



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, May 07, 2019
Senate Chambers, Arts and Convocation Hall
2:00 PM - 4:00 PM

ATTENDEES:

Frank Robinson, Chair
Scott Jeffrey
Amy Tse

non-voting:

Wendy Doughty
Fiona Halbert
Jennifer Jennax

REGRETS:

Paul Myers
Sathya Rao

Staff:

Heather Richholt, Coordinator

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Tse/Jeffrey

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of April 9, 2019

Materials before members are contained in the official meeting file.

Motion: Jeffrey/Tse

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of April 9, 2019.

CARRIED

3. Comments from the Chair (no documents)

Presenter(s): Frank Robinson, Chair of GFC Undergraduate Awards and Scholarship Committee

The Chair noted that Student Financial Support had asked to reschedule the June meeting because of a conference that they were organizing in the third week of June. Members agreed to move the final meeting for the year to June 25.

EARLY CONSULTATION

4. Rescission of the Awards and Bursaries for Students Policy Suite in UAPPOL and the Proposed Student Financial Support Policy Suite

Materials before members are contained in the official meeting file.

Presenter(s): Melissa Padfield, Interim Vice-Provost and Registrar; Amy Dambrowitz, Associate Registrar; Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To receive GFC UASC's early input and feedback on a major rewrite of current institutional policy prior to seeking an approval path anticipated to take place the fall of 2019.

Discussion:

The Chair noted that this Policy Suite came forward to the Advisory Committee on Undergraduate Financial Support (ACUS) the previous week but, as he was unable to attend, Ms Padfield met with him and governance advisors. He noted that they discussed the change to the definition of "Award", the role of Advancement once the terms were approved, and adherence to selection criteria as defined in the approved terms. He also noted that the Council on Student Affairs (COSA) should be included in the consultation and that he would like the policy suite to come back to UASC in the fall when student members would be present.

Ms Padfield spoke about the university's strategy, as noted in the Institutional Strategic Plan, *For the Public Good*, to "ensure that qualified undergraduate and graduate students can attend the university through the provision of robust student financial support." She pointed to the proposed policy statement regarding responsibility for funding shared by the university, the student, and government. Ms Padfield noted that there was confusion around roles and authorities and this policy suite was meant to clarify the processes and authorities around student financial supports.

Dr Dambrowitz noted that the existing policy suite was outdated and required significant updates for clarity and to reflect current processes. She pointed to clarification of the academic and administrative roles as well as the separation of processes for undergraduate and graduate supports.

Ms Halbert explained the Creation of New Student Financial Support Procedure and the role of UASC.

Members expressed several comments and questions including, but not limited to: the involvement of, and communication to, donors after terms were approved; increasing endowments after approval; variance clauses or application to the courts to change terms for endowed supports; the approval of minimum values by UASC; the definition of hybrid awards and their growing popularity; the procedure to identify when selection criteria no longer supports a diverse pool of applicants; the implications to inclusivity of the use of full normal course load as a criteria; and student access to a full record of all awards and bursaries they have received over the course of their studies. In addition, members cautioned that care should be taken when recording award information on transcripts when there are sensitive criteria that could impact future study or employment opportunities.

ACTION ITEMS

5. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new annually funded undergraduate awards and bursaries.

Discussion:

Members discussed the use of the words "equity" and "diversity", and awards established for First Nations, Métis, and Inuit students.

Motion: Jeffrey/Tse

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as
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submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

Gilbert Parker Bursary in Engineering
Faculty of Nursing Bursary
Javed Sommers Treaty 6 Bursary in Native Studies
Zhao Family Augustana Bursary
Wang and Gong Award in Engineering
Faculty of Pharmacy Leadership Award
Faculty of Pharmacy Indigenous Award
ConeTec Equity Award in Engineering
ConeTec Award in Engineering

CARRIED

6. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new endowed undergraduate awards and bursaries.

Discussion:

There was no discussion.

Motion: Tse/Jeffrey

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, the following new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

Reverend Palmer Olson and Reverend Ivar Saugen Chaplaincy Award

CARRIED

DISCUSSION ITEMS

7. Question Period (no documents)

There were no questions.

INFORMATION REPORTS

8. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 3:10 p.m.