



General Faculties Council  
Undergraduate Awards and Scholarship Committee  
Approved Open Session Minutes

Tuesday, January 10, 2017  
2-15 South Academic Building (SAB)  
2:00 PM - 4:00 PM

---

**ATTENDEES:**

Voting Members:

Amy Tse	Chair, Academic Staff
Marc de Montigny	Member, Academic Staff
Paul Myers	Member, Academic Staff
Sathya Rao	Member, Academic Staff

Non-Voting Members:

Fiona Halbert	Member, Assistant Registrar, Student Awards or Delegate, Resource
Mien Jou (Delegate)	Member, Senior Development Officer, Office of Development, Resource

Presenter(s):

Amy Tse	Professor, Faculty of Medicine and Dentistry and Chair, GFC UASC
Danielle Lamb	Development Specialist, Student Financial Support

Staff:

Andrea Patrick, Coordinator, GFC UASC

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: de Montigny/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of December 13, 2016

Materials before members are contained in the official meeting file.

Motion: Rao/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of December 13, 2016.

**CARRIED**

3. Comments from the Chair

The Chair noted that she provided a report, as requested, to the GFC *Ad Hoc* Committee on Academic Governance Including Delegated Authority. A member requested a copy of this report, and the Chair replied that it would be distributed via email following the meeting.

**ACTION ITEMS**

4. Amendments to Existing Undergraduate Awards and Bursaries for Approval (January 10, 2017)

Materials before members are contained in the official meeting file.

*Presenter(s)*: Danielle Lamb

*Purpose of the Proposal*: To approve amendments to existing awards, scholarships and bursaries.

*Discussion*:

During the discussion in relation to the items within this proposal, members expressed a number of questions and comments, including, but not limited to: clarification surrounding capitalization; punctuation; titles of some of the items; suggestions for amendments to the language of the Conditions of the items; the meaning and application of academic standing and the utilization of the terms "satisfactory", "superior" and "excellence"; a suggestion for the Office of the Registrar to provide a document with common definitions used within the award terms; nominations *versus* application processes; whether Departments of cancelled programs still exist; full normal course load *versus* part-time status, and how this may differ from Faculty to Faculty; clarification surrounding why a convocating student would require a scholarship.

Motion: de Montigny/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to Existing Undergraduate Student Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 2, as amended, to be effective immediately.

**CARRIED**

5. New Undergraduate Awards and Bursaries for Approval (January 10, 2017)

Materials before members are contained in the official meeting file.

*Presenter(s)*: Danielle Lamb

*Purpose of the Proposal*: To approve new undergraduate awards, scholarships and bursaries.

*Discussion*:

Ms Lamb presented items and addressed members' questions and comments in relation to the value and number of the items; the differences between self-nomination and application; whether additional information will be provided to applicants in terms of eligibility of travel expenses; the usage of abbreviations within the items; whether the Faculty of Graduate Studies and Research would be approving the graduate counterparts to these items, where applicable; whether all criteria within the Conditions must be met to be eligible.

Motion: Myers/de Montigny

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new Undergraduate Student Awards and Bursaries, as submitted by Student

Financial Support and as set forth in Attachment 2, as amended, to be effective immediately.

**CARRIED**

**DISCUSSION ITEMS**

6. Question Period

There were no questions.

**INFORMATION REPORTS**

7. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

8. Information Items Forwarded to Committee Members Between Meetings

There were no items.

**CLOSING SESSION**

9. Adjournment

The Chair adjourned the meeting at 2:50 p.m.