



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, March 13, 2018
2-15 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Amy Tse, Chair
Clive Hickson, Vice-Chair
Isha Godara
Paul Myers
non-voting

Fiona Halbert
Jennifer Jennax

REGRETS:
Marc de Montigny
Wendy Doughty
Rachel Goud

Petr Nikrityuk
Sathya Rao

STAFF:
Heather Richholt, Coordinator
Meg Brolley, GFC Secretary

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Hickson/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of February 13, 2018

Materials before members are contained in the official meeting file.

Motion: Hickson/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of February 13, 2018.

CARRIED

3. Comments from the Chair

The Chair reported that her term as Chair expires June 30, 2018. She invited the committee's elected faculty members to consider the role.

The Chair noted that the committee will have a working session after the adjournment of this meeting to discuss terms of reference and the recommendations of the ad hoc Committee on Academic Governance including Delegated Authority.

The Chair invited Fiona Halbert to respond to the committee's questions regarding terminology that were raised at the previous meeting. Ms Halbert noted that she had consulted with legal counsel on the term "single parent"

and that "single with dependent" more closely aligned with best practices. She noted that gender based terminology, such as "woman" is updated to "identifies as female" when possible. Ms Halbert also noted that terms of reference referring to age restrictions will be discouraged and instead will use the term "non-matriculated" which is a university calendar definition that means "over the age of 21".

ACTION ITEMS

4. New Annually Funded Undergraduate Awards and Bursaries for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To approve new annually funded undergraduate awards, scholarships and bursaries.

Discussion:

During the discussion in relation to these items, members expressed a number of questions and comments, including: editorial updates; ensuring clarity on final decision making authority; university policy and the Freedom of Information and Protection of Privacy Act (FOIP Act) regarding release of student information to outside organizations.

Motion: Hickson/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

CARRIED

5. New Endowed Undergraduate Awards and Bursaries for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To approve new endowed undergraduate awards, scholarships and bursaries.

Ms Halbert noted that the first two awards listed have already been approved and should be removed from the Outline of Issue.*Discussion:*

Members discussed the importance of ensuring accuracy of historical statements in terms of reference.

Motion: Myers/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

CARRIED

6. Amendments to Existing Undergraduate Awards and Bursaries for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To approve amendments to existing awards, scholarships and bursaries.

Discussion:

Members discussed gender based terminology.

Motion: Godara/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to existing Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

CARRIED

7. Resubmission of the Charlene Marshall Memorial Award in Sociology for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support

Purpose of the Proposal: To approve new undergraduate awards, scholarships and bursaries.

Motion: Hickson/Godara

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, the Charlene Marshall Memorial Award in Sociology, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately.

CARRIED

DISCUSSION ITEMS

8. Annual Report to GFC: Draft for Review

Materials before members are contained in the official meeting file.

Presenter(s): Amy Tse, Chair, GFC UASC

Discussion:

New material on statistics and trends from the Student Financial Support Office was distributed to members at the meeting to consider for addition to the draft report.

Members agreed to submit a report to GFC in April and then a more complete report that covers the entire academic year in the fall. This will also align with the Office of the Registrar's Annual Report on Undergraduate Student Financial Support to GFC.

Members discussed additions to the draft report. The final report will come forward for approval next meeting and will be submitted for the April 30, 2018 GFC meeting.

9. Meeting Schedule: May and June

There were no documents.

Presenter(s): Amy Tse, Chair, GFC UASC

Discussion:

The Chair noted that the spring scheduled meeting dates for this committee are May 8 and June 19 and enquired about member availability. Members felt that they would be able to attend and achieve quorum.

10. Question Period

There were no questions.

INFORMATION REPORTS

11. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

12. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

13. Adjournment

The Chair adjourned the meeting at 3:15 p.m.