



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, April 09, 2019
Senate Chambers, Arts and Convocation Hall
2:00 PM - 4:00 PM

ATTENDEES:

Frank Robinson, Chair
Rachel Goud
Mpoe Mogale
Sathya Rao

non-voting:
Wendy Doughty
Fiona Halbert
Jennifer Jennax

REGRETS:

Scott Jeffrey
Paul Myers
Amy Tse

Staff:
Heather Richholt, Coordinator

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Rao/Mogale

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of March 12, 2019

Materials before members are contained in the official meeting file.

Motion: Rao/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes for the meeting of March 12, 2019.

CARRIED

3. Comments from the Chair (no documents)

The Chair noted that this was the final meeting for the student members and thanked them for their engagement over the past year.

The Chair noted that all members would receive an email with a short survey regarding the orientation, support and information provided by University Governance this year, and asked everyone to participate.

ACTION ITEMS

4. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new annually funded undergraduate awards and bursaries.

Discussion:

Members discussed First Peoples House awards and bursaries and Ms Halbert noted that the Student Financial Support office supported their applications.

Motion: Goud/Rao

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:
Connie Neufeld Memorial Award in Music
Elizabeth Merle Martin Memorial Indigenous Award

CARRIED

5. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new endowed undergraduate awards and bursaries.

Discussion:

Members asked about course titles, course prizes, and registration requirements.

Motion: Rao/Mogale

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, the following new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:
Susan Jensen Indigenous Bursary in Science
Susan Jensen Indigenous Award in Science
Robert Alexander Seaton Memorial Prize in Political Philosophy
Wanda Wetterberg Leadership Award in Leisure Studies
Phil and Doris Anderson Alumni Award

CARRIED

DISCUSSION ITEMS

6. Endowment Management Policy and Procedure

Presenter(s): Jennifer Jennax, Senior Director, Advancement Services, Office of Advancement

Purpose of the Proposal: To provide the committee with context regarding annual endowment earnings and the resulting impact on expenditures of new awards and bursaries.

Discussion:

Ms Jennax gave an overview of the Endowment Management Policy suite. She highlighted the new minimum threshold for the establishment of new endowments as being of particular interest to UASC. Ms Jennax also

noted that the Student Financial Support office was responsible to ensure that the endowed funds allocated for awards and bursaries were expended each year.

Members expressed several comments and questions, including but not limited to: the administrative reasons for changing the minimum threshold for establishing endowments; the frequency of requests for capitalization of spending allocations and transfers to endowments; whether annually funded awards and bursaries would increase and endowed awards and bursaries would decrease if donors could not meet the new minimum; whether the \$50,000 minimum could be met over several years; changing the terms of an endowment; variance clauses in the legally binding agreements; and what happens with fundraising plans that do not meet funding expectations.

7. UASC Annual Report to GFC

Purpose of the Proposal: For committee members to discuss UASC's draft annual report to GFC.

Discussion:

Members were supportive of the format and information included in the draft report. The Chair noted that the committee coordinator would work with the resource members to ensure that the data was up to date and accurate before submitting the report to GFC in the fall.

8. Question Period

There were no questions

INFORMATION REPORTS

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

11. Adjournment

The Chair adjourned the meeting at 2:30 p.m.