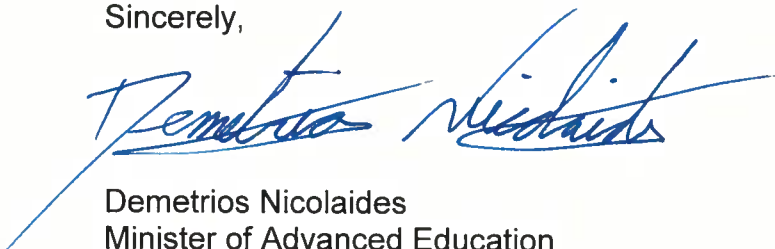
1. The Board of Governors passing a resolution formally adopting the Chicago Statement.
2. The Board of Governors passing a resolution adopting the eight key principles of the Chicago Statement as outlined below:
 - a. Free speech may not violate Canadian law.
 - b. Institutions are places of free and open inquiry in all matters, and all members of each institution's community are guaranteed the broadest possible latitude to speak, write, listen, challenge, and learn.

.../2

- c. Community members have the right to criticize and question other views expressed on campus, but cannot obstruct or interfere with others' freedom of speech.
 - d. Institutions should not attempt to shield students from ideas or opinions they disagree with or find offensive. Mutual respect and civility are valued, but do not constitute sufficient justification to limit free speech.
 - e. The institution may reasonably regulate the time, place, and manner of expression to ensure that it does not disrupt the ordinary activities of the institution.
 - f. The institution may restrict expression that violates the law, falsely defames an individual, or constitutes a genuine threat or harassment that unjustifiably invades substantial privacy or confidentiality of interests.
 - g. Debate or deliberation may not be suppressed because the ideas put forward are thought by some, or even most, to be offensive, unwise, immoral, or wrong-headed.
 - h. It is for individuals, not the institution, to make those judgments for themselves and to act not by seeking to suppress speech, but by openly and vigorously contesting the ideas they oppose.
3. The Board of Governors adopting its own policy that conforms with the key elements of the Chicago Statement as described above.

I have every confidence that, as stewards of your institutions accountable to the Minister, your board will take appropriate action to fulfil these requirements. If your institution elects to write its own policy, it will be vetted by the department to ensure compliance with the spirit of the Chicago principles. It is your responsibility to ensure that whatever action is taken by your board demonstrates clear commitment to the key principles of free speech as found within the Chicago Statement.

Sincerely,



Demetrios Nicolaidis
Minister of Advanced Education

Governance Executive Summary
Advice, Discussion, Information Item

Agenda Title	Faculty and Staff Engagement Survey 2019
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Item

Proposed by	Wayne Patterson, Vice-Provost and Associate Vice-President (Human Resources)
Presenter	Wayne Patterson, Vice-Provost and Associate Vice-President (Human Resources)

Details

Responsibility	Vice-President, Finance and Administration Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To build awareness regarding the faculty and staff engagement survey that will be conducted between October 7 and 21, as well as provide background information.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>The University of Alberta has identified faculty and staff engagement as a key driver for achieving many of the goals and objectives of <i>For the Public Good</i>, and further identified an engagement survey as a performance indicator for evaluating and reporting on that indicator.</p> <p>An engagement survey will be administered to faculty and staff between October 7 and 21, as one component of a broader strategy.</p> <p>An engagement survey serves three purposes:</p> <ol style="list-style-type: none"> 1. To provide evidence that informs the development of strategies. 2. To evaluate the effectiveness of the engagement strategies. 3. To establish a baseline of engagement that may enable benchmarking, as well as establishing improvement targets. <p>In preparation for this university-wide survey, Human Resource Services conducted a pilot survey in collaboration with the Faculty of Education. Wayne Patterson and Dr. Jennifer Tupper, Dean, Faculty of Education, supported by a steering committee and working group, led the pilot project. The pilot was quite successful, with strong participation in both units (91% and 76%, respectively), which is the factor with the biggest impact on data quality. A key contributor to these participation levels was confidentiality and anonymity.</p> <p>Talent Map Inc. has been chosen after a rigorous search as the external vendor to deliver the confidential and anonymous survey. They are providing guidance and assistance with the deployment, analysis, and interpretation of the engagement survey.</p> <p>The survey will include all continuing and temporary academic staff, support staff, excluded staff and postdoctoral fellows who are active on October 1st, 2019 and have equal to or greater than three (3) months of service. The scope does not include employed graduate students, undergraduate students or casual support staff.</p> <p>The scope of this initiative is to measure engagement and identify key drivers but not to measure job satisfaction, culture, climate or specific aspects of culture and climate. These words are often used interchangeably, however they are different in focus and purpose.</p>

Item No. 8

	<p>Engagement provides a sense of mutual caring and commitment that results in behaviour change, while satisfaction leads to increased contentment at work but does not result in greater emotional, intellectual commitment and behaviour change.</p> <p>Measuring employee engagement will be new to many of our faculty and staff; therefore, creating readiness is critical and will require a commitment of time and effort. Intensive communication will occur over the month of September. We ask that all levels of leadership fully engage in encouraging high participation, in understanding and disseminating the results, and the subsequent action planning needed to increase engagement.</p> <p>Results: institution-level aggregated survey results will be provided in a comprehensive Executive Report accompanied by an onsite presentation by the Talent Map subject matter expert. Aggregated reports specific to their units will also be provided to deans, vice-presidents, and associate vice-presidents, subject to meeting the confidentiality/anonymity threshold of > 7 responses. A comprehensive institution-wide communication strategy will be developed to support dissemination of results to the university community.</p> <p>Action Planning: without focused action to address the results, employee engagement can actually decrease subsequent to the survey. The findings will be assessed at the institutional level to develop institution-wide initiatives. Faculties/departments and central units are also expected to use their survey outcomes as the impetus to continue, enhance or initiate strategies to improve/sustain faculty and staff engagement within their portfolios. Each will be asked for an action plan, while HRS will provide tools and coaching to support.</p> <p><u>Timeline:</u> Survey announcement: Sept 9 Committee briefings: Sep 4 - 24 Pre-survey webinar for managers/supervisors: Sept 11 - 24 Pre and mid-survey communication (all employees): Sept 9 - Oct 20 Survey deployment: Oct 7 - 20 Results communication: Nov 18 - Dec 13 Action plan development: Jan - Jun, 2020 Action plan implementation & reporting: Jul 2020 - ongoing</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include proposed plan)

Consultation and Stakeholder Participation	For information: Deans Council: Sep 4 GFC Executive: Sep 9 Administrative Strategic Council: Sep 10 Chair's Council: Sep 10 BHRCC: Sep 24
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Strategic Alignment

Alignment with <i>For the Public Good</i>	Faculty and staff engagement is a key driver for achieving many of the goals and objectives outlined in <i>FPG</i> , as most of these are achieved through the work that our people do every day.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
Legislative Compliance and jurisdiction	N/A.	

- | | |
|---|---|
| <input type="checkbox"/> Enrolment Management
<input checked="" type="checkbox"/> Faculty and Staff
<input type="checkbox"/> Funding and Resource Management
<input type="checkbox"/> IT Services, Software and Hardware
<input type="checkbox"/> Leadership and Change
<input type="checkbox"/> Physical Infrastructure | <input type="checkbox"/> Relationship with Stakeholders
<input type="checkbox"/> Reputation
<input type="checkbox"/> Research Enterprise
<input type="checkbox"/> Safety
<input type="checkbox"/> Student Success |
|---|---|

No attachments.

Prepared by: Giovana Bianchi, Senior Administrative Officer, Finance and Administration,
giovana.bianchi@ualberta.ca

Item No. 10.1Q

Question from GFC Elected Faculty Member Dilini Vethanayagam on the process for facilitation of clinical research

Motion that the GFC reviews through either a working group (+/- APRC) the current process for **facilitation of clinical research** (including research through clinical networks). This is needed to increase capacity for U of A faculty as PIs, as well as participation of U of A students in clinical research more effectively, and facilitate student-led (undergraduate) research projects by U of A students.

The reasons for the above motion and consideration of a working group are many, and listed below. Many clinical research projects are not accepted, as these projects (funded and unfunded) cannot be effectively and efficiently instituted at the University of Alberta. A few reasons for this are below:

1. EMR Privacy Policy - the U of A privacy office does NOT have a consistent privacy policy with regards to use of electronic medical records (EMRs), and needs to develop this specific to the Epic-based system.

2. EMR Access with U of A Hires - a smoother process for both student RAs and other RAs hired for short-term projects is needed. RAs have challenges with this process (and their PIs), specifically due to them being hired through the U of A. If grants signed by the RSO have limited funded dollars, it is imperative that there is improved capacity for U of A HR to have the correct structure in place to get RAs EMR access in a **timely and efficient manner** (for research timelines / goals).

3. Criminal Checks - there is currently no section within the U of A HR to review criminal checks to facilitate consistent policies with AHS and this needs to be incorporated.

4. Signature process (for LOIs as well as full grants) - some clinical granting agencies have NOT required a 4 level signature, however policies in place at the U of A still require this. As noted by the FOMD Associate Dean of clinical research, "A greater emphasis on facilitation and improved grant submissions, rather than signatures / process would be welcome."

5. Casual Hire Hours - the reduction in June 2016 for casual hires specifically for short-term clinical reserach from 21 hours per week to 13 hours per week has hampered the ability to bring on board U of A students and new graduate of the U of A as "student RAs". As such, the student union and the URI office be included in the working group. The current SU VP Academic has already brought this up last year.

Item No. 10.1R

Dear Dilini,

University Administration has provided the information below in response to the concerns raised about clinical research at the University.

The information below is intended to be helpful to understand the issues you've raised and how the University (as opposed to AHS, for example) can impact them. Administration has also provided suggested contacts for each issue to assist with any follow-up questions you may have.

1. EMR Privacy Policy: We have consulted with the Information Privacy Office on this question. Their understanding is that EMR is an electronic system used to create and/or manage health/patient related records; however, the system is not the record, rather, the records are contained in the system and generated from the system. The issue of custody and control of the records within an EMR is what determines who can grant access to those records under either the Health Information Act or the Freedom of Information and Protection of Privacy Act.

The University does have UAPPOL policies and procedures which address access to information under our custody and control, including in the research context.

- Access to Information and Privacy Policy
<https://policiesonline.ualberta.ca/PoliciesProcedures/Pages/DispPol.aspx?PID=5&s=https://policiesonline.ualberta.ca/PoliciesProcedures/Pages/Information-Management-and-Information-Technology.aspx>
- Access to Personal Information for Research/Studies Procedure
<https://policiesonline.ualberta.ca/PoliciesProcedures/Procedures/Access-to-Personal-Information-for-Research-Studies-Procedure.pdf>
- Access to Information and Protection of Privacy Procedure
<https://policiesonline.ualberta.ca/PoliciesProcedures/Procedures/Access-to-Information-and-Protection-of-Privacy-Procedure.pdf>

In addition, FoMD has its own HIA-related policies and procedures accessible to any faculty members via the Faculty's intranet. We recommend that you contact Steve Hughes, Health Information Privacy Officer in FoMD, for more information about the policies in the Faculty.

2. EMR Access with U of A Hires

The system is owned and governed by AHS. AHS has specific training and sign off requirements that need to be fulfilled prior to them granting any employees (UofA or AHS) access to the system. When an employee starts, the Principal Investigator is to advise the D.A. (Division Administrator) for their corresponding division within FoMD. The D.A. will then fill out a form requesting access, which will trigger the scheduling of training according to availability on

Item No. 10.1R

both sides (training dates and employee availability). AHS will not provide EMR access prior to the training/sign off. Being that this is not a University-owned system or training, this may be contributing to the perception of a slow and inefficient process. It is critical that the D.A. be notified of new hires in a timely matter in order not to delay the process. Lilly Siik, HR Manager/Partner, FoMD would be best positioned to answer specific questions.

3. Criminal Checks

There is no consistent policy for criminal record checks at the University. However, it has been discussed at various levels and a number of departments have their own internal processes. To date, FoMD has not adopted a standard process, but it has been discussed several times in the past. Human Resource Services has offered to work with the Faculty to provide guidance on conducting record checks and how to manage that. In order to provide help, HRS would need to better understand the specific needs of the department, why checking is required, and for whom. If you wish to discuss further, please contact Wayne Patterson, Vice-Provost and Associate Vice-President (Human Resources).

4. Signature Process

We only require signatures on LOIs under certain circumstances (see here for details: <https://www.ualberta.ca/research/services/proposal-submission/approval-signature-requirements/signatures-and-letters-of-intent>). This issue was considered a couple of years ago when the UAPPOL "Research Administration Roles and Responsibilities Procedure" was reviewed, and a reduction in the number of required signatures was proposed, but Faculties were not supportive of a change. In recognition of this, considerable time and effort over the past 18 months has been spent looking at improving ways to gather these signatures that the Departments and Faculties have told us they require. The Vice-President (Research) Office, the Grant Assist Program (GAP) and the Research Services Office are always open to hearing suggestions around how they might be able to help support grant submissions. Julie Stephens, Assistant Director in RSO, is available for further discussion of this issue with you.

5. Casual Hire Hours

While there are no restrictions on the number of hours that a casual employee can work, hours worked in a position are considered through the application of the different employee types defined within the NASA collective agreement. The collective agreement is not restrictive regarding the maximum number of hours for casual/students provided the roles are temporary in nature, but having full-time employees will escalate the time before they move to other levels (i.e. auxiliary/regular). Where positions are anticipated to continue for longer than 1 year at 0.4FTE (14 hours or above for a 35hr/week employee), the position is required to be evaluated through the Human Resource Services Job Evaluation process and posted on the University Careers site.

General Faculties Council Standing Committee Report

GFC Executive Committee

1. Since last reporting to GFC, the Executive Committee met on June 10 and September 9, 2019.
2. Items Approved With Delegated Authority
 - Changes to Arts Faculty Council Composition
 - Changes to Faculty of Medicine and Dentistry Council Composition
 - Changes to Department Chair Selection procedures related to Faculty of Medicine and Dentistry
 - New Course Designator in the Faculty of Arts - FOLK
 - New Course Designators in Faculté Saint-Jean - ARTE and LITT
 - Changes to Composition of Dean Selection Committee - Faculty of Kinesiology, Sport, and Recreation
 - Agenda for the September 23, 2019 GFC Meeting
3. Items Recommended to GFC:
 - Proposed Increases to Minimum English Language Proficiency Entrance Requirements for Graduate Program, Faculty of Graduate Studies and Research
4. Items Discussed
 - GFC Executive ad hoc Committee on Program Approval Pathways Update
 - GFC Executive Committee Orientation 2019-2020
 - Students' Union Executive Goals 2019-2020
 - Graduate Students' Association Board Strategic Work Plan 2019-2020
 - Draft Principles on Free Expression
 - Faculty and Staff Engagement Survey 2019
 - Consultation on Nomination of Chancellor
 - GFC/Board/Senate Joint Summit 2020

Terms of reference and records of meetings for this committee can be found at:
https://www.ualberta.ca/governance/member-zone/gfc-standing-committees#GFC_EXEC

Submitted by:
David Turpin, Chair
GFC Executive Committee

General Faculties Council Standing Committee Report

GFC Academic Planning Committee

1. Since last reporting to GFC, the Academic Planning Committee met on May 22, June 5, June 19, and September 11, 2019.

2. Items Approved with Delegated Authority from GFC
 - Proposal for a Joint Doctoral Degree Graduate Program, University of Alberta (Faculty of Graduate Studies and Research and Faculty of Medicine and Dentistry) and Technische Universität Kaiserslautern (TUK), Germany
 - Proposed Changes to Existing Program Requirements for Graduate Programs in Drama, Faculty of Arts and the Faculty of Graduate Studies and Research
 - Changes to the calendar language for the Faculty of Graduate Studies Professional Development Requirement for: Faculty of Graduate Studies and Research, Faculty of Law, and Faculty of Education: Department of Elementary Education, Educational Studies, and Health Sciences Education
 - Changes to Existing Minimum Entrance Requirements , Transfer and Course Exemption Regulations for Graduate Programs, Faculty of Graduate Studies and Research
 - Proposal for a Dual Master's Degree Program, University of Alberta (Faculty of Graduate Studies and Research and Department of Educational Psychology) and Beijing Normal University (BNU), People's Republic of China
 - Name Change of the Bachelor of Management in Business Economics to the Bachelor of Management and associated Substantive Program Changes, Augustana Faculty
 - Establishment of the CISC Centre for Steel Structures Education and Research (Steel Centre)
 - Establishment of the Canadian Indigenous Languages and Literacy Development Institute (CILLDI)
 - Program Changes Augustana Faculty: New Liberal Arts and Sciences Project-Based Core, and New Specializations of Law, Crime and Justice; Creativity and Culture; Ethics and Global Studies in the BA Interdisciplinary Studies Major

3. Items Recommended to GFC
 - Taking Care of our Campuses for the Future: An Integrated Asset Management Strategy (2019-2035)

4. Items Recommended to Board of Governors
 - International Tuition 2020
 - Space Management Policy
 - 2020-2021 Tuition Fee Proposal for Incoming International Students (Special Meeting)
 - 2020-2021 Tuition Fee Proposal for Incoming International Students (Remaining Programs)

5. Items Discussed
 - Information Systems & Technology Annual Report
 - PhD Learning Outcomes, Faculty of Graduate Studies and Research
 - Final Report of the Campuses and Facilities Safety and Security Working Group
 - UniForum Update

- Early Consultation – Seat Capacity
- Renaming Learning Services to Library and Museums
- Budget Update (standing item)

Terms of reference and records of meetings for this committee can be found at:

https://www.ualberta.ca/governance/member-zone/gfc-standing-committees#GFC_APC

Submitted by:
Steven Dew, Chair
GFC Academic Planning Committee

General Faculties Council Standing Committee Report

GFC Academic Standards Committee

1. Since last reporting to GFC, the Academic Standards Committee met on June 20 and September 19, 2019. Items from the September 19 meeting will be reported at the October GFC meeting.

2. Items Approved with Delegated Authority from GFC
 - Transfer Credit Approvals for June, 2019, Office of the Registrar
 - Changes to Entrance Requirements for Criminology, Faculty of Arts
 - Changes to Existing Entrance Requirements for Graduate Programs in Law, Faculty of Law
 - Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Pharmacy and Pharmaceutical Sciences
 - Changes to Existing Entrance Requirements for the MSc Program in Internetworking
 - Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Chemistry
 - Changes to Existing Entrance Requirements for the Master of Library and Information Studies (MLIS) Programs
 - Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Rehabilitation Science
 - Changes to Existing Entrance Requirements and Academic Standing Regulations for the MSc Program in the Department of Occupational Therapy
 - Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Medical Microbiology and Immunology
 - Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Pharmacology
 - Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in the Department of Physiology
 - Changes to Existing Entrance Requirements for Graduate Programs in the Department of Medicine
 - Changes to Existing Academic Standing Regulations, Augustana Faculty
 - Suspension of Nine Bachelor of Arts Majors, Augustana Faculty

3. Items Recommended to GFC Academic Planning Committee
 - Significant Program Changes in the Bachelor of Arts and Bachelor of Science Programs, Augustana Faculty

4. Items Discussed
 - Update on the GFC Executive's ad hoc Committee on Program Approval Pathways

Terms of reference and records of meetings for this committee can be found at:
https://www.ualberta.ca/governance/member-zone/gfc-standing-committees#GFC_ASC

Submitted by:
Tammy Hopper
Chair, GFC Academic Standards Committee



September 16, 2019

[CIRCULATION BY EMAIL]

Report of the GFC Nominating Committee (NC)

By means of the "*GFC NC Report to GFC*", the NC brings forward the name of a candidate recommended to fill a committee/panel membership position for acceptance by GFC, as final approver of all appointments to its Committees/university-level Appeal Bodies. Upon receipt and consideration of an NC Report (*sent electronically*), a GFC member has the opportunity to submit an additional nomination.

To learn more about the NC reporting process, please view: "[Current NC Reports to GFC](#)"

For GFC and GFC Standing Committees Terms of References, please visit the University Governance "[Member Zone](#)". For judiciary governance details, please visit: [University-level Appeal Bodies](#).

Nomination period ends at 12:00 pm (Noon) on Friday, September 20, 2019.

Upon conclusion, with no additional names received, the "NC Report of September 16, 2019" is considered as approved. Recommended candidates (as put forward by the NC) are declared as elected.

*PLEASE REFER TO THE ATTACHED RECOMMENDATIONS (BY THE NC) WHICH SUPPORT
THE STAFF AND STUDENT MEMBERSHIP REPLENISHMENT PROCESS.*

Contact regarding GFC Nominations and Elections

Ann Hodgson (Coordinator, GFC Nominating Committee/Manager, Governance Operations)

Email: ann.hodgson@ualberta.ca | Tel: 780-492-1938

STANDING COMMITTEE OF GENERAL FACULTIES COUNCIL (GFC)

For More Details: [Member Zone \(GFC Committees\)](#)

GFC UNDERGRADUATE AWARDS AND BURSARIES COMMITTEE (UABC)

NC Recommendation: To fill the following vacancy calling for:

>> ONE (1) Academic Staff member (A1.1, A1.5/A1.6, A1.7) from at-Large, with no more than one academic staff member from any Faculty.

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Paul Myers (A1.1)	Science	Immediately upon Approval	June 30, 2022

GFC UNIVERSITY TEACHING AWARDS COMMITTEE (UTAC)

NC Recommendation: To fill the following vacancy calling for:

>> ONE (1) Undergraduate Student member from at-Large

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Alison Cheung (UDG)	Science	Immediately upon Approval	April 30, 2020

[END}



September 9, 2019

[CIRCULATION BY EMAIL]

Report of the GFC Nominating Committee (NC)

By means of the "*GFC NC Report to GFC*", the NC brings forward the name of a candidate recommended to fill a committee/panel membership position for acceptance by GFC, as final approver of all appointments to its Committees/university-level Appeal Bodies. Upon receipt and consideration of an NC Report (*sent electronically*), a GFC member has the opportunity to submit an additional nomination.

To learn more about the NC reporting process, please view: "[Current NC Reports to GFC](#)"

For GFC and GFC Standing Committees Terms of References, please visit the University Governance "[Member Zone](#)". For judiciary governance details, please visit: [University-level Appeal Bodies](#).

Nomination period ends at 4:30 pm on Friday, September 13, 2019.

Upon conclusion, with no additional names received, the "NC Report of September 9, 2019" is considered as approved. Recommended candidates (as put forward by the NC) are declared as elected.

*PLEASE REFER TO THE ATTACHED RECOMMENDATIONS (BY THE NC) WHICH SUPPORT
THE STAFF AND STUDENT MEMBERSHIP REPLENISHMENT PROCESS.*

Contact regarding GFC Nominations and Elections

Ann Hodgson (Coordinator, GFC Nominating Committee/Manager, Governance Operations)

Email: ann.hodgson@ualberta.ca | Tel: 780-492-1938

STANDING COMMITTEE OF GENERAL FACULTIES COUNCIL (GFC)

For More Details: [Member Zone \(GFC Committees\)](#)

GFC ACADEMIC PLANNING COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

>> ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) – Must be a GFC Staff Member

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Yan Yuan (A1.1)	School of Public Health	Immediately upon Approval	June 30, 2022

GFC ACADEMIC STANDARDS COMMITTEE

NC Recommendation: To fill the following vacancies calling for:

>> TWO (2) Academic Staff (A1.0 (A1.1, A1.5/A1.6, A1.7) – Must be a GFC Staff Member

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. J. Nelson Amaral (A1.1)	Science	Immediately upon Approval	June 30, 2022
2. Kristoff Van Assche (A1.1)	Science	Immediately upon Approval	June 30, 2022

GFC COMMITTEE ON THE LEARNING ENVIRONMENT

NC Recommendation: To fill the following vacancy calling for:

ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) – Must be a GFC Staff Member

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Catherine Adams (A1.1)	Education	Immediately upon Approval	June 30, 2022

GFC FACILITIES AND DEVELOPMENT COMMITTEE

NC Recommendation: To fill the following vacancies calling for:

>> TWO (2) Academic Staff (A1.1, A1.5/A1.6, A1.7) – Must be a GFC Staff Member, with no more than one academic staff member from any Faculty.

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Kathleen Lowrey (A1.1)	Arts	Immediately upon Approval	June 30, 2022
2. John Seubert (A1.1)	Pharmacy/Pharmaceutical Sciences	Immediately upon Approval	June 30, 2020

GFC UNDERGRADUATE AWARDS AND BURSARIES COMMITTEE

NC Recommendation: To fill the following vacancies calling for:

>> *TWO (2) Academic Staff (A1.1, A1.5/A1.6, A1.7) – Must be a GFC Staff Member, with no more than one academic staff member from any Faculty.*

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Heather Coleman (A1.1)	Arts	Immediately upon Approval	June 30, 2022
2. Gary Eitzen (A1.1)	Medicine and Dentistry	Immediately upon Approval	June 30, 2022

OTHER (UNIVERSITY-WIDE) COMMITTEES TO WHICH GFC ELECTS

DEPARTMENT CHAIR SELECTION COMMITTEE - PANEL OF FACULTY

NC Recommendation: To fill the following vacancy calling for:

>> *ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) from at-Large*

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Yan Yuan (A1.1)	School of Public Health	Immediately upon Approval	June 30, 2022

THE UNIVERSITY OF ALBERTA SENATE

NC Recommendation: To fill the following vacancy calling for:

>> *ONE (1) Academic Staff (A1.1, A1.6/A1.5, A1.7 – Must be a GFC Staff Member*

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Christina Rinaldi (A1.1)	Education	Immediately upon Approval	June 30, 2021

University-Level Appeal Bodies / Student Replenishment

For More Details: [What We Do: University Appeal Bodies](#)

UNIVERSITY APPEAL BOARD (UAB)

NC Recommendation: To fill the following vacancy calling for:

>> *ONE (1) Student to the “Panel of Students – UNDERGRADUATE”*

Note: All Student panel members shall be elected for up to two-year terms and are eligible for re-election (COSB/36.3).

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
1. Amy Semaka (Undergraduate Student)	Medicine and Dentistry	Immediately upon Approval	August 31, 2021



June 18, 2019

[CIRCULATION BY EMAIL]

Report of the GFC Nominating Committee (NC)

By means of the "*GFC NC Report to GFC*", the NC brings forward the name of a candidate recommended to fill a committee/panel membership position for acceptance by GFC, as final approver of all appointments to its Committees/university-level Appeal Bodies. Upon receipt and consideration of an NC Report (*sent electronically*), a GFC member has the opportunity to submit an additional nomination.

To learn more about the NC reporting process, please view: "[Current NC Reports to GFC](#)"

For GFC and GFC Standing Committees Terms of References, please visit the University Governance "[Member Zone](#)". For judiciary governance details, please visit: [University-level Appeal Bodies](#).

Nomination period ends at 12:00 pm on Monday, June 24, 2019.

Upon conclusion, with no additional names received, the "NC Report of June 18 ,2019" is considered as approved. The recommended candidate (put forward by the NC) is declared as elected.

PLEASE REFER TO THE ATTACHED RECOMMENDATIONS (BY THE NC) WHICH SUPPORT THE ANNUAL STAFF AND STUDENT MEMBERSHIP REPLENISHMENT PROCESS.

Contact regarding GFC Nominations and Elections

Ann Hodgson (Coordinator, GFC Nominating Committee/Manager, Governance Operations)

Email: ann.hodgson@ualberta.ca | Tel: 780-492-1938

STANDING COMMITTEE OF GENERAL FACULTIES COUNCIL (GFC)

For More Details: [Member Zone \(GFC Committees\)](#)

GFC ACADEMIC PLANNING COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

>> *ONE (1) Faculty Dean*

Nominee	Faculty/Unit	Term Beginning	Term End
1. Chris Andersen (A1.1)	Native Studies	July 1, 2019	June 30, 2022

NC Recommendation: To fill the following vacancy calling for:

>> *ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) from at-Large*

Nominee	Faculty/Unit	Term Beginning	Term End
1. Jelena Holovati (A1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022

GFC COMMITTEE ON THE LEARNING ENVIRONMENT

NC Recommendation: To fill the following vacancy calling for:

>> *ONE (1) Academic Staff (A1.0) from at-Large*

Nominee	Faculty/Unit	Term Beginning	Term End
1. Pascal Lupien (A1.1)	Campus Saint-Jean	July 1, 2019	June 30, 2022

COUNCIL ON STUDENT AFFAIRS (COSA)

NC Recommendation: To fill the following vacancy calling for:

>> *ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) from General Faculties Council (GFC)*

Nominee	Faculty/Unit	Term Beginning	Term End
1. Anastasia Elias (A1.1)	Engineering	July 1, 2019	June 30, 2022

NC Recommendation: To fill the following vacancies calling for:

>> *TWO (2) Undergraduate Students from General Faculties Council (GFC) with no more than one undergraduate student per faculty*

Nominee	Faculty/Unit	Term Beginning	Term End
1. Melinda Chisholm (UDG)	Business	Immediately upon approval	April 30, 2020
2. Ian Gatera (UDG)	Science	Immediately upon approval	April 30, 2020

GFC EXECUTIVE COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

>> ONE (1) Faculty Dean

Nominee	Faculty/Unit	Term Beginning	Term End
1. Pierre-Yves Mocquais (A1.1)	Campus Saint-Jean	July 1, 2019	June 30, 2022

NC Recommendation: To fill the following vacancy calling for:

>> ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) from General Faculties Council (GFC)

Nominee	Faculty/Unit	Term Beginning	Term End
1. Roger Moore (A1.1)	Science	July 1, 2019	June 30, 2022

GFC FACILITIES AND DEVELOPMENT COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

>> ONE (1) Academic Staff (A1.0) from at-Large (no more than one academic staff member from any Faculty)

Nominee	Faculty/Unit	Term Beginning	Term End
1. Gina Rayat (A1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022

NC Recommendation: To fill the following vacancy calling for:

>>ONE (1) Undergraduate Student from General Faculties Council (GFC)

Nominee	Faculty/Unit	Term Beginning	Term End
1. Melinda Chisholm (UDG)	Business	Immediately upon approval	April 30, 2020

GFC NOMINATING COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

>>ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) from General Faculties Council (GFC)

Nominee	Faculty/Unit	Term Beginning	Term End
1. Jonathan White (A1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022

GFC STUDENT CONDUCT POLICY COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

>>ONE (1) Academic Staff (A1.1, A1.5/A1.6, A1.7) from at-Large

Nominee	Faculty/Unit	Term Beginning	Term End
1. Carla Prado (A1.1)	Agricultural, Life and Environmental Sciences	July 1, 2019	June 30, 2022

NC Recommendation: To fill the following vacancy calling for:

>>ONE (1) Staff Member (A1.0, A2.0/S1.0, S2.0) from at-Large

Nominee	Faculty/Unit	Term Beginning	Term End
1. Jessica Bennett (S1.1)	Rehabilitation Medicine	July 1, 2019	June 30, 2022

GFC UNDERGRADUATE AWARDS AND BURSARIES COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

>>ONE (1) Staff Member (A1.0, A2.0/S1.0, S2.0) from at-Large whom must be from a Faculty who is responsible for the administration of undergraduate awards.

Nominee	Faculty/Unit	Term Beginning	Term End
1. Abbie Murison (S1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022

NC Recommendation: To fill the following vacancy calling for:

>>ONE (1) Undergraduate Student from General Faculties Council (GFC)

Nominee	Faculty/Unit	Term Beginning	Term End
1. Melinda Chisholm (UDG)	Business	Immediately upon approval	April 30, 2020

OTHER (UNIVERSITY-WIDE) COMMITTEES TO WHICH GFC ELECTS

DEPARTMENT CHAIR SELECTION COMMITTEE - PANEL OF FACULTY

NC Recommendation: To fill the following vacancies calling for:

>>TWO (2) Academic Staff (A1.1, A1.5/A1.6, A1.7) from at-Large

Nominee	Faculty/Unit	Term Beginning	Term End
1. Pascal Lupien (A1.1)	Campus Saint-Jean	July 1, 2019	June 30, 2022
2. Bukola Salami (A1.1)	Nursing	July 1, 2019	June 30, 2022

FACULTY OF EXTENSION - FACULTY COUNCIL

NC Recommendation: To fill the following vacancy calling for:

>> ONE (1) Academic Staff (A1.0) from at-Large and exclusive of the Faculty of Extension

Nominee	Faculty/Unit	Term Beginning	Term End
1. Bukola Salami (A1.1)	Nursing	July 1, 2019	June 30, 2022

UA MUSEUMS POLICY AND PLANNING COMMITTEE

NC Recommendation: To fill the following vacancy calling for:

ONE (1) Academic Staff (A1.0)/Non-Academic Staff (S1.0) from at-Large and whom is not a designated academic curators of registered UofA Museums Collections

Nominee	Faculty/Unit	Term Beginning	Term End
1. James Dempsey (A1.1)	Native Studies	July 1, 2019	June 30, 2022

THE UNIVERSITY OF ALBERTA SENATE

NC Recommendation: To fill the following vacancy calling for:

ONE (1) Academic Staff (A1.1, A1.6/A1.5, A1.7) from General Faculties Council (GFC)

Nominee	Faculty/Unit	Term Beginning	Term End
1. Jason Acker (A1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022

Distinguished University Professor Advisory Selection Committee (DUP)

NC Recommendation: To fill the following vacancy calling for:

ONE (1) Academic Staff (A1.1 or A1.6) from at-Large

Nominee	Faculty/Unit	Term Beginning	Term End
1. Bukola Salami (A1.1)	Nursing	July 1, 2019	June 30, 2022

University-Level Appeal Bodies

For More Details: [What We Do: University Appeal Bodies](#)

GFC ACADEMIC APPEALS COMMITTEE (AAC)

NC Recommendation: To fill the following vacancy calling for:

Panel of Chairs - Academic Staff (Post-Retirement contract/Categories A1.1, A1.6/A1.5, A1.7) from at-Large

1. David Rayner (A1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022
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NC Recommendation: To fill the following vacancies calling for:

Panel of Faculty - Academic Staff (Post-Retirement contract/Categories A1.1, A1.6/A1.5, A1.7) from at-Large

Nominee	Faculty/Unit	Term Beginning	Term End
1. Thomas Etsell (A1.1)	Engineering	July 1, 2019	June 30, 2022
2. Liran Levin (A1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022

UNIVERSITY APPEAL BOARD (UAB)

NC Recommendation: To fill the following vacancy calling for:

Panel of Chairs - Academic Staff (A1.0) from at-Large

Nominee	Faculty/Unit	Term Beginning	Term End
1. Nat Kav (A1.1)	Agricultural, Life and Environmental Sciences	July 1, 2019	June 30, 2022
2. Judith Spiers (A1.1)	Nursing	July 1, 2019	June 30, 2022
3. Amy Tse (A1.1)	Medicine and Dentistry	July 1, 2019	June 30, 2022

[END]



OTHER COMMITTEES TO WHICH GFC ELECTS

2019 ADVISORY SEARCH COMMITTEE FOR PRESIDENT

The composition of this Advisory Search Committee for the President includes three faculty members from Categories A1.1, A1.6, or their counterparts in A1.5 and A1.7 (that is, only faculty members employed at the University under the terms and conditions of the Faculty Agreement are eligible), who do not hold administrative positions as defined in Section 2 of the *UAPPOL Presidential Search and Review Procedures (Appendix A): Committees for President Position Definitions and Eligibility*, elected by the faculty and the appointed academic staff representatives on GFC.

MAY 2019 - The following individuals have been declared elected to serve:

- J. Nelson Amaral (Faculty of Science)
- Natasha Hurley (Faculty of Arts)
- Jonathan White (Faculty of Medicine and Dentistry)

FOR THE GFC MEETING OF SEPTEMBER 23, 2019

The Board of Governors held a special meeting on May 27, 2019 dedicated to the annual financial statements. At the meeting, as recommended by the Board Audit Committee, the Board approved the Audited Financial Statements for the year ended March 31, 2019.

I am pleased to report on the following highlights of the Board of Governors' Open Session meeting held on June 14, 2019:

REPORT OF THE PRESIDENT

The President provided a written report on his activities since May 10, 2019, including updates on the five strategic goals of *For the Public Good*: build; experience; excel; engage; and sustain. In addition to his written report, Dr Turpin provided verbal remarks on: continued advocacy for the Council of Post-secondary Presidents of Alberta (COPPOA) principles of increased capacity, affordability, and support for research and innovation; the forthcoming federal election and advocacy work with Universities Canada and the U15 (a collective of Canada's research-intensive universities); and his recent meeting with the Minister of Advanced Education, Demetrios Nicolaidis. At Dr Turpin's request, Vice-President (Finance and Administration) Gitta Kulczycki provided a brief update on the recent Canadian Association of University Business Officers (CAUBO) conference, at which Chad Schulz, Director of Integrated Finance Services, was awarded the Emerging Leader Award. Finally, Dr Turpin acknowledged Interim Vice-President (Advancement) Kelly Spencer and her team for surpassing their fundraising goal for the year, and at his request, Ms Spencer provided comments on the strength of the donor community and continued plans for communicating to donors the difference their gifts can make.

DISCUSSION ITEMS

The Board discussed the Board Investment Committee Annual Report with David Lawson, Chair of the Board Investment Committee. Board members received an overview of the endowment's performance over the past year in light of the shift to a more conservative investment strategy and discussed responsible investing and the restricted nature of endowed funds.

BOARD OF GOVERNORS' MOTION SUMMARY

On the recommendation of the Finance and Property Committee and the General Faculties Council Academic Planning Committee, the Board of Governors approved:

- proposed revisions to the Space Management Policy;
- a new program fee-based model for tuition for international students, to take effect for the Fall 2020 intake of new international students; and
- tuition fees to take effect for the Fall 2020 intake of new international students.

On the recommendation of the Learning and Discovery Committee and General Faculties Council, the Board of Governors approved:

- the termination of the Bachelor of Physical Education specializations in (1) Cultural and Managerial Study of Sport and Leisure and (2) Activity and Nutrition; and
- the proposed University of Alberta International Strategic Plan, as proposed by the Provost and Vice-President (Academic).

On the recommendation of the Reputation and Public Affairs Committee (University Relations Committee), the Board of Governors approved and adopted the University of Alberta 2018-19 Annual Report.

On the recommendation of the Finance and Property Committee, the Learning and Discovery Committee, and General Faculties Council, and whereas the University of Alberta 2019-2020 Consolidated Budget was previously

approved by the Board of Governors on March 15, 2019, the Board of Governors approved the *University of Alberta Comprehensive Institutional Plan (2019 – 2022) (CIP)*.

On the recommendation of the Finance and Property Committee, and whereas the Board of Governors approved the *Principles for Board of Governors Delegation of Authority* on June 15, 2018, the Board of Governors delegated:

- approval of increases to residence rental rates equal or less than five percent (5%) to the Board Finance and Property Committee; and
- approval of increases to meal plan rates equal or less than the most recently reported Alberta Consumer Price Index plus one percent (1%) to the Board Finance and Property Committee.

On the recommendation of the Finance and Property Committee and General Faculties Council, the Board of Governors approved the Integrated Asset Management Strategy, as proposed by the Office of the Vice-President (Facilities and Operations), as the basis for future infrastructure decisions across all campuses.

On the recommendation of the Board Human Resources and Compensation Committee and General Faculties Council, the Board of Governors approved the Workplace Impairment Policy, the Workplace Impairment Disclosure and Reporting Procedure, the Managing Impairment in Safety-Sensitive Positions Procedure, and the Drug Testing Procedure, to take effect September 1, 2019.

On the recommendation of its standing committees, the Board of Governors approved:

- the proposed Terms of Reference for the following standing committees of the Board of Governors:
 - Audit and Risk Committee
 - Finance and Property Committee
 - Governance Committee
 - Human Resources and Compensation Committee
 - Investment Committee
 - Learning, Research, and Student Experience Committee, and
 - Reputation and Public Affairs Committeeto take effect July 1, 2019; and
- the concurrent rescission of the existing Board standing committee Terms of Reference.

INFORMATION REPORTS

- Report of the Audit and Risk Committee
 - Update on Risk-Based Internal Audit Plan
 - Management's Quarterly Compliance Certificate
 - University of Alberta Annual Report 2018-19 (without financials)
 - Auditor General's Report to the Audit Committee for the Year Ended March 31, 2019
 - University Pension and Retirement Plans
 - Review of Executive Travel
- Report of the Finance and Property Committee
 - Land Inventory Update
 - Project Management Office - Quarterly Status Report (4th Quarter 2018-2019 – 01 Jan to 31 March, 2019)
 - Budget Briefing
- Report of the Governance Committee
 - Development of Board By-Laws – Initial Discussions
 - Finalizing Board Strategic Discussion Topics for 2019-2020
 - Board Orientation and Development
 - Ongoing Opportunities for Board Member Development
- Report of the Human Resources and Compensation Committee
 - Employee/Labour Relations Formal Dispute Summary

- Report of the Investment Committee
 - Portfolio Compliance – March 31, 2019
 - Revisions to Board Investment Committee Terms of Reference
 - Securities Lending – Investment Proposal
 - Appointment of Vice-Chair of the Board Investment Committee
 - NEIP Quality & Diversification Standards – Exception
 - Revised Process for Board Oversight of Enterprise-wide Risk Management
 - Portfolio Performance and Risk – March 31, 2019
 - UEP Strategy Progress Report
 - NEIP Strategy Progress Report

- Report of the Learning and Discovery Committee
 - New Enrolment Management Policy and Procedure and Rescission of Section 50 of the GFC Policy Manual

- Report of the Reputation and Public Affairs Committee (*formerly the University Relations Committee*)
 - Portfolio Highlights
 - Senate Update

The Board also received reports from the Chancellor, Alumni Association, Students' Union, Graduate Students' Association, Association of Academic Staff of the University of Alberta, Non-Academic Staff Association, General Faculties Council, and the Board Chair.

Prepared for: Katherine Binhammer, GFC Representative on the Board of Governors
By: Erin Plume, Assistant Board Secretary

Please note: official minutes from the open session of the June 14, 2019 Board of Governors' meeting will be posted on the University Governance website once approved by the Board at its October 18, 2019 meeting:
<https://www.ualberta.ca/governance/member-zone/board-of-governors/board-minutes>.

Item No. 17A

**Governance Executive Summary
 Advice, Discussion, Information Item**

Agenda Title	University of Alberta Museums and Collections Annual Report: July 2017 – November 2018
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Item

Proposed by	Janine Andrews, Executive Director, University of Alberta Museums and Collections, and Dr. Michael Caldwell, Chair, University of Alberta Museums Policy and Planning Committee (Professor and Chair, Department of Biological Sciences)
Presenter	Janine Andrews, Executive Director, University of Alberta Museums and Collections, and Dr. Michael Caldwell, Chair, University of Alberta Museums Policy and Planning Committee (Professor and Chair, Department of Biological Sciences)

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To file an annual report, as requested, with General Faculties Council.
Executive Summary (<i>outline the specific item – and remember your audience</i>)	<p>The Annual Report of the University of Alberta Museums is structured around the Strategic Plan for the University of Alberta Museums and Collections which is available on-line and is titled Contributing to the Public Good.</p> <p>In addition to reviewing the Annual Report of the University of Alberta Museums Policy and Planning Committee, please note the following:</p> <ul style="list-style-type: none"> - The Terms of Reference for the Committee were updated and are attached to this report. A key point to note for General Faculties Council is the clarification of the members elected on the recommendation of GFC Nominating Committee. These members are not to be elected from among the designated curators of museum collections registered under the UAPPOL Museums and Collections Policy as there are already four positions on the Policy and Planning Committee for designated curators as elected by the Curators Committee.
Supplementary Notes and context	

Engagement and Routing (Include proposed plan)

Consultation and Stakeholder Participation	<p><u><i>Those who have been informed:</i></u></p> <ul style="list-style-type: none"> • Vice-Provost (Learning Services) (as voting member of the Policy and Planning Committee) • University of Alberta Museums Policy and Planning Committee (November 20, 2018)
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Strategic Alignment

Alignment with <i>For the Public Good</i>	EXCEL as individuals, and together, sustain a culture that fosters and champions distinction and distinctiveness in teaching, learning, research,
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Item No. 17A

	<p>and service.</p> <p>Objective 13: Enable University of Alberta researchers to succeed and excel.</p> <p><i>Strategy iv.</i> Secure and sustain funding for the continuous evolution and operation of research facilities and resources (e.g., libraries, labs, Research Services Office, museums and collections, performance spaces, fine arts facilities, and U of A Press) to meet the changing needs of our broad-based research community.</p>		
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="553 709 1523 919"> <tr> <td data-bbox="553 709 1073 919"> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1073 709 1523 919"> <input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success </td> </tr> </table>	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success		
<p>Legislative Compliance and jurisdiction</p>	<p>1. Post-Secondary Learning Act (PSLA): GFC has responsibility, subject to the authority of the Board of Governors, over academic affairs. (Section 26(1)) GFC has thus established policies governing University Museums Collections, as set out in University of Alberta Policies and Procedures On-Line (UAPPOL).</p> <p>2. GFC Policy: The University of Alberta Museums Annual Report is one of several reports from non-GFC committees/entities requested to provide an annual report to GFC.</p> <p>3. GFC Terms of Reference (GFC Procedures (GFC Agendas) (Reports)): “Reports not requiring action by GFC will be discussed by the Executive Committee (with committee chairs in attendance) and placed on the GFC agenda for information. If a GFC member has a question about a report, or feels that the report should be discussed by GFC, the GFC member should notify the Secretary to GFC, in writing, two business days or more before GFC meets so that the committee chair can be invited to attend. Such reports will be discussed as the last of the standing items.” (Section 4.a.)</p> <p>Annual reports are made available to GFC online (GFC, February 24, 2003, Minute 14).</p>		

Attachments (each to be numbered 1 - <>)

1. University of Alberta Museums and Collections Annual Report 2017 - 2018 (page(s) 1 - <19>)
2. Terms of Reference University of Alberta Museums Policy and Planning Committee

Prepared by: Frannie Blondheim, Associate Director, University of Alberta Museums and Collections,
fblonbdhe@ualbeta.ca, 780.492.2642



museums
UNIVERSITY OF ALBERTA

ANNUAL REPORT

July 2017 — November 2018



UNIVERSITY OF ALBERTA MUSEUMS AND
COLLECTIONS ANNUAL REPORT

*including the report of the University of Alberta Museums
Policy and Planning Committee*



TABLE OF CONTENTS

University of Alberta Museums Policy and Planning Committee Overview.....3

GOAL 1
Excel6

GOAL 2
Experience9

GOAL 3
Engage11

GOAL 4
Sustain15

APPENDICES

A Policy and Planning Committee Membership 2017/18 and 2018/1916

B Directory of Registered University of Alberta Museums and Collections17

C University of Alberta Museums and Collections Staff18



University of Alberta Museums Policy and Planning Committee Overview

The University of Alberta Museums Policy and Planning Committee is a committee of the Provost and Vice-President (Academic), reporting to the Vice-Provost (Learning Services), to advise University administration and governance bodies, as appropriate or required, on matters relating to the University of Alberta Museums and Collections (UA Museums and Collections).

The Museums and Collections Policy in UAPPOL governs the UA Museums collections under which there are 29 registered museum collections from eleven departments in five faculties. Each UA Museums collection is administered by a designated academic curator who is a full-time faculty member. University of Alberta Museums and Collections/Museums and Collections Services is the central academic unit that is the Office of Administrative Responsibility for the UAPPOL Museums and Collections Policy.

The University of Alberta Museums Policy and Planning Committee met on November 22, 2017 and November 20, 2018.

The following issues and items of business were brought forward at the Policy and Planning Committee Meetings during the reporting period.

RETURN OF CULTURAL PROPERTY

The request to return and rebury the remains of three individuals held at the University of Alberta (which was initially received by Member of the Legislative Assembly from Medicine Hat the Right Honourable Robert Wanner) was discussed as was progress to date. This includes:

- Completion of a research report that determined the University of Alberta has the remains of only three individuals in its holdings.
- Development of a draft implementation plan (identifying stakeholders and roles) and a budget.
- Receipt of a \$10,000 grant from the Government of Alberta for community consultations.
- Meeting with the City of Medicine Hat which is currently confirming its role in the process.

BENCHMARK SURVEY

The Benchmark Survey methodology and purpose was reviewed as were preliminary results from the first year of data collection. The survey's intent is to collect data on registered UA Museums and Collections over the next five years to inform programs, services, and policy compliance. Anticipated completion of data collection for year one is January 2019. Preliminary results include:

- Resources both human and financial, as well as facilities, continue to be a critical need for museum collections to be adequately researched, documented, and available for teaching and research.
- Student use (undergraduate and graduate) through student enrollment in courses indicates the essential role that museum collections have to the academic mission. In some instances, students are on waiting lists for courses due to lack of facilities and resources.
- Chairs/Deans of units that house museum collections for their academic programs have requested "Job Descriptions" outlining responsibilities for themselves relative to the University's overarching responsibilities, and for academic curators as per the UAPPOL Museums and Collections Policy.





FRIENDS OF THE UALBERTA MUSEUMS CASINO FUNDING EXPENDITURES

The Committee reviewed a methodology for distributing funds raised by the Friends through casinos, to be compliant with both UAlberta Financial Services and Alberta Gaming and Liquor Commission (AGLC) procedures.

TERMS OF REFERENCE POLICY AND PLANNING COMMITTEE

The Committee Terms of Reference were revised to better reflect that this Committee advises on University policy relative to the UA Museums and Collections.

TERMS OF REFERENCE FOR THE RETURN OF CULTURAL PROPERTY AD HOC COMMITTEE

The Terms of Reference were revised, based in part on discussions with the Committee to ensure committee composition is developed in relation to the type of material and diversity requested.

RECOGNITION PROGRAM

UA Museums and Collections implements an annual program of awards to recognize academic curators, museums and collections staff, and volunteers. The Committee reviewed suggested changes to the award program's wording in response to questions received from potential applicants over the past two years requesting further clarity.





Introduction

The 2017/2018 Annual Report of the UA Museums and Collections reflects the strategies, activities, and progress towards achieving the goals of the UA Museums and Collections Strategic Plan 2017–2021 *Contributing to the Public Good*.



GOAL 1

Excel

University of Alberta Museums and Collections excel at contributing to a University of Alberta sustainable culture that fosters and champions distinction in teaching, learning, research and service.

Strategy – Academic Alignment: Align UA Museums and Collections with established and emerging areas of signature research and teaching to ensure museum programs are prioritized to meet University of Alberta needs.

Progress

- Conducted a preliminary review of signature research areas posted on the University of Alberta website for connections to the UA Museums collections.

Strategy – Training to Excel: Proactively train Curators, professors, staff and students to excel at integrating UA Museums collections into teaching, learning and research activities.

Progress

- A survey was sent to all museum collection curators and collection staff in December 2017 asking them to identify which areas of training they would like to receive from UA Museums and Collections. The areas of high interest¹ included: Managing Loans (Incoming and Outgoing), Storage, Data Entry, Media Relations and Communications. Results from this survey will help to determine our future training calendar for 2018/2019.
- In June 2018, UA Museums and Collections presented an “Intro to the University of Alberta Museums” to eight summer students from six different museum collections (Meteorite

Collection, Invertebrate Paleontology Collection, Laboratory for Vertebrate Paleontology, Ukrainian Folklore Archives, University of Alberta Art Collection and Bryan/Gruhn Ethnographic Collection). In a follow up survey, all respondents reported saying the information they learned will help them with their work in museum collections over the summer.²

Strategy – Facilities Review: Plan and advocate for multi-purpose museum accessible facilities that support strategic research and teaching areas across disciplines and programs.

Progress

Review of facilities has been deferred until the collection of information from the Benchmark Survey is complete in 2018/2019.

However, UA Museums and Collections continue to have facility issues. For example:

- Water issues continue to impact Laboratory of Vertebrate Paleontology storage spaces, including a burst water pipe.
- One of the HVAC systems for the Mactaggart Art Collection continued to have problems which resulted in very low humidity levels for a short period of time.
- Continued water leaks in the ceiling of the Vascular Plant Herbarium could lead to permanent specimen damage.
- Two break-ins in the Earth and Atmospheric Sciences collections resulted in theft and damage to museum objects as well as damage to University of Alberta property.

1. High interest is defined in this survey as 35 per cent or more (6 out of 16) identified a topic as “high interest” (as opposed to “low interest” or “N/A”).

2. Results from a survey sent to students after the session. Seventy-five per cent of students who attended the session, replied to the survey.

Strategy – Innovate Online Catalogue Access:

Innovate online catalogue access to advance priority research and teaching areas (e.g., Biodiversity Interfaces).

Progress

- Natural sciences beta search site was integrated with Sitecore 3. Preliminary comments and feedback have come in from curators and the community user-group members.
- Based on evaluations of the natural sciences beta search site and the need for a humanities search site, a project plan and charter documents were developed for the implementation for a revised vision of a single point of access search site for all UA Museums collections.
- Research report assessing the museum collection management system (MIMSY XG) user privilege access has been completed. This will ensure user access and privileges are appropriate to match employee needs and skill level within museum collections on campus. This assessment will contribute to the integrity of data and ease of use for MIMSY XG users.
- First draft of image capture standards document completed to ensure consistent processes and best practices are being followed for museum collection photography projects and the eventual upload of those photos in the museum collection management system (MIMSY XG).





Strategy – Respectful Acquisitions>Returns:

UA Museum collections are respectfully acquired, managed and returned (if appropriate) within our diverse cultural and scientific obligations, relationships and priorities with our communities.

Progress

- Review of internal procedures and forms regarding museum collection donations has been completed.
- Negotiations with stakeholders continue regarding the Medicine Hat Reburial.
 - › A research report completed in December 2017 confirms that the UA Museums collections holds the remains of only three individuals and not the ten that was originally thought. The research report has been shared with the City of Medicine Hat.
 - › The UA Museums and Collections received a \$10,000 grant from the Government of Alberta – Indigenous Relations Office in support of the UA Museums and Collections initiative to respectfully rebury the remains of three individuals from the Medicine Hat area. It will be used to facilitate the community consultation process to ensure the reburial reflects the wishes and protocols of the community members.
- UA Museums and Collections respectfully acquired over 400 museum objects over the last year as recorded in the UA Museums and Collections annual insurance report to Risk Management Services.
 - › Anne Lambert Clothing and Textile Collection – 116 museum objects (including clothing and accessories, handbags, eyewear, and more)
 - › Bryan / Gruhn Archaeology Collection – 87 museum objects (including lithic tools, cores, and debitage)
 - › Meteorite Collection – 108 meteorite specimens
 - › University of Alberta Art Collection – 133 museum objects (including prints, Chinese rank badges, sculptures, and more). UA Museums and Collections staff also completed the backlog of recent acquisitions to the University of Alberta Art Collection dating back to 2014.

GOAL 2

Experience

FAST FACT

Volunteers in UA Museums and Collections have contributed well over 1,500 volunteer hours in 2017/2018.



University of Alberta Museums and Collections are integral to the learning experience at all stages of life through the development of inspiring opportunities that nurture talents, expand knowledge and skills, and enable individual success.

Strategy - Volunteer Program: UA Museums and Collections Volunteer Program is an integral part of the University of Alberta learning and development experience and the priorities of the UA Museums and Collections.

Progress

Volunteer Pilot Program Phase 2 completed by July 2018.

- It was determined that a centrally coordinated UA Museums and Collections Volunteer Program was not feasible at this time, as most museum collections do not have the capacity to take on volunteers, or to expand existing programs.
- Volunteers are viewed as important and valued but curators cited lack of space and time to supervise volunteers as the primary barriers.
- Student and community volunteers will continue to be engaged by those museum collections that have a capacity for volunteers working in their collections.
- UA Museums and Collections will provide a range of tools to curators, developed during the pilot, such as job descriptions, handbooks, recruitment procedures and guidelines.
- UA Museums and Collections will continue to provide selected training to volunteers (e.g., data entry, care and handling) and provide recognition events and activities.

Strategy – Student Internship Program: UA Museums and Collections Student Internship Program is a meaningful, paid program and aspirational learning experience that is accessible to all students and is sustained as a dynamic complement to the UA Museums and Collections strategic priorities.

Progress

- One student intern was hired in each summer of 2017 and 2018 as part of the annual Friends of the UA Museums Internship in Museum Innovation, which was established in 2009.
- Jean Middleton (2017) was subsequently accepted into Master of Letters in Museum Studies at the University of Aberdeen. Martin Bierens (2018) is completing his Anthropology undergraduate degree at UAlberta.
- A review of existing University of Alberta student work experience programs, and museum-related programs at external institutions was conducted to determine potential models for expanding student learning options at the UA Museums and Collections.
- UA Museums and Collections will assess the models and costs to determine next steps such as funding sources, implementation plans, etc.



Strategy – Use of UA Museums collections and exposure to UA Museums and Collections practices is an integral component to student learning at the University of Alberta.

Progress

- Data on the progress of this strategy is currently being collected as part of the Benchmark Survey and will be available in the 2018/2019 annual report.



GOAL 3

Engage

University of Alberta Museums and Collections are fully accessible and engage individuals and communities by creating reciprocal, mutually beneficial learning experiences, research projects and collaborations.

Strategy – Focused Communications Tools:

UA Museums and Collections communication tools (e.g., website; social media; print media; presentations) are focused and built to effectively engage our priority communities.

Progress

The UA Museums and Collections worked to meet the deadline set by the University of Alberta of March 31, 2018 for the migration of the Museums website from Sitecore 2 to Sitecore 3. The UA Museums and Collections website was migrated ahead of schedule on March 9, 2018.

- › The complete review, revision, content update and refresh, and content migration of the UA Museums and Collections website included webpages of the 29 collections in the UA Museums network in addition to approximately 100 other webpages.
- › The complete project will take place over three phases: Phase One - migrate content over (completed March 9, 2018), Phase Two - refine and edit content (to be completed December 31, 2018), and Phase Three - build and grow new content (ongoing into 2019).
- › Feedback continues to be collected over the website migration by both email and an open Google Form.
- Revisions to the social media plan have been researched.

FAST FACT

The UA Museums and Collections website received 231,473 pageviews in this reporting period. This is down four per cent over last year, which can most likely be attributed to the Sitecore migration project.



Strategy – Public Programs: Facilitate and promote public research and aspirational information experiences through innovative and meaningful access to UA Museums and Collections on and off campus.

Progress

- The UA Museums and Collections received support from the University of Alberta to participate in the opening years of the Royal Alberta Museum (RAM) and negotiations with the RAM continue.
- UA Museums and Collections met with the Edmonton International Airport regarding an exhibition plan and confirmation is pending.

FAST FACT

The UA Museums and Collections social media pages (Facebook and Twitter) received 461,288 impressions (views) in this reporting period with a 1.29 per cent engagement rate. The industry average is between 0.05 and 0.1 percent.³ This means that not only are users looking at our content, they are engaging with it as well.

3. Industry average comes from the 2018 Social Media Industry Benchmark Report from Rival IQ.

Strategy – Public Art Program: UA Museums and Collections Public Art Program is an inspiring learning program offered across all campuses for the public good.

Progress

- A draft of the Public Art Program plan and procedure is complete.
- UA Museums and Collections staff completed an inventory of over 1,500 works of art in the University of Alberta Art Collection. The inventory identified over 500 works of art that are suitable for the public art placement program. This will help us in developing a new annual cycle for requests for public art and loans.



Strategy – Relationship Building & Recognition:

Build strategic, meaningful, reciprocal relationships and collaborations with our UA Museums and Collections communities.

Progress

- An orientation to new and existing board members of the Friends of the University of Alberta Museums was delivered.
- UA Museums and Collections recognition program event reviewed and implemented.
 - › One curator and two volunteers were honoured at the annual UA Museums Celebration in May 2018.
 - › **Curator:** Jim Corrigan (posthumous), University of Alberta Art Collection
 - › **Volunteer:** Kendra Jungkind, Bryan/Gruhn Archaeology Collection, Zooarchaeology Reference Collection
 - › **Volunteer:** Nicolas Beausoleil, Invertebrate Paleontology Collection, Mineralogy and Petrology Collection
- The UA Museums Hall of Fame was relocated from Enterprise Square to Ring House 1 in December 2017.





Exhibitions

FACULTY OF AGRICULTURAL, LIFE AND ENVIRONMENTAL SCIENCES

Department of Human Ecology

- *Misfits: Bodies, Dress and Sustainability* (April 12 – September 29, 2017 [extended from Sept. 13]) – Anne Lambert Clothing and Textiles Collection
- *Imagining a Better World: The Artwork of Nelly Toll* (October 8, 2017 – March 30, 2018) – travelling exhibition
- *re-Vision and re-Turn: exploring sustainable fashion* (May 14 – October 20, 2018) – Anne Lambert Clothing and Textiles Collection

FACULTY OF MEDICINE AND DENTISTRY

School of Dentistry / University of Alberta Museums And Collections

- Dentistry 100th Anniversary Hallway Exhibition (installed September 2017) – Dentistry Museum Collection

UNIVERSITY OF ALBERTA MUSEUMS AND COLLECTIONS

- *The Mactaggart Art Collection: Remembering Sandy Mactaggart* (October 3 to 6, 2017) – Mactaggart Art Collection
- *Indigenous Methodology and the Rock Grandfather* (October 2017 – June 2018) – temporary exhibition

Partnered with Department of Art and Design

- *Light/Matter: Art at the Intersection of Photography and Printmaking* (May 11 – June 2, 2018) – travelling exhibition

Partnered with the China Institute

- *Mountains and Water: Visions of the Land in Canada and China* (August 23 – October 5, 2018) – University of Alberta Art Collection and Mactaggart Art Collection

Partnered with the Wirth Institute for Austrian and Central European Studies

- *Forgotten Fronts: The Austro-Hungarian Army and the Great War* (August 29 – November 14, 2018) – University of Alberta Art Collection



UA Museums and Collections Benchmark Survey 2017/2018

The following information is a sample of responses to the Benchmark Survey from 16 of the 29 registered UA Museums collections. The respondents are designated curators from both natural science and humanities collections, who were asked to report on the fiscal year 2017/18. A second set of survey questions is directed at chairs, deans, or directors who are responsible for museum collections but whose responses are not reflected here.

New Acquisitions (16 responses)

- 75% of the collections reported that they acquired new museum objects and specimens
- 59% of the acquisitions (2,489 objects and specimens) were acquired through donation
- 39% of the acquisitions (1,661 objects and specimens) were acquired through field research

Outgoing Loans of UA Museums Objects and Specimens (11 responses)

- 55% of respondents loaned museum objects and specimens
- Of those, 83% of the loans were for research
- 59% of the research loans were to other post-secondary institutions

Public Visitors to UA Museums Collections (aggregated of 10 responses)

- Museum collections reported a total number of 5,558 visitors to collections for the purpose of group tours, school group tours, and individual visits
- These numbers do not reflect foot traffic to exhibition or display spaces as spaces are not staffed and visitor numbers not recorded

Courses Taught that Utilize UA Museums Collections (13 responses)

- 53 undergraduate and graduate courses with a total of 2,949 students enrolled
- Courses were offered in four faculties and eight departments

GOAL 4

Sustain

University of Alberta Museums and Collections people and their work are sustained and enhanced by attracting and stewarding the resources we need to deliver excellence to the benefit of all.

Strategy – Best Practice/ Policy Compliance: Implement continuous improvement in UA Museums and Collections practice and adherence to UA Museums and Collections policies campus-wide through training, communication, collaboration and best practice.

Progress

- A review of internal policies and procedures regarding museum transfers and loans has been completed.
 - › UA Museums and Collections in combination with the University of Alberta general counsel reviewed Museums and Collections policies and forms as they are associated to UAPPOL policy. These forms were reviewed in order to align them with current University of Alberta and industry best practices
- UA Museums and Collections developed an annual Benchmark Survey, an online tool that participants can fill out annually, to collect data on UA Museums and Collections Policy compliance, best practice, and collection-related activities. Data collection for year one is underway and about 50 per cent of participants have completed surveys. Selected preliminary data results are included in this annual report.
- An Emergency Management Plan draft has been completed.
- Funding needs program assessed and a new model was approved and implemented before it was presented to the Friends of the UAlberta Museums as the most suitable way to distribute casino funds.

Strategy – External Resource Building: Secure and steward financial and other resources to support the UA Museums and Collections goals and strategies.

Progress

- Grant applications and fundraising sources have been researched – strategy pending.
- Four UA Museums collections (Laboratory for Vertebrate Paleontology, Vascular Plant Herbarium, Paleobotanical Collection, University of Alberta Art Collection) were successful in receiving five Young Canada Works federal summer student grants.
- The Friends of the UAlberta Museums donated \$85,433.94 to the UA Museums and Collections for the summer internship program and projects in the registered museum collections.



APPENDICES

A

Policy and Planning Committee Membership 2017/18 and 2018/19

Ex Officio (voting)

Jocelyn Hall (Chair) (2017/2018)
*Curator, Vascular Plant Herbarium and
Chair, Curators Committee
Department of Biological Sciences*

Janine Andrews
*Executive Director, UA Museums
and Collections*

Stephanie Hoult
*President (September 2017
– January 2018)
Friends of the University
of Alberta Museums*

Dr. Dale Askey (2018/2019)
*Vice-Provost
Learning Services*

Ex Officio (non-voting)

Kathleen DeLong (2017/18)
*Acting Vice-Provost,
Learning Services*

General Faculties Council (elected)

Roger Epp
Director, UAlberta North

Dr. Felix Sperling
*Professor, Department
of Biological Sciences*

Curators Committee (elected)

Dr. Michael Caldwell
(Chair) (2018/2019)
*Curator, Lab for Vertebrate
Paleontology and Chair
Department of Biological Sciences*

Dr. Andy Derocher
*Curator, Mammalogy/UAMZ
Department of Biological Sciences*

Dr. Murray Gingras
*Curator, Trace Fossil Collection
Department of Earth and
Atmospheric Sciences*

Dr. Chris Herd (2018/2019)
*Curator, Meteorite Collection
Department of Earth and
Atmospheric Sciences*

Students' Union Representative (appointed)

Cooper Csorba (2017/2018)
Justine Sander (2018/2019)

Graduate Students' Association Representative (elected)

Athena Photinopoulos (2017/2018)
Claudia Lonkin (2018/2019)

Committee Secretariat (non-voting)

Alyssa Becker-Burns
*Assistant Director
UA Museums and Collections
(Recording Secretary)*

Frannie Blondheim
*Associate Director,
UA Museums and Collections
(Issues Management)*

Christina Marocco
*Admin Team Lead,
UA Museums and Collections
(Meeting Coordination)*

B

Directory of Registered University of Alberta Museums and Collections

FACULTY OF ARTS

Department of Anthropology

Bryan/Gruhn Archaeology Collection
Curator: Pamela Willoughby

Bryan/Gruhn Ethnographic
 Collection
Curator: Pamela Mayne Correia

Fossil Hominid Cast Collection
Curator: Pamela Mayne Correia

Osteology Collection
Curator: Pamela Mayne Correia

Zooarchaeology Reference
 Collection
Curator: Robert Losey

Department of History and Classics

W.G. Hardy Collection of
 Ancient Near Eastern and
 Classical Antiquities
Curator: Jeremy Rossiter

Department of Music

Canadian Centre for
 Ethnomusicology
Curator: Michael Frishkopf

Kule Folklore Centre

Bohdan Medwidsky Ukrainian
 Folklore Archives
Curator: Jelena Pogosjan

FACULTY OF AGRICULTURAL, LIFE
AND ENVIRONMENTAL SCIENCES**University of Alberta
Botanic Garden**

University of Alberta Botanic
 Garden Herbarium
Curator: René Belland

Department of Human Ecology

Clothing and Textiles Collection
Curator: Anne Bissonnette

**Department of Renewable
Resources**

Renewable Resources
 Natural History Collection
Curator: John Acorn

Soil Science Collection
Curator: Scott Chang

FACULTY OF MEDICINE
& DENTISTRY**Department of Laboratory
Medicine and Pathology**

Pathology Gross Teaching Collection
Curator: David Rayner
Curator: Roberta Martindale

School of Dentistry

Dentistry Museum Collection
Curator: Loren Kline

FACULTY OF SCIENCE

Department of Biological Sciences

Cryptogamic Herbarium
Curator: Catherine La Farge-England
Curator: Toby Spribille

Vascular Plant Herbarium
Curator: Jocelyn Hall

Paleobotanical Collection
Curator: Eva Koppelhus

E.H. Strickland
 Entomological Museum
Curator: Felix Sperling

Freshwater Invertebrate Collection
Curator: Heather Proctor

Jim van Es Marine Invertebrate and
 Malacology Collection
Acting Curator: Michael Caldwell

Museum of Zoology
Acting Curator: Michael Caldwell
(Amphibian and Reptile Collection /
Ornithology Collection)

Curator: Alison Murray
(Ichthyology Collection)
Curator: Andrew Derocher
(Mammalogy Collection)

Parasite Collection
Curator: Clement Lagrue

Laboratory for Vertebrate
 Paleontology

Curator: Michael Caldwell
(Higher Vertebrates)

Curator: Philip Currie
(Dinosaur Collection)

Curator: Alison Murray
(Fossil Fishes Collection)

Curator: Corwin Sullivan
(Philip J. Currie Dinosaur Museum)

APPENDICES

B

Department of Earth and Atmospheric Sciences

Drill Core Collection

Curator: John-Paul Zonneveld

Invertebrate Paleontology Collection

Curator: Lindsey Leighton

Meteorite Collection

Curator: Christopher Herd

Mineralogy and Petrology Collection

Curator: Tom Chacko

Trace Fossil Collection

Curator: Murray Gingras

MUSEUMS AND COLLECTION SERVICES

University of Alberta Art Collection

Curator: Nadia Kurd

Mactaggart Art Collection

Curator: Isabel (Pi-fen) Chueh

C

University of Alberta Museums and Collections Staff

Janine Andrews

Executive Director

Alyssa Becker-Burns

*Assistant Director, Collections
Management (started September 2017)*

Emily Beliveau

*Collections Management Advisor
(Humanities) (maternity leave: August
2017 to July 2018)*

Kyle Bjornson

*Collections Management Advisor
(Humanities) (August 2017 – June 2018)*

Frannie Blondheim

Associate Director

Jennifer Bowser

*Collections Management
Advisor (Registration /
Preventive Conservation)*

Isabel (Pi-fen) Chueh

*Curator, Mactaggart Art Collection
(started February 2018)*

Matthew Hills

*Assistant Curator, University of Alberta
Art Collection (until October 2017)*

Jill Horbay

*Communications and
Marketing Coordinator*

Tom Hunter

*Collections Assistant, University
of Alberta Art Collection*

Emerald Johnstone-Bedell

*Assistant Curator, University of Alberta
Art Collection (started May 2018)*

Denis La France

Senior Systems Administrator

Katherine Mallalieu

*Collections Management Advisor (Natural
Sciences) (started November 2017)*

Christina Marocco

Administrative Team Lead

Julie-Anne Peddle

*Administrative Assistant
(until October 2017)*

Sarah Spotowski

*Curatorial Assistant, University
of Alberta Art Collection*

MUSEUMS AND COLLECTIONS SERVICES TEMPORARY STAFF

Georgia Ashworth

*Collections Assistant (Young Canada
Works Summer Student) (June 2018
to September 2018)*

Martin Bierens

Intern (Summer 2018)

Evan Ellis

*Collections Assistant (Young Canada
Works Summer Student) (May 2018
to September 2018)*

Erin Hoar

*Volunteer Coordinator
(September 2017 to August 2018)*

Jean Middleton

Intern (Summer 2017)

MorningStar Willier

*Collections Assistant (Young Canada
Works Summer Student) (May 2018
to September 2018)*



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**UNIVERSITY OF ALBERTA MUSEUMS POLICY AND PLANNING COMMITTEE
TERMS OF REFERENCE**

1. PURPOSE

- a) A committee of the Provost and Vice-President (Academic), reporting to the Vice-Provost (Learning Services), to advise University administration and governance bodies, as appropriate or required, on matters relating to the University of Alberta Museums.
- b) To support the vision, values and objectives of the University of Alberta Museums.

2. TERMS OF REFERENCE

- a) To advise and make recommendations to the appropriate Vice-President(s) and other bodies, on any matters affecting teaching and research collections, including the acquisition/disposition, registration, cataloguing, preservation and exhibition of the University of Alberta Museums collections in order to ensure compliance with appropriate provincial, national and international standards of practice and legislation.
- b) To assess and recommend strategic and business plans related to the University of Alberta Museums.
- c) In conjunction with Museums and Collections Services, to be an advocate for the University of Alberta Museums.
- d) To assess and recommend funding strategies required to support the University of Alberta Museums.
- e) To study and recommend on the physical facilities provided and needed for the University's teaching and research collections.
- f) To review and recommend on policies related to the University of Alberta Museums.
- g) To support the Executive Director, Museums and Collections Services/University of Alberta Museums with compliance issues related to the policies governing the University of Alberta Museums.
- h) To receive, publicize and communicate annual reports from the Executive Director, Museums and Collections Services.
- i) To submit to the General Faculties Council, and other committees/bodies as appropriate, an annual report dealing with the discharge of its responsibilities.

3. COMPOSITION

Ex Officio Voting Members

Vice-Provost (Learning Services) and Chief Librarian

Executive Director, Museums and Collections Services

Chair, University of Alberta Museums Curators Committee

Elected Voting Members

Four members who are designated academic curators under the University of Alberta Museums and Collections Policy (2008) elected by the University of Alberta Museums Curators Committee. There shall be no more than one representative from any one registered collection, and no more than two from any one traditional discipline within a department.

Two members from either Continuing Academic Staff or Continuing Non-Academic Staff, elected by the General Faculties Council, who are not designated academic curators of registered University of Alberta Museums Collections.

One graduate student nominated by the Graduate Students' Association.

Appointed Voting Members

One undergraduate student

4. QUORUM

The quorum for the Committee shall be one-half the voting members (where there is an even number of voting members) or one-half plus one member (where there is an odd number of voting members).

Vacancies (but not absences) on the Committee are excluded when counting the voting members in order to establish the quorum, and the Committee Chair is counted as a voting member.

If a quorum cannot be obtained, the Chair should call the meeting to order and announce the absence of quorum.

In the event of an absence of quorum, the remaining members may choose:

- a) to adjourn the meeting; or
- b) to continue the meeting, in which case the minutes shall record that it was acting on business without a quorum being present; ratification will then be considered at the next meeting.

5. VOTING PROCEDURE

- a) It is standard practice for Committee decision-making and voting to take place in person during a meeting. However, from time to time it may be necessary to facilitate decision-making and voting by electronic means (e.g., electronic mail, voice mail, telecommunications).

- b) Minutes of meetings will be recorded by a Museums and Collections Services staff member.

6. CONDITIONS OF MEMBERSHIP

- a) Each elected, non-student member will serve for a three-year period (staggered) beginning 1 July and ending 30 June.
- b) Members elected by the Graduate Students' Association or representing undergraduate students will serve a term of one year, beginning 1 July and ending the following 30 June. Undergraduate students may serve to a maximum of two consecutive terms. Graduate students may serve to a maximum of three consecutive terms.
- c) Members on Study Leave will have the option of retaining membership on the Committee if they so desire, but must remain active.
- d) Members must maintain an active role on the Committee; absence from more than two successive meetings without just cause may result in the Chair requesting a replacement.
- e) Membership will be terminated prior to the end of the elected term, if the member is no longer eligible to represent the body that nominated him/her.
- f) Members elected by the Curators Committee can serve a maximum of two consecutive three-year terms, but must be re-nominated and re-elected for the second term.
- g) An academic curator who has completed two consecutive, three-year terms must wait a period of two years prior to standing again for election.

7. ELECTION OF CHAIR

- a) The Chair shall be elected by the members of the Committee from the continuing academic or non-academic members of the Committee.
- b) The Chair will serve a two-year term of office, to a maximum of two consecutive terms.
- c) In the absence of the Chair, the Committee members shall appoint an Acting Chair from the continuing academic or non-academic members of the Committee for a period of time deemed appropriate by the Committee.

GFC Membership by Legislation – Post Secondary Learning Act (PSLA) Sections 23, 24, 25

 View [‘Reapportionment of GFC Seats’](#) for Details

MEMBER	RELATIONSHIP	FACULTY/OFFICE	TERM END
Voting			
STATUTORY (EX-OFFICIO) Post-Secondary Learning Act (PSLA) Section 23 (a)			
David Turpin	President and Chair	Office of the President	30-Jun-20
Steven Dew	Provost and Vice-President (Academic)	Office of the Provost and Vice-President (Academic)	30-Jun-20
Stanford Blade	Dean, Agricultural, Life and Environmental Sciences	Agricultural, Life and Environmental Sciences	30-Jun-24
Lesley Cormack	Dean, Arts	Arts	30-Jun-21
Demetres P. Tryphonopoulos	Dean, Augustana Faculty	Augustana Campus	30-Jun-24
Joseph Doucet	Dean, Business	Business, Alberta School of	30-Jun-23
Jennifer Tupper	Dean, Education	Education	30-Jun-22
Fraser Forbes	Dean, Engineering	Engineering	30-Jun-21
Maria Mayan	Dean, Extension (Interim)	Extension	30-Jun-21
Pierre-Yves Mocquais	Dean, Faculté Saint-Jean	Faculté Saint-Jean	30-Jun-24
Brooke Milne	Dean, Faculty of Graduate Studies and Research	Graduate Studies and Research	30-Jun-24
Kerry Mummery	Dean, Kinesiology, Sport, and Recreation	Kinesiology, Sport, and Recreation	30-Jun-20
David Percy	Dean, Law (Interim)	Law	30-Jun-20
Dennis Kunimoto	Dean, Medicine and Dentistry (Interim)	Medicine and Dentistry	
Chris Andersen	Dean, Native Studies	Native Studies	30-Jun-22
Greta Cummings	Dean, Nursing	Nursing	30-Jun-22
Neal Davies	Dean, Pharmacy and Pharmaceutical Sciences	Pharmacy and Pharmaceutical Sciences	30-Jun-21
Robert Haennel	Dean, Rehabilitation Medicine	Rehabilitation Medicine	30-Jun-23
Shanthi Johnson	Dean, School of Public Health	Public Health, School of	30-Jun-23
Matina Kalcounis-Rueppell	Dean, Science	Science	30-Jun-24
Kelly Spencer	Vice-President, Advancement (Interim)	Office of Advancement	
Andrew Sharman	Vice-President, Facilities and Operations	Office of the Vice-President (Facilities and Operations)	30-Jun-21
Gitta Kulczycki	Vice-President, Finance & Administration	Office of the Vice-President (Finance and Administration)	30-Jun-21
Matthias Ruth	Vice-President, Research	Office of the Vice-President (Research)	30-Jun-23
Jacqui Tam	Vice-President, University Relations	Office of the Vice-President (University Relations)	30-Jun-22
Melissa Padfield	Vice-Provost and University Registrar (Interim)	Office of the Registrar	
Dale Askey	Vice-Provost (Learning Services) and Chief Librarian	Learning Services	

Meg Brolley, GFC Secretary

PLEASE NOTE: For the approved committee membership composition, please view the on-line “Terms of Reference” documentation, specific to each committee.

STATUTORY FACULTY MEMBERS (Elected by Each Faculty/School) PSLA Section 23 (b) in accordance to Section 24			
Nadir Erbilgin	Statutory Academic Staff	Agricultural, Life and Environmental Sciences	30-Jun-20
Nat Kav	Statutory Academic Staff	Agricultural, Life and Environmental Sciences	30-Jun-22
Lynn McMullen	Statutory Academic Staff	Agricultural, Life and Environmental Sciences	30-Jun-20
Heather Coleman	Statutory Academic Staff	Arts	30-Jun-22
Piet Defraeye	Statutory Academic Staff	Arts	30-Jun-21
Michael Frishkopf	Statutory Academic Staff	Arts	30-Jun-21
Kathleen Lowrey	Statutory Academic Staff	Arts	30-Jun-22
Susanne Luhmann	Statutory Academic Staff	Arts	30-Jun-21
Victoria Ruetalo	Statutory Academic Staff	Arts	30-Jun-22
Carolyn Sale	Statutory Academic Staff	Arts	30-Jun-20
Kisha Supernant	Statutory Academic Staff	Arts	30-Jun-22
Bill Foster	Statutory Academic Staff	Augustana Campus	30-Jun-20
Sarah Moore	Statutory Academic Staff	Business, Alberta School of	30-Jun-22
Akiko Watanabe	Statutory Academic Staff	Business, Alberta School of	30-Jun-21
Eva Lemaire	Statutory Academic Staff	Faculté Saint-Jean	30-Jun-20
Christina Rinaldi	Statutory Academic Staff	Education	30-Jun-21
Cathy Adams	Statutory Academic Staff	Education	30-Jun-22
Lynne Wiltse	Statutory Academic Staff	Education	30-Jun-21
Nicholas Beier	Statutory Academic Staff	Engineering	30-Jun-22
Anastasia Elias	Statutory Academic Staff	Engineering	30-Jun-22
Duncan Elliott	Statutory Academic Staff	Engineering	30-Jun-20
Dan Romanyk	Statutory Academic Staff	Engineering	30-Jun-22
Fay Fletcher	Statutory Academic Staff	Extension	30-Jun-20
Pirkko Markula	Statutory Academic Staff	Kinesiology, Sport and Recreation	30-Jun-21
Shannon O'Byrne	Statutory Academic Staff	Law	30-Jun-21
Jason Acker	Statutory Academic Staff	Medicine and Dentistry	30-Jun-22
Gary Eitzen	Statutory Academic Staff	Medicine and Dentistry	30-Jun-22
Tarek El-Bialy	Statutory Academic Staff	Medicine and Dentistry	30-Jun-20
Basil Hubbard	Statutory Academic Staff	Medicine and Dentistry	30-Jun-21
Pierre Lemelin	Statutory Academic Staff	Medicine and Dentistry	30-Jun-22
Sean McMurtry	Statutory Academic Staff	Medicine and Dentistry	30-Jun-21
Sue-Ann Mok	Statutory Academic Staff	Medicine and Dentistry	30-Jun-21

Meg Brolley, GFC Secretary

PLEASE NOTE: For the approved committee membership composition, please view the on-line "Terms of Reference" documentation, specific to each committee.

Vivian Mushahwar	Statutory Academic Staff	Medicine and Dentistry	30-Jun-20
Georg Schmolzer	Statutory Academic Staff	Medicine and Dentistry	30-Jun-20
Richard Schulz	Statutory Academic Staff	Medicine and Dentistry	30-Jun-21
Amy Tse	Statutory Academic Staff	Medicine and Dentistry	30-Jun-22
Alan Underhill	Statutory Academic Staff	Medicine and Dentistry	30-Jun-22
Dilini Vethanayagam	Statutory Academic Staff	Medicine and Dentistry	30-Jun-20
Jonathan White	Statutory Academic Staff	Medicine and Dentistry	30-Jun-22
Ian Winship	Statutory Academic Staff	Medicine and Dentistry	30-Jun-20
Minn-Nyoung Yoon	Statutory Academic Staff	Medicine and Dentistry	30-Jun-22
Paul Gareau	Statutory Academic Staff	Native Studies	30-Jun-22
Susan Sommerfeldt	Statutory Academic Staff	Nursing	30-Jun-21
John Seubert	Statutory Academic Staff	Pharmacy and Pharmaceutical Sciences	30-Jun-20
Yan Yuan	Statutory Academic Staff	Public Health, School of	30-Jun-22
Mary Forhan	Statutory Academic Staff	Rehabilitation Medicine	30-Jun-21
W. Ted Allison	Statutory Academic Staff	Science	30-Jun-21
Nelson Amaral	Statutory Academic Staff	Science	30-Jun-22
Al Meldrum	Statutory Academic Staff	Science	30-Jun-22
Roger Moore	Statutory Academic Staff	Science	30-Jun-21
Eleni Stroulia	Statutory Academic Staff	Science	30-Jun-21
Kristof Van Assche	Statutory Academic Staff	Science	30-Jun-22
Vacancy	Statutory Academic Staff	Engineering	
Vacancy	Statutory Academic Staff	Science	

STATUTORY STUDENT - UNDERGRADUATE (Two Students Nominated by Students' Council) PSLA Section 23 (c) (i)

Joel Agarwal	Student Nominated by UG Council of Students	VP Academic (Students' Union)	30-Apr-20
Jared Larsen	Student Nominated by UG Council of Students	VP Student Life (Students' Union)	30-Apr-20

STATUTORY STUDENT - GRADUATE (One Student Nominated by Graduate Students' Association) PSLA Section 23 (c) (ii)

Dylan Ashley	Student Nominated Graduate Students' Association	VP Academic (Graduate Students' Association)	30-Apr-20
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APPOINTED MEMBERS (Undergraduate Students) PSLA Section 23 (d) in accordance to Section 25

Stephanie McKenzie	Undergraduate Student Member	Agricultural, Life and Environmental Sciences	30-Apr-20
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Meg Brolley, GFC Secretary

PLEASE NOTE: For the approved committee membership composition, please view the on-line "Terms of Reference" documentation, specific to each committee.

Abigail Isaac	Undergraduate Student Member	Arts	30-Apr-20
David Draper	Undergraduate Student Member	Arts	30-Apr-20
Yejiide Omotoso	Undergraduate Student Member	Arts	30-Apr-20
Yiming Chen	Undergraduate Student Member	Arts	30-Apr-20
Melinda Chisholm	Undergraduate Student Member	Business, Alberta School of	30-Apr-20
Tahra Haddouche	Undergraduate Student Member	Faculté Saint Jean	30-Apr-20
Samantha Tse	Undergraduate Student Member	Education	30-Apr-20
Ayman Adwan	Undergraduate Student Member	Engineering	30-Apr-20
Amlan Bose	Undergraduate Student Member	Engineering	30-Apr-20
Anthony Nguyen	Undergraduate Student Member	Nursing	30-Apr-20
Adarsh Badesha	Undergraduate Student Member	Science	30-Apr-20
Ian Gatera	Undergraduate Student Member	Science	30-Apr-20
Simran Kaur Dhillon	Undergraduate Student Member	Science	30-Apr-20
Amber Sayed	Undergraduate Student Member	Science	30-Apr-20
Mohamad Jamaledine	Undergraduate Student Member	Science	30-Apr-20
Rojine McVea	Undergraduate Student Member	Science	30-Apr-20
Vacancy	Undergraduate Student Member	Agricultural, Life and Environmental Sciences	
Vacancy	Undergraduate Student Member	Augustana Campus	
Vacancy	Undergraduate Student Member	Arts	
Vacancy	Undergraduate Student Member	Arts	
Vacancy	Undergraduate Student Member	Arts	
Vacancy	Undergraduate Student Member	Arts	
Vacancy	Undergraduate Student Member	Business, Alberta School of	
Vacancy	Undergraduate Student Member	Business, Alberta School of	
Vacancy	Undergraduate Student Member	Education	
Vacancy	Undergraduate Student Member	Education	
Vacancy	Undergraduate Student Member	Education	
Vacancy	Undergraduate Student Member	Engineering	
Vacancy	Undergraduate Student Member	Engineering	
Vacancy	Undergraduate Student Member	Engineering	
Vacancy	Undergraduate Student Member	Engineering	
Vacancy	Undergraduate Student Member	Law	
Vacancy	Undergraduate Student Member	Medicine and Dentistry	
Vacancy	Undergraduate Student Member	Native Studies	

Meg Brolley, GFC Secretary

PLEASE NOTE: For the approved committee membership composition, please view the on-line "Terms of Reference" documentation, specific to each committee.

Vacancy	Undergraduate Student Member	Nursing	
Vacancy	Undergraduate Student Member	Pharmacy and Pharmaceutical Sciences	
Vacancy	Undergraduate Student Member	Kinesiology, Sport, and Recreation	
Vacancy	Undergraduate Student Member	Science	
Vacancy	Undergraduate Student Member	Science	

APPOINTED MEMBERS (Graduate Students) PSLA Section 23 (d) in accordance to Section 25			
Meijun Chen	Graduate Student Member	Arts	30-Apr-20
Natalie Diether	Graduate Student Member	Agricultural, Life and Environmental Sciences	30-Apr-20
Kelly Hobson	Graduate Student Member	Alberta School of Business	30-Apr-20
Osmanmyrat Hojanepesov	Graduate Student Member	Medicine and Dentistry	30-Apr-20
Peter Anto Johnson	Graduate Student Member	Medicine and Dentistry	30-Apr-20
Rajesh Kumar	Graduate Student Member	Engineering	30-Apr-20
Habba Mahal	Graduate Student Member	Science	30-Apr-20
Milad Nazarahari	Graduate Student Member	Engineering	30-Apr-20
Alesha Reed	Graduate Student Member	Rehabilitation Medicine	30-Apr-20
Milad Rezvani Rad	Graduate Student Member	Engineering	30-Apr-20
Lindy Schaffrick	Graduate Student Member	Medicine and Dentistry	30-Apr-20
Dhanvanth Soora	Graduate Student Member	Engineering	30-Apr-20
Shahed Taghian Dehaghani	Graduate Student Member	Engineering	30-Apr-20
Ding Xu	Graduate Student Member	Arts	30-Apr-20

APPOINTED MEMBERS (GFC Terms of Reference) in accordance to PSLA Section 23 (d) under PSLA Section 25			
Fahed Elian	Board of Governors Representative	President (Graduate Students' Association)	30-Apr-20
Akanksha Bhatnagar	Board of Governors Representative	President (Students' Union)	30-Apr-20
Rowan Ley	Board of Governors Representative	Undergraduate Student Appointee	30-Apr-20
Donna Wilson	Board of Governors Representative	AASUA Appointee	25-Nov-21
Matthew Barnett	Board of Governors Representative	NASA Appointee	11-Apr-20
Katherine Binhammer	Board of Governors Representative	GFC Appointee	30-Jun-20
Andrei Tabirca	Non-Academic Staff Representative	Elected by NASA	30-Jun-21

Meg Brolley, GFC Secretary

PLEASE NOTE: For the approved committee membership composition, please view the on-line "Terms of Reference" documentation, specific to each committee.

Shannon Erichsen	Non-Academic Staff Representative	Elected by NASA	30-Jun-20
Janice Kung	University Library Academic Staff Representative	University of Alberta Libraries	30-Jun-21
Sarah Severson	University Library Academic Staff Representative	University of Alberta Libraries	30-Jun-22
Janet Williamson	University Library Academic Staff Representative	University of Alberta Libraries	30-Jun-20
Adrienne Wright	Academic Staff (APO/FSO) Representative	APO/FSO (Elected by AASUA)	30-Jun-22
Vacancy	Management and Professional Staff (MAPS) Representative	Elected by MAPS/ <i>conducted by University Governance</i>	
Vacancy	Post-Doctoral Fellow Representative	Elected by PDF Office/ <i>conducted by University Governance</i>	
Jillian Hall	Academic Teaching Staff (ATS) Representative	ATS (Elected by AASUA)	30-Jun-22
Vacancy	Academic Teaching Staff (ATS) Representative	ATS (Elected by AASUA)	

ADDITIONAL APPOINTEES			
André Costopoulos	Vice-Provost and Dean of Students	Office of the Provost and Vice-President (Academic)	30-Jun-21
Kevin Kane	AASUA President	Additional Appointee	30-Jun-20
Shawn Flynn	President, St Joseph's College	St. Joseph's College	
Fred Tappenden	Principal, St Stephen's College	St. Stephen's College	
Christopher Lupke	Chairs' Council Representative	Chairs' Council/Chairs' Council Executive	30-Jun-22

Non-Voting			
EX-OFFICIO			
Meg Brolley	GFC Secretary	University Governance	
Marion Haggarty-France	University Secretary	University Governance	

Meg Brolley, GFC Secretary

PLEASE NOTE: For the approved committee membership composition, please view the on-line "Terms of Reference" documentation, specific to each committee.

GENERAL FACULTIES COUNCIL (GFC)
2019-2020 MEETING SCHEDULE - CHRONOLOGICAL

SAB (South Academic Building)

Last Update: September 6, 2019
[View GFC Operational Calendar in Google](#)

UA Council Chamber (2-100 University Hall)

Document Deadline: 2 Weeks Prior to scheduled meeting date

MEETING/EVENT		MEETING DATE	START	END	LOCATION
Nominating Committee (RESCHEDULED)	NC	Thursday, August 29, 2019 (Wednesday, August 28, 2019)	10:00 AM	12:00 PM	2-31 SAB (Senate Chamber)
Committee on the Learning Environment	CLE	Wednesday, September-04-2019	2:00 PM	4:00 PM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, September-05-2019	10:00 AM	12:00 PM	2-31 SAB
GFC Development: GFC Committee Chairs' Orientation	GFC	Monday, September-09-2019	12:00 PM	1:45 PM	Council Chamber
Executive Committee	EXEC	Monday, September-09-2019	2:00 PM	4:00 PM	Council Chamber
Undergraduate Awards and Bursaries Committee - Cancelled	UABC	Tuesday, September-10-2019	2:00 PM	4:00 PM	Senate Chamber
Academic Planning Committee	APC	Wednesday, September-11-2019	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, September-19-2019	10:00 AM	12:00 PM	2-31 SAB
Governance 101	Gov 101	Thursday, September-19-2019	12:00 PM	1:00 PM	Council Chamber
GFC Development: GFC New Members' Orientation	GFC	Monday, September-23-2019	12:00 PM	1:30 PM	Council Chamber
General Faculties Council	GFC	Monday, September-23-2019	2:00 PM	4:00 PM	Council Chamber
Academic Planning Committee	APC	Wednesday, September-25-2019	2:00 PM	4:00 PM	2-31 SAB
Student Conduct Policy Committee	SCPC	Thursday, September-26-2019	9:30 AM	11:00 AM	2-31 SAB
Facilities Development Committee	FDC	Thursday, September-26-2019	1:30 PM	4:00 PM	2-31 SAB
Council on Student Affairs	COSA	Thursday-September-26-2019	4:00 PM	6:00 PM	2-31 SAB
Committee on the Learning Environment	CLE	Wednesday, October-02-2019	2:00 PM	4:00 PM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, October-03-2019	10:00 AM	12:00 PM	2-31 SAB
University Teaching Awards Committee	UTAC	Thursday, October-03-2019	4:00 PM 12:30 PM	2:00 PM 1:30 PM	3-07 SAB
Executive Committee	EXEC	Monday, October-07-2019	2:00 PM	4:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, October-08-2019	2:00 PM	4:00 PM	Senate Chamber
Academic Planning Committee	APC	Wednesday, October-09-2019	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, October-17-2019	10:00 AM	12:00 PM	2-31 SAB
General Faculties Council	GFC	Monday, October-21-2019	2:00 PM	4:00 PM	Council Chamber
Nominating Committee	NC	Wednesday, October-23-2019	10:00 AM	12:00 PM	3-07 SAB
Academic Planning Committee	APC	Wednesday, October-23-2019	2:00 PM	4:00 PM	2-31 SAB
Student Conduct Policy Committee	SCPC	Thursday, October-24-2019	9:30 AM	11:00 AM	2-31 SAB
Committee on the Learning Environment	CLE	Wednesday, October-30-2019	2:00 PM	4:00 PM	2-31 SAB

SAB (South Academic Building)

 Last Update: **September 6, 2019**
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UA Council Chamber (2-100 University Hall)

Document Deadline: 2 Weeks Prior to scheduled meeting date

MEETING/EVENT		MEETING DATE	START	END	LOCATION
Executive Committee	EXEC	Monday, November-04-2019	2:00 PM	4:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, November-05-2019	2:00 PM	4:00 PM	Senate Chamber
Academic Planning Committee	APC	Wednesday, November-06-2019	2:00 PM	4:00 PM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, November-07-2019	10:00 AM	12:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, November-21-2019	10:00 AM	12:00 AM	2-31 SAB
Facilities Development Committee	FDC	Thursday, November-21-2019	1:30 PM	4:00 PM	2-31 SAB
General Faculties Council	GFC	Monday, November-25-2019	2:00 PM	4:00 PM	Council Chamber
Academic Planning Committee	APC	Wednesday, November-27-2019	2:00 PM	4:00 PM	2-31 SAB
Student Conduct Policy Committee	SCPC	Thursday, November-28-2019	9:30 AM	11:00 AM	2-31 SAB
Council on Student Affairs	COSA	Thursday-November-28-2019	4:00 PM	7:00 PM	2-31 SAB
Committee on the Learning Environment	CLE	Wednesday, December-04-2019	2:00 PM	4:00 PM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, December-05-2019	10:00 AM	12:00 PM	2-31 SAB
Executive Committee	EXEC	Monday, December-09-2019	2:00 PM	4:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, December-10-2019	2:00 PM	4:00 PM	Senate Chamber
Nominating Committee (RESCHEDULED)	NC	Wednesday, December-11-2019 (Wednesday, December 4, 2019)	10:00 AM	12:00 PM	3-07 SAB
Academic Planning Committee	APC	Wednesday, December-11-2019	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, December-12-2019	10:00 AM	12:00 PM	2-31 SAB
Executive Committee	EXEC	Monday, January-13-2020	2:00 PM	4:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, January-14-2020	2:00 PM	4:00 PM	Senate Chamber
Academic Planning Committee	APC	Wednesday, January-15-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, January-16-2020	10:00 AM	12:00 PM	2-31 SAB
Student Conduct Policy Committee	SCPC	Thursday, January-23-2020	9:30 AM	11:00 AM	2-31 SAB
GFC Development: Board of Governors/GFC Summit	GFC	Friday, January-24-2020	12:00 PM	5:00 PM	TBD
General Faculties Council	GFC	Monday, January-27-2020	2:00 PM	4:00 PM	Council Chamber
ASC Subcommittee on Standards	ASC SOS	Thursday, January-30-2020	10:00 AM	12:00 PM	2-31 SAB
Council on Student Affairs	COSA	Thursday-January-30-2020	4:00 PM	6:00 PM	2-31 SAB
Governance 101 Session	Gov. 101	Monday, February-03-2020	12:00 PM	1:00 PM	Council Chamber
Committee on the Learning Environment	CLE	Wednesday, February-05-2020	2:00 PM	4:00 PM	2-31 SAB

SAB (South Academic Building)
 UA Council Chamber (2-100 University Hall)

 Last Update: **September 6, 2019**
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Document Deadline: 2 Weeks Prior to scheduled meeting date

MEETING/EVENT		MEETING DATE	START	END	LOCATION
University Governance Budget Briefing with APC	APC	Friday, February-07-2020	8:30 AM	10:30 AM	Council Chamber
Executive Committee	EXEC	Monday, February-10-2020	2:00 PM	4:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, February-11-2020	2:00 PM	4:00 PM	Senate Chamber
Nominating Committee	NC	Wednesday, February-12-2020	10:00 AM	12:00 PM	3-07 SAB
Academic Planning Committee	APC	Wednesday, February-12-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, February-13-2020	10:00 AM	12:00 PM	2-31 SAB
Facilities Development Committee	FDC	Thursday, February-13-2020	1:30 PM	4:00 PM	2-31 SAB
General Faculties Council	GFC	Monday, February-24-2020	2:00 PM	4:00 PM	Council Chamber
Academic Planning Committee	APC	Wednesday, February-26-2020	2:00 PM	4:00 PM	2-31 SAB
University Teaching Awards Committee	UTAC	Thursday, February-27-2020	1:00 PM	2:30 PM	3-07 SAB
Committee on the Learning Environment	CLE	Wednesday, March-04-2020	2:00 PM	4:00 PM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, March-05-2020	10:00 AM	12:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, March-10-2020	2:00 PM	4:00 PM	Senate Chamber
Executive Committee	EXEC	Monday, March-16-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Planning Committee	APC	Wednesday, March-18-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, March-19-2020	10:00 AM	12:00 PM	2-31 SAB
Facilities Development Committee	FDC	Thursday, March-19-2020	1:30 PM	4:00 PM	2-31 SAB
Council on Student Affairs	COSA	Thursday-March-26-2020	4:00 PM	6:00 PM	2-31 SAB
General Faculties Council	GFC	Monday, March-30-2020	2:00 PM	4:00 PM	Council Chamber
Committee on the Learning Environment	CLE	Wednesday, April-01-2020	2:00 PM	4:00 PM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, April-02-2020	10:00 AM	12:00 PM	2-31 SAB
University Teaching Awards Committee (Adjudication)	UTAC	Thursday, April-02-2020	1:00 PM	4:00 PM	3-07 SAB
Executive Committee	EXEC	Monday, April-06-2020	2:00 PM	4:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, April-07-2020	2:00 PM	4:00 PM	Senate Chamber
University Teaching Awards Committee	UTAC	Thursday, April-09-2020	10:00 AM	12:00 PM	3-07 SAB
Nominating Committee - <u>Student Replenishment</u>	NC	Wednesday, April-15-2020	9:00 AM	12:00 PM	Senate Chamber
Academic Planning Committee	APC	Wednesday, April-15-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, April-16-2020	10:00 AM	12:00 PM	2-31 SAB

SAB (South Academic Building)

Last Update: September 6, 2019
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UA Council Chamber (2-100 University Hall)

Document Deadline: 2 Weeks Prior to scheduled meeting date

MEETING/EVENT		MEETING DATE	START	END	LOCATION
General Faculties Council	GFC	Monday, April-20-2020	2:00 PM	4:00 PM	Council Chamber
Student Conduct Policy Committee	SCPC	Thursday, April-23-2020	9:30 AM	11:00 AM	2-31 SAB
Committee on the Learning Environment	CLE	Wednesday, April-29-2020	2:00 PM	4:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, May-05-2020	2:00 PM	4:00 PM	Senate Chamber
Academic Planning Committee	APC	Wednesday, May-06-2020	2:00 PM	4:00 PM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, May-07-2020	10:00 AM	12:00 PM	2-31 SAB
Executive Committee	EXEC	Monday, May-11-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Planning Committee	APC	Wednesday, May-20-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, May-21-2020	10:00 AM	12:00 PM	2-31 SAB
Facilities Development Committee	FDC	Thursday, May-21-2020	1:30 PM	4:00 PM	2-31 SAB
General Faculties Council	GFC	Monday, May-25-2020	2:00 PM	4:00 PM	Council Chamber
Nominating Committee - <u>Staff Replenishment</u>	NC	Wednesday, May-27-2020	1:00 PM	4:00 PM	Senate Chamber
Student Conduct Policy Committee	SCPC	Thursday-May-28-2020	9:30 AM	11:00 AM	2-31 SAB
ASC Subcommittee on Standards	ASC SOS	Thursday, June-04-2020	10:00 AM	12:00 PM	2-31 SAB
Governance 101 Session	Gov. 101	Monday, June-08-2020	12:00 PM	1:00 PM	Council Chamber
Executive Committee	EXEC	Monday, June-15-2020	10:00 AM	12:00 PM	2-31 SAB
Undergraduate Awards and Bursaries Committee	UABC	Tuesday, June-23-2020	2:00 PM	4:00 PM	Senate Chamber
Academic Planning Committee	APC	Wednesday, June-24-2020	2:00 PM	4:00 PM	2-31 SAB
Academic Standards Committee	ASC	Thursday, June-25-2020	10:00 AM	12:00 PM	2-31 SAB