

Friday, April 08, 2011
3-15 University Hall
12:30 pm to 4:00 pm

OPENING SESSION**Presenter/Proposer**

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| 1. Approval of the Agenda | Elisabeth Le |
| 2. Approval of the Open Session Minutes of September 24, 2010 (to be distributed) | Elisabeth Le |
| 3. Comments from the Chair (no documents) | Elisabeth Le |

ACTION ITEMS

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| 4. Adjudication of the 2011 Rutherford Award for Excellence in Undergraduate Teaching (<u>Note</u> : The nominations for this and the following three awards, along with the relevant procedures regarding adjudication, were distributed to GFC UTAC members in hard copy, <i>via</i> courier, on March 25, 2011.) | Elisabeth Le |
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Motion: To Approve Under Delegated Authority

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| 5. Adjudication of the 2011 William Hardy Alexander Award for Excellence in Undergraduate Teaching | Elisabeth Le |
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Motion: To Approve Under Delegated Authority

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| 6. Adjudication of the 2011 Provost's Award for Early Achievement of Excellence in Undergraduate Teaching | Elisabeth Le |
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Motion: To Approve Under Delegated Authority

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| 7. Adjudication of the 2011 Teaching Unit Award | Elisabeth Le |
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Motion: To Approve Under Delegated Authority

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| 8. Debrief (no documents) | Elisabeth Le |
| 9. Question Period | |

INFORMATION ITEMS

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| 10. Items Approved by the Committee by E-Mail Ballots (non-debatable) | Elisabeth Le |
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The following items were sent to members between meetings. Any member wishing to debate an item must contact University Governance at least two business days prior to the meeting to request that the item be placed on the Agenda as a separate item. This will allow for an expert to attend the meeting to speak to the item.

No items to date.

11. Information Items Forwarded to Committee Members Between Meetings Elisabeth Le
- GFC UTAC - Material for the GFC University Teaching Awards Committee Meeting of March 19, 2010 (E-Mailed to Members on March 25, 2011)

CLOSING SESSION

12. Next meeting date: 10:00 am – 12:00 pm (noon), Friday, June 17, 2011, Elisabeth Le
Room 3-15 University Hall

Documentation was before members unless otherwise noted.

Notes to members: A light lunch will be served to GFC UTAC members starting at **12:00 pm (noon)** in Room 3-15, University Hall.

Meeting REGRETS to: Garry Bodnar, GFC UTAC Coordinator, 2-4733, garry.bodnar@ualberta.ca
Prepared by: Garry Bodnar, GFC UTAC Coordinator
Sent to members: April 5, 2011
University Governance: <http://www.governance.ualberta.ca>

Presenter:

Elisabeth Le Chair, GFC University Teaching Awards Committee (UTAC)