

The following Motions and Documents were considered by the GFC Undergraduate Awards & Scholarship Committee at its May 8, 2012 meeting:

Agenda Title: **Proposed Changes to the University of Alberta Policies and Procedures Online (UAPPOL) Creation of New Awards and Bursaries for Students Procedure**

APPROVED MOTION: THAT the GFC Undergraduate Awards and Scholarships Committee recommend to the GFC Executive Committee the proposed changes to the UAPPOL Creation of New Awards and Bursaries for Undergraduate Students Procedure, as set forth in Attachment 2 and as amended, to take effect upon final approval.

Final Recommended Item: 4

Agenda Title: **New Undergraduate Student Awards and Scholarships For Approval (May 8, 2012)**

APPROVED MOTION: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council new undergraduate awards and scholarships, as set forth in Attachment 2 and as amended, to be effective immediately.

Final Amended Item: 5

Agenda Title: **Approval of Amendments to Existing Undergraduate Student Awards and Scholarships (May 8, 2012)**

APPROVED MOTION: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council amendments to existing awards, to be effective immediately.

Final Item: 6

Agenda Title: **New Undergraduate University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (May 8, 2012)**

APPROVED MOTION: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate bursaries, as set forth in Attachment 2 and as amended, to be effective immediately.

Final Amended Item: 7

Agenda Title: **Approval of Amendments to Existing Undergraduate University Bursaries and Emergency Funding (UBEF) Bursaries (May 8, 2012)**

APPROVED MOTION: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to undergraduate bursaries, as set forth in Attachment 2 and as amended, to be effective immediately

Final Amended Item: 8

OUTLINE OF ISSUE

Agenda Title: **Proposed Changes to the University of Alberta Policies and Procedures Online (UAPPOL) Creation of New Awards and Bursaries for Students Procedure**

Motion: THAT the GFC Undergraduate Awards and Scholarships Committee recommend to the GFC Executive Committee the proposed changes to the UAPPOL *Creation of New Awards and Bursaries for Undergraduate Students Procedure*, as set forth in Attachment 2 and as amended, to take effect upon final approval.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Office of the Registrar (RO), Office of Advancement Services)
Presenter	Gerry Kendal, Vice-Provost and University Registrar (RO); Kelly Spencer, Senior Director (Office of Advancement Services); Perry Thorbourne, Assistant Registrar Student Awards (RO); Carrie Holstead, Policy Development and Issues Advisor
Subject	Changes to the <i>Creation of New Awards and Bursaries for Students Procedure</i>

Details

Responsibility	<insert relevant portfolio or other administrative unit>
The Purpose of the Proposal is (please be specific)	To adjust the language of the UAPPOL Creation of New Awards and Bursaries for Students Procedure such that secondary selection criteria for awards may include membership in a University of Alberta student group. See attachment on background.
The Impact of the Proposal is	To adjust the allowable terms of secondary selection criteria for awards.
Replaces/Revises (eg, policies, resolutions)	UAPPOL <i>Creation of New Awards and Bursaries for Students Procedure</i>
Timeline/Implementation Date	To take effect upon final approval
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover Values</i> : to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p>1. Post-Secondary Learning Act (PSLA): Section 26 (1)(m) of the <i>Post-Secondary Learning Act</i> gives GFC the authority to 'make rules and regulations respecting academic awards.' Pursuant to that authority each new award shall be considered on its own merits, since the terms of all new awards are referred to the Undergraduate Awards and Scholarship Committee for approval. Any award already approved can be reconsidered. (GFC 23 Sep 1968) (EXEC 06 MAR 2006)</p> <p>2. GFC Executive Committee Terms of Reference (Mandate of the Committee, point 3 Academic Awards): "Responsibility, as it concerns all students other than graduate students registered in the Faculty of Graduate Studies and Research, for making rules and regulations</p>

	<p>respecting academic awards shall be delegated by General Faculties Council to the Executive Committee. (GFC 02 DEC 1966)”</p> <p>3. GFC Undergraduate Awards and Scholarship Committee Terms of Reference (Mandate of the Committee, points 6 & 7): GFC UASC has delegated authority from GFC to recommend to the GFC Executive Committee on any new policy or revisions to existing policy governing awards for undergraduate students and to consider any proposal emanating from any member of the University community for changes to GFC undergraduate student awards policy, and where deemed appropriate by GFC UASC, recommend changes to the GFC Executive Committee.</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	<p>GFC Undergraduate Awards and Scholarships Committee – for discussion (December 13, 2011)</p> <p>Vetting (April 3 – April 24, 2012):</p> <p><i>Faculty of Graduate Studies and Research</i></p> <p><i>University Governance</i></p> <p><i>Office of the Dean of Students</i></p> <p><i>University of Alberta International</i></p> <p><i>Students’ Union</i></p> <p><i>Graduate Students’ Association</i></p> <p><i>AASUA</i></p> <p><i>Office of Advancement</i></p> <p><i>Faculty of Agriculture, Life and Environmental Sciences,</i></p> <p><i>Faculty of Arts</i></p> <p>Strategic Initiatives Group – for recommendation to EPC (April 17, 2012)</p> <p>Executive Planning Committee – for approval via email vote (April 26, 2012)</p>
Approval Route (Governance) (including meeting dates)	<p>UASC – for recommendation to GFC Executive Committee (May 8, 2012)</p> <p>GFC Executive – for final approval (June 4, 2012)</p>
Final Approver	GFC Executive Committee

Attachments

- Attachment 1 (page1): Change to UAPPOL *Creation of New Awards and Bursaries for Students Procedure* - Background
- Attachment 2 (pages 1 – 4): Proposed changes to the *Creation of New Awards and Bursaries for Undergraduate Students Procedure*

Prepared by: Carrie Holstead, Policy Development & Issues Advisor

**Change to UAPPOL *Creation of New Awards and Bursaries for Students Procedure*
Background**

Prepared by Kelly Spencer, Office of Advancement Services

There are more than 240,000 alumni around the world. The potential to create awards for students who are part of a group is seen as beneficial because it connects students and alumni around a common formative experience. Our donor community is interested in establishing group type awards and we currently have one donor who is actively pursuing a group based award.

Currently, the language in our UAPPOL *Creation of New Awards and Bursaries for Undergraduate Students Procedure* is restrictive to certain student groups as it states: "A secondary selection criterion must not be a requirement of membership in a particular association (...)"

The Office of the Registrar, in consultation with the Provost's Office, Office of Advancement, and the Office of the Dean of Students, proposes an update to the *Creation of New Awards and Bursaries for Undergraduate Students Procedure* to provide for group type awards. In considering the proposed changes to the procedure, three defining characteristics are intended to apply to groups we propose to include: ability to ascertain who is a member of the group; clarity in how standing is decided within the group; and an explicit process for selecting the group's membership. Ultimately, there must be transparency in how membership in a group is achieved and a clear decision making process for selecting members must be outlined. The University, specifically the Dean of Students' Office, will administer the definition of groups included in the secondary selection criteria.

At the December 13, 2011 meeting of the Undergraduate Awards and Scholarship Committee (UASC), following a discussion that included the Provost and Vice-President (Academic), Vice-Provost and University Registrar, and Chief Advancement Officer, the committee moved "THAT the Office of the Provost and Vice-President (Academic), present a policy change proposal for consideration by the committee". In response, attached is the proposed change to the selection criteria within the *Creation of New Awards and Bursaries for Undergraduate Students Procedure*.

Approval Date: February 7, 2011

Parent Policy: [Awards and Bursaries for Students Policy](#)

DRAFT: April 18, 2012 – Draft 4

Creation of New Awards and Bursaries for Undergraduate Students Procedure

Office of Administrative Responsibility:	Dean of Students Registrar and Student Awards
Approver:	Provost and Vice-President (Academic)
Scope:	Compliance with University policy extends to all members of the University community.

Purpose

To provide the procedure by which new undergraduate student **awards** and **bursaries** at the University of Alberta are created.

PROCEDURE

1. SELECTION CRITERIA

Primary selection criteria for awards will be based on academic standing. Appropriate secondary selection criteria for awards may include, but are not limited to, community service, financial need, leadership, and athletics. A secondary selection criterion must not be a requirement of membership in a particular association, with the exception of:

a. University of Alberta teams sanctioned by the Canadian Interuniversity Sport (CIS) and/or the Canadian Colleges Athletic Association (CCAA) and the Alberta Colleges Athletic Conference (ACAC).

b. Registered University of Alberta student groups overseen by the Dean of Students that

- i. conform with University of Alberta mission, values and policies
- ii. have clear and transparent membership criteria;
- iii. are without sanction or facing disciplinary action by the University at the time of creation; and
- iv. are without sanction or facing disciplinary action by the University at the time of administration of the award.

In the event no selection can be made by applying secondary criteria, selection for an award will be based on academic standing and best fitting the intent of the donor(s).

Primary selection criteria for bursaries will be demonstrated financial need. Appropriate secondary selection criteria for bursaries may include, but are not limited to, community service, leadership, and academic standing, as long as the minimum academic standing requirement does not exceed a 3.0 GPA.

2. MINIMUM VALUES

Minimum values for awards and bursaries are determined by the GFC Undergraduate Awards and Scholarship Committee (GFC UASC).

The minimum annual value for undergraduate awards administered by the Student Awards Office will be \$500.

For awards which meet the minimum value of \$500, the account holder will be the Assistant Registrar, Student Awards Office. Awards of lesser value may be administered directly by Faculties, Departments, or other administrative units.

The minimum annual value for an undergraduate bursary administered by the University Bursaries and Emergency Funding office will be \$500.

3. APPROVAL OF NEW AWARDS AND BURSARIES

Each new undergraduate award or bursary will be considered on its own merits. The terms of reference for all new awards and bursaries are referred to the GFC UASC for approval. Awards or bursaries already approved can be reconsidered by GFC UASC.

4. REQUIREMENTS FOR NEW AWARDS AND BURSARIES

Descriptions for all new awards and bursaries submitted for review/approval must include general **selection and eligibility criteria**. Changes in the general selection and eligibility criteria in the **terms of reference** of approved awards and bursaries must be forwarded to GFC UASC for approval. Changes to the number or values of approved awards or bursaries must be filed with the appropriate administrative office.

5. RESTRICTIONS ON RECIPIENT SELECTION

Donors to the University of Alberta or their agents cannot be the nominator or part of any selection committee or process responsible for choosing recipients of awards or bursaries for which they are the donor.

A nominator is the individual or group (i.e., committee) responsible for selecting the recipient(s) of an award or bursary and must not be a person or group external to the University of Alberta.

6. HUMAN RIGHTS

Selection or eligibility criteria will not include any criterion defined as discriminatory under the *Alberta Human Rights Act* or the University of Alberta *Discrimination and Harassment Policy* except if the award or bursary or the condition at the time of establishment could reasonably be viewed as intended for the benefit of a **disadvantaged group**. If the award or bursary is accepted under this provision, it will be reviewed at intervals not greater than 15 years by the Student Awards Office or University Bursaries and Emergency Funding and brought to GFC UASC for consideration. The restriction will be dropped if the group is no longer reasonably perceived as disadvantaged. A specific award or bursary can be reviewed at any time by a Faculty or by the Provost and Vice-President (Academic).

DEFINITIONS

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. ▲Top	
Awards	Awards are items of monetary and/or other value given to a student or students by the University of Alberta primarily on the basis of academic standing and completion of requirements outlined in the award description or terms of reference. Specific kinds of awards include scholarships, prizes, University medals, and general awards. As many awards are competitive, successful completion of the requirements does not guarantee receipt of the award.
Bursaries	Bursaries are items of monetary value given to a student primarily on the basis of demonstrated financial need.
Selection and Eligibility Criteria	Selection and eligibility criteria are the standards or conditions by which a student qualifies and is chosen to receive an award or a bursary. Criteria may be in such areas as academic standing, leadership, community

	service, athletics, or demonstrated financial need.
Terms of Reference	The Terms of Reference of an award or bursary provide all relevant information regarding how the award or bursary will be dispersed, including the financial terms, the selection and eligibility criteria, and any other information pertinent to the administration of the award or bursary.
Disadvantaged Group	A disadvantaged group's members have traditionally been denied or limited in their accessibility to resources and tools typically accessible by students at the University of Alberta.
Scholarships	A scholarship is an award given to a student on the basis of overall superior academic achievement in a Faculty, Department, or degree program. Secondary selection criteria may also be used. A degree program may mean a full multi-year degree program within a Faculty or Department, or may mean one or more specific years within a full multi-year degree program.
Prizes	A prize is an award given to a student on the basis of superior academic achievement in a course or specific set of courses in a Faculty, Department, or in some other subdivision of a Faculty. Additional non-academic secondary selection criteria may also be used.
University Medals	A University medal, as described in the University Medal Requirements Procedure, is given to a student on the basis of overall superior academic achievement in a Faculty, Department or some other subdivision of a Faculty, or in the University overall. Additional selection criteria will not be normally be used.
General Awards	Those awards that do not meet the definitions for scholarships, prizes or University medals and have as their primary criterion satisfactory academic standing.
Superior Academic Achievement	<p>Superior Academic Achievement will normally mean either of the following:</p> <ul style="list-style-type: none"> i. overall GPA of 3.5 (first class standing) or higher in the University or; ii. standing in the upper 10% of comparable students in a Faculty, School, Department or other subdivision of a Faculty. <p>Superior Academic Achievement for entrance scholarships will normally mean a minimum average of 80% on marks used at the time of assessment.</p>
Satisfactory Academic Standing	<p>Satisfactory academic standing in a Faculty means satisfactory as defined within the <i>University Calendar</i> by the Faculty in question. If no such definition has been made by the Faculty, satisfactory academic standing means being eligible to continue in or graduate from the program in which the student is registered exclusive of those students allowed to continue on a probationary basis.</p> <p>For entrance awards, a student will be deemed to have achieved satisfactory academic standing provided he or she has been granted admission to a program of study at the University of Alberta.</p>

FORMS

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RELATED LINKS

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[Discrimination and Harassment Policy and Procedures and the University of Alberta Reasonable Accommodation Policy](#) (University of Alberta, GFC Policy Manual Section 44)

[Office of Safe Disclosure and Human Rights](#) (University of Alberta)

[Student Awards Office](#) (University of Alberta)

[University Bursaries and Emergency Funding](#) (University of Alberta)

PUBLISHED PROCEDURES OF THE PARENT POLICY

- [Awards for Undergraduate Students Procedure](#)
- [Bursaries for Students Procedure](#)
- [Creation of New Awards and Bursaries for Undergraduate Students Procedure](#)
- [University Medal Requirements Procedure](#)

OUTLINE OF ISSUE

 Agenda Title: **New Undergraduate Student Awards and Scholarships for Approval (May 8, 2012)**

Motion: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council new undergraduate awards and scholarships, as set forth in Attachment 2 and as amended, to be effective immediately.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Student Awards Office
Presenter	Heather Dyck
Subject	New Undergraduate Student Awards and Scholarships for Approval (May 8, 2012)

Details

Responsibility	Office of the Registrar
The Purpose of the Proposal is (please be specific)	To approve new undergraduate awards and scholarships.
The Impact of the Proposal is	N/A
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Upon final approval
Estimated Cost	N/A
Sources of Funding	Donors, Faculties, Departments, and the Office of the Registrar
Notes	The GFC Executive Committee requested that the GFC UASC provide for information a copy of the undergraduate awards approved by GFC UASC (EXEC April 8, 2002, Minute 97).

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover- Talented People</i> “1. Attract outstanding students from Alberta, Canada, and the world[.]” [...] “4. Improve access for rural, Aboriginal, and non-traditional students through partnerships with colleges and by linkages with high schools across the province and improve affordability by enhancing bursaries and scholarships.”
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<ol style="list-style-type: none"> 1. Post-Secondary Learning Act (PSLA): The Post-Secondary Learning Act (PSLA) (Section 2(1)(m)) indicates that General Faculties Council (GFC) has the authority to “make rules and regulations respecting academic awards.” 2. GFC Undergraduate Awards and Scholarship Committee (Mandate): “GFC UASC has delegated authority from GFC to: <ol style="list-style-type: none"> 1. approve new undergraduate awards[.] [...]”

Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Perry Thorbourne, Assistant Registrar, Student Awards Office Heather Dyck, Development Coordinator, Student Awards Office
Approval Route (Governance) (including meeting dates)	GFC UASC, May 8, 2012 GFC Executive Committee (for information) General Faculties Council (for information)



Final Approver

GFC Undergraduate Awards and Scholarship Committee

Attachments

1. Attachment 1 (page 1)
2. Attachment 2 (pages 1-3)

Prepared by: Heather Dyck, Development Coordinator, Student Awards Office, heather.dyck@ualberta.ca

Revised: 5/11/2012

New Undergraduate Awards and Scholarships for Approval (May 8, 2012)

1. Dee-Jay Plumbing and Heating Ltd Award
2. Suzanne Elizabeth Abele Memorial Award
3. Edward and Mary Copley Armev Scholarship

Dee-Jay Plumbing and Heating Ltd Award

Field of Study: Augustana

Value: \$1,000

Number: 1

Conditions: Awarded to a student with satisfactory academic standing continuing in a Bachelor of Science at Augustana Faculty. Selection based on academic standing.

Application: Apply by July 15 to the Augustana Awards and Financial Aid Office by submitting the online application for Awards and Financial Aid

Funded by: Dee-Jay Plumbing and Heating Ltd

Suzanne Elizabeth Abele Memorial Award

Field of Study: Environmental and Conservation Science

Value: \$1,000

Number: Variable

Conditions: Awarded to student(s) with satisfactory academic standing entering the fourth year of a Bachelor of Science in Environmental and Conservation Science. Selection based on academic standing and demonstrated interest in and commitment to the discipline and practice of conservation biology.

Application: By April 1 to the Faculty of Agricultural, Life and Environmental Sciences

Funded by: Faculty of Agricultural, Life, and Environmental Sciences Scholarship Endowment Fund

Edward and Mary Copley Armev Scholarship

Field of Study: Medicine

Value: Variable

Number: Variable

Conditions: Awarded to female student(s) with superior academic achievement entering any year of a Doctor of Medicine. Selection based on academic standing.

Application: By nomination from the Faculty of Medicine and Dentistry

Funded by: Endowed by the estate of Edward Armev

OUTLINE OF ISSUE

Agenda Title: **Approval of Amendments to Existing Undergraduate Student Awards and Scholarships (May 8, 2012)**

Motion: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council amendments to existing awards, to be effective immediately.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Student Awards Office
Presenter	Heather Dyck
Subject	Approval of Amendments to Existing Undergraduate Student Awards and Scholarships (May 8, 2012)

Details

Responsibility	Office of the Registrar
The Purpose of the Proposal is (please be specific)	To approve amendments to existing undergraduate awards and scholarships.
The Impact of the Proposal is	N/A
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Upon final approval
Estimated Cost	N/A
Sources of Funding	Donors, Faculties, Departments, and the Office of the Registrar
Notes	The GFC Executive Committee requested that the GFC UASC provide for information a copy of the undergraduate awards approved by GFC UASC (EXEC April 8, 2002, Minute 97).

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover- Talented People</i> “1. Attract outstanding students from Alberta, Canada, and the world[.]” [...] “4. Improve access for rural, Aboriginal, and non-traditional students through partnerships with colleges and by linkages with high schools across the province and improve affordability by enhancing bursaries and scholarships.”
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	1. Post-Secondary Learning Act (PSLA): The Post-Secondary Learning Act (PSLA) (Section 2(1)(m)) indicates that General Faculties Council (GFC) has the authority to “make rules and regulations respecting academic awards.” 2. GFC Undergraduate Awards and Scholarship Committee (Mandate): “GFC UASC has delegated authority from GFC to: [...] 2. approve changes to any undergraduate student award already approved by GFC UASC[.] [...].”

Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Perry Thorbourne, Assistant Registrar, Student Awards Office Heather Dyck, Development Coordinator, Student Awards Office
Approval Route (Governance)	GFC UASC, May 8, 2012



FINAL Item No. 6

(including meeting dates)	GFC Executive Committee (for information) General Faculties Council (for information)
Final Approver	GFC Undergraduate Awards and Scholarship Committee

Attachments

1. Attachment 1 (page 1)
2. Attachment 2 (pages 1-2)

Prepared by: Heather Dyck, Development Coordinator, Student Awards Office, heather.dyck@ualberta.ca

Revised: 5/11/2012

Existing Undergraduate Awards and Scholarships for Approval (May 8, 2012)

1. Rt Honourable CD Howe Memorial Fellowship
2. All Weather Windows Award in Business

Rt Honourable CD Howe Memorial Fellowship

Field of Study: Open

Value: \$11,000

Number: 1

Conditions: Awarded to the convocating student who attains the highest overall academic standing throughout his or her undergraduate degree at the University of Alberta.

Application: By nomination from the student's Faculty to the CD Howe Memorial Fellowship Committee

Funded by: Endowed by the CD Howe Memorial Foundation in honor of the late Rt Honourable CD Howe

All Weather Windows Ltd Award in Business

Field of Study: Operations Management

Value: \$2,500

Number: 1

Conditions: Awarded to a student with satisfactory academic standing continuing in or convocating with an undergraduate degree in the Alberta School of Business with a major (preferred) or minor in Operations Management. Selection based on academic standing. Part-time students are eligible for this award.

Application: By April 15 to the Undergraduate Programs Office, Alberta School of Business, Room 2-20

Funded by: All Weather Windows Ltd

OUTLINE OF ISSUE

Agenda Title: **New Undergraduate University Bursaries and Emergency Funding (UBEF) Bursaries for Approval May 8, 2012.**

Motion: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate bursaries, as set forth in Attachment 2 and as amended, to be effective immediately.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	University Bursaries and Emergency Funding
Presenter	Rachel de Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding
Subject	Approval of a new undergraduate bursary May 8, 2012

Details

Responsibility	Office of the Dean of Students, University Student Services
The Purpose of the Proposal is (please be specific)	To approve a new undergraduate bursary.
The Impact of the Proposal is	N/A
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Upon final approval
Estimated Cost	N/A
Sources of Funding	Donors, Faculties, Departments, Office of the Registrar and Student Awards and University Student Services
Notes	The GFC Executive Committee requested that the GFC UASC provide for information a copy of the undergraduate awards approved by GFC UASC (EXEC April 8, 2002, Minute 97).

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover- Talented People</i> "1. Attract outstanding students from Alberta, Canada, and the world[.] [...] [...]" "4. Improve access for rural, Aboriginal, and non-traditional students through partnerships with colleges and by linkages with high schools across the province and improve affordability by enhancing bursaries and scholarships."
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. Post-Secondary Learning Act (PSLA): The Post-Secondary Learning Act (PSLA) (Section 2(1)(m)) indicates that General Faculties Council (GFC) has the authority to "make rules and regulations respecting academic awards." 2. GFC Undergraduate Awards and Scholarship Committee (Mandate): "GFC UASC has delegated authority from GFC to: 1. approve new undergraduate awards[.] [...] [...]"

Routing (Include meeting dates)

Consultative Route	Consultation with donors, faculties, departments, Office of the Registrar
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FINAL Item No. 7

(parties who have seen the proposal and in what capacity)	and Student Awards and Office of the Dean of Students to develop new undergraduate bursaries.
Approval Route (Governance) (including meeting dates)	GFC UASC, May 8, 2012 GFC Executive Committee (for information) General Faculties Council (for information)
Final Approver	GFC Undergraduate Awards and Scholarship Committee

Attachments

1. Attachment 1 (page 1)
2. Attachment 2 (pages 1-5)

Prepared by: Rachel de Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding, rachel.deleon@alberta.ca

Revised: 5/11/2012

**New University Bursaries and Emergency Funding (UBEF) Bursaries for approval
(May 8, 2012)**

1. Mr Duncan and Mrs Isabel Bath Engineering Bursary
2. Ralph Campbell Memorial Augustana Bursary
3. Costco Bursary in Business
4. Dr N G Maxwell and Mrs Ruth Tuck Engineering Bursary
5. Michael Wandio Memorial Augustana Bursary

Mr Duncan and Mrs Isabel Bath Engineering Bursary

Field of Study: Engineering

Value: \$1,000

Number: Variable

Conditions: Awarded to student(s) with satisfactory academic standing enrolled in any year of an undergraduate degree in the Faculty of Engineering. Selection based on demonstrated financial need.

Donor: Endowed by Mr Duncan and Mrs Isabel Bath

Apply: By January 15 through University Bursaries and Emergency Funding,
1-80 Students' Union Building

Ralph Campbell Memorial Augustana Bursary

Field of Study: Augustana

Value: \$1,000

Number: 1

Conditions: Awarded to a student with satisfactory academic standing who is a Canadian Citizen or Permanent Resident enrolled in any year of an undergraduate degree at Augustana Faculty. Selection based on demonstrated financial need.

Donor: Annually funded by Susan Toth

Apply: By January 15 through University Bursaries and Emergency Funding,
1-80 Students' Union Building

Costco Bursary in Business

Field of Study: Business

Value: \$2,000

Number: 1

Conditions: Awarded to a student with satisfactory academic standing who is a Canadian Citizen or Permanent Resident enrolled in the first year of an undergraduate degree in the Faculty of Business. Selection based on demonstrated financial need with preference given to a student whose permanent residence is in Edmonton or the surrounding area and/or has a demonstrated interest in retailing. Renewable for three years on demonstration of satisfactory academic standing and financial need.

Donor: Endowed by Costco

Apply: By January 15 through University Bursaries and Emergency Funding,
1-80 Students' Union Building

Dr N G Maxwell and Mrs Ruth Tuck Engineering Bursary

Field of Study: Engineering

Value: \$1,000

Number: Variable

Conditions: Awarded to student(s) with satisfactory academic standing enrolled in any year of an undergraduate or graduate degree in the Faculty of Engineering. Selection based on demonstrated financial need.

Donor: Endowed by Dr N G Maxwell and Mrs Ruth Tuck

Apply: By January 15 through University Bursaries and Emergency Funding,
1-80 Students' Union Building

Michael Wandio Memorial Augustana Bursary

Field of Study: Augustana Faculty

Value: \$1,000

Number: 1

Conditions: Awarded to an undergraduate student with satisfactory academic standing enrolled in any year of a Bachelor of Science degree at Augustana Faculty. Selection based on demonstrated financial need.

Donor: Annually funded by Mrs Marion Wandio

Apply: By January 15 through University Bursaries and Emergency Funding,
1-80 Students' Union Building

OUTLINE OF ISSUE

Agenda Title: **Amendments to existing Undergraduate University Bursaries and Emergency Funding (UBEF) Bursaries for Approval May 8, 2012.**

Motion: THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to undergraduate bursaries, as set forth in Attachment 2 and as amended, to be effective immediately.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	University Bursaries and Emergency Funding
Presenter	Rachel de Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding
Subject	Approval of amendments to existing undergraduate bursaries May 8, 2012.

Details

Responsibility	Office of the Dean of Students, University Student Services
The Purpose of the Proposal is (please be specific)	To approve amendments to undergraduate bursaries.
The Impact of the Proposal is	N/A
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Upon final approval
Estimated Cost	N/A
Sources of Funding	Donors, Faculties, Departments, Office of the Registrar and Student Awards and University Student Services
Notes	The GFC Executive Committee requested that the GFC UASC provide for information a copy of the undergraduate awards approved by GFC UASC (EXEC April 8, 2002, Minute 97).

Alignment/Compliance

Alignment with Guiding Documents	<p><i>Dare to Discover- Talented People</i></p> <p>“1. Attract outstanding students from Alberta, Canada, and the world[.]” [...]</p> <p>“4. Improve access for rural, Aboriginal, and non-traditional students through partnerships with colleges and by linkages with high schools across the province and improve affordability by enhancing bursaries and scholarships.”</p>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p>1. Post-Secondary Learning Act (PSLA): The Post-Secondary Learning Act (PSLA) (Section 2(1)(m)) indicates that General Faculties Council (GFC) has the authority to “make rules and regulations respecting academic awards.”</p> <p>2. GFC Undergraduate Awards and Scholarship Committee (Mandate): “GFC UASC has delegated authority from GFC to: [...] 2. approve changes to any undergraduate student award already approved by GFC UASC[.] [...]”</p>



Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Consultation with donors, faculties, departments, Office of the Registrar and Student Awards and Office of the Dean of Students to develop new undergraduate bursaries.
Approval Route (Governance) (including meeting dates)	GFC UASC, May 8, 2012 GFC Executive Committee (for information) General Faculties Council (for information)
Final Approver	GFC Undergraduate Awards and Scholarship Committee

Attachments

1. Attachment 1 (page 1)
2. Attachment 2 (pages 1-2)

Prepared by: Rachel de Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding, rachel.deleon@alberta.ca

Revised: 5/11/2012

**New University Bursaries and Emergency Funding (UBEF) Bursaries for approval
(May 8, 2012)**

1. Community Service-Learning (CSL) Bursary
2. Dr Maxwell J Lipkind Memorial Bursary

Community Service-Learning (CSL) Bursary

Field of Study: Community Service Learning

Value: \$3,000

Number: 1

Conditions: Awarded to a student with satisfactory academic standing enrolled in any year of an undergraduate degree in any Faculty who has taken a minimum of two community service-learning (CSL) courses (6 credits) or one CSL course and a CSL-approved non-credit opportunity. Selection based on demonstrated financial need. Preference given to a student participating in the CSL Certificate program.

Donor: Annually funded by a gift to the CSL Program from Reinhard and Elisabeth Muhlenfeld

Apply: By January 15 through University Bursaries and Emergency Funding, 1-80 Students' Union Building

Dr Maxwell J Lipkind Memorial Bursary

Field of Study: Dentistry

Value: \$500

Number: 1

Conditions: Awarded to a student with satisfactory academic standing enrolled in the fourth year of an undergraduate degree in the Faculty of Medicine and Dentistry majoring in Dentistry. Selection based on demonstrated financial need.

Donor: Endowed by the estate of Dr Maxwell J Lipkind

Apply: By January 15 through University Bursaries and Emergency Funding,
1-80 Students' Union Building